

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Thursday, July 8, 2010
10:00 a.m.**

**County Office
La Crete, Alberta**

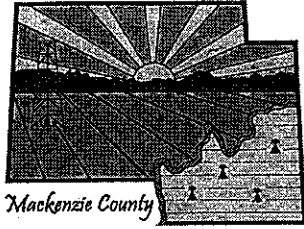
AGENDA

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CALL TO ORDER:	1.	a)	Call to Order	
AGENDA:	2.	a)	Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a)	Minutes of the June 23, 2010 Regular Council Meeting	9
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)		
DELEGATIONS:	5.	a) b) c)	John Szumlas, Activation Analysis – 1:15 – 2:15 p.m. (CAO Recruitment Project) Mike McMann – 12:00 p.m.	
GENERAL REPORTS:	6.	a) b) c)	Agricultural Service Board Meeting Minutes – February 22 & April 23, 2010 Parks & Recreation Committee Meeting Minutes – April 28, 2010 Mackenzie Housing Management Board Meeting Minutes – May 31, 2010	23 35 41
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	7.	a)	Bylaw 764-10 Road Closure - Maree Vervoort (High Level Rural)	51
		b)	Bylaw 766-10 Land Use Bylaw Amendment to Rezone Plan 902 0600, Block 15, Lots 13 through 17, Plan 902 0600, Block 19, Lots 1 through 5, Plan 912 2041, Block 15, Lots 18 through 22 and 24, Plan 912 2041, Block 19, Lots 6 through 8, Plan 912 3390, Block 19, Lots 10 through 16, Plan 932 0276, Block 15, Lots 25 through 27, and Plan 932 0276, Block 19, Lot 9 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" (La Crete)	67
TENDERS:	8.	a)	Fort Vermilion Administration Building Addition & Renovation – 1:00 p.m.	
		b)	2010 Recreation Sites Firesmart Program Project – July 13, 2010 at 1:00 p.m.	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	Council Committee Reports	
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CORPORATE SERVICES:	10.	a)	Bylaw 763-10 Off-site Levy Bylaw (La Crete Lift Station to Serve NW 11-106-15-W5M and SW 11-106-15-W5M)	97
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		c)	Tax Roll 105941 – Tax Forfeiture Property	115
		d)	Minimum Tax for Vacant Hamlet Properties	117
		e)	Lubricants Products – Draft Request for Proposals	121
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		j)	La Crete 100 th Avenue Reconstruction	149
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		l)	Budget Amendments – Capital Projects	
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OPERATIONAL SERVICES:	11.	a)	Rural Waterline Application Charges	161
		b)	Beaver First Nation – Request for Culverts & Dust Control	165
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		d)	Gravel Purchase & Pit Lease	189
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PLANNING & DEVELOPMENT:	12.	a)	Bylaw 768-10 Road Closure Part of Range Road 15-0 lying East of La Crete Airport (La Crete Rural)	191
		b)	Bylaw 769-10 Land Use Bylaw Amendment to Rezone Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M, Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 “A1” to Rural Country Residential District 1 “RC1” (La Crete)	199
		c)	Quality Management Plan	211
		d)		
		e)		

- | | | | | |
|--|-----|----|--|-----|
| EMERGENCY &
ENFORCEMENT
SERVICES: | 13. | a) | | |
| | | b) | | |
| INFORMATION /
CORRESPONDENCE: | 14. | a) | Information/Correspondence Items | 245 |
| IN CAMERA
SESSION: | 15. | a) | Tall Cree Negotiations | |
| | | b) | Mackenzie Housing Management Board | |
| | | c) | Mackenzie Housing Management Board
(Properties) | |
| | | d) | Safety Codes Interpretation and Enforcement | |
| | | e) | Personnel | |
| | | f) | | |
| | | g) | | |
| NEXT MEETING
DATE: | 16. | a) | Regular Council Meeting
Wednesday, July 28, 2010
4:00 p.m.
Council Chambers, Fort Vermilion, AB | |
| ADJOURNMENT: | 17. | a) | Adjournment | |



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the June 23, 2010 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 23, 2010 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the June 23, 2010 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO 

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 23, 2010
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve (arrived at 5:11 p.m.)
Peter F. Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor (left the meeting at 9:16 p.m.)

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Marion Krahn	Development Officer
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on June 23, 2010 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 4:07 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 10-06-516 **MOVED** by Councillor J. Driedger

That the agenda be adopted with the following additions:

- 11. h) Rural Water Update
- 12. e) Corridor Towers

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the June 8, 2010 Regular Council Meeting

MOTION 10-06-517

MOVED by Councillor Wardley

That the minutes of the June 8, 2010 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) None

PUBLIC HEARINGS:

7. a) None

TENDERS:

8. a) Fort Vermilion Administration Building Renovation

MOTION 10-06-518

MOVED by Councillor Toews

That the Fort Vermilion Administration Building renovation tender be tabled to the next meeting.

CARRIED

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) Grow North

MOTION 10-06-519

MOVED by Councillor Braun

That the County proceed with the First Nations consultation as outlined in the May 17, 2010 letter from Sustainable Resource Development for the Grow North project.

CARRIED

10. b) 2010 Municipal Census

MOTION 10-06-520

MOVED by Councillor Wardley

That the 2010 municipal census update be received for information.

CARRIED

10. c) Cardlock Water Usage Reading System

MOTION 10-06-521

Requires 2/3

MOVED by Councillor Neufeld

That the 2010 budget be amended by adding the \$10,000 La Crete Cardlock Water Usage Reading System project with funds coming from the remaining budget in the previously approved Paving of Raw Water Truck Fill Access project.

CARRIED UNANIMOUSLY

10. d) La Crete Agricultural Society – Request for Letter of Support

MOTION 10-06-522

MOVED by Councillor Braun

That a letter of support be issued towards the La Crete Agricultural Society's application under the Alberta Agriculture and Rural Development Program.

CARRIED

10. e) Write off Property Taxes – Tax Roll 076891 and 076892

MOTION 10-06-523

Requires 2/3

MOVED by Councillor Wardley

That \$1,437.02 property tax arrears for tax roll 076891 be written off and 2010 penalty levied in January 2010 of \$107.53 voided.

CARRIED

MOTION 10-06-524

Requires 2/3

MOVED by Councillor Toews

That \$1,161.57 property tax arrears for tax roll 076892 be written off and 2010 penalty levied in January 2010 of \$109.92 voided.

CARRIED

10. f) Request from Town of High Level

MOTION 10-06-525

MOVED by Councillor Wardley

That the Town of High Level's request for 30% funding towards the Airfield Lighting Control Panel with the total project cost estimated at \$100,000 be granted from the 2010 budget.

CARRIED

**OPERATIONAL
SERVICES:**

11. a) Lagoon Discharge

MOTION 10-06-526

MOVED by Councillor Braun

That Mackenzie County request that the Provincial Water and Waste Water branch amend the La Crete Lagoon discharge license to allow dual discharges per year.

CARRIED

11. b) Trees in Hamlet Public Utility Lots (PULs) and Lanes

MOTION 10-06-527

MOVED by Councillor Neufeld

That all trees in lanes be cleared by the County and that no trees be allowed to remain in lanes in the future, subject to budget.

CARRIED

11. c) Brush Clearing Request in Mackenzie County Right of Way

MOTION 10-06-528

MOVED by Councillor J. Driedger

That the landowner be permitted to clear brush on a portion of a right of way to allow access for ATCO to install services on NW 8-104-15-W5M.

CARRIED

11. d) Dust Control

MOTION 10-06-529

MOVED by Councillor Braun

That Dust Control Policy PW009 be amended with the removal of the following:

2. a) i) (excluding Hamlet Country Residential).

CARRIED

MOTION 10-06-530

MOVED by Councillor Wardley

That Mackenzie County provide calcium as the main form of dust control.

CARRIED

MOTION 10-06-531

MOVED by Councillor Wardley

That Dust Control Policy PW009 be amended to change the application date to May 1st.

CARRIED

Reeve Newman recessed the meeting at 4:57 p.m. and reconvened the meeting at 5:07 p.m.

DELEGATIONS:

5. a) Golf Courses (La Crete and Fox Haven Golf & Country Club)

Deputy Reeve Sarapuk arrived at 5:11 p.m.

Crystal McAteer, President, Marvin Hunter, Operations Manager, and Beth Kappelar, Vice-President made a presentation to Council regarding the 2010 taxes for the Fox Haven Golf & Country Club.

Councillor Braun and Councillor D. Driedger declared a conflict as they sit on the Assessment Review Board and left the meeting at 5:14 p.m. and rejoined the meeting at 5:25 p.m.

5. b) Peter Krahn

Peter Krahn made a presentation to Council regarding drainage concerns.

11. e) Research Station Water & Sewer

MOTION 10-06-532

MOVED by Councillor Wardley

That administration be authorized to finalize negotiations with the Research Council to extend the waterline within the price range.

CARRIED

11. f) Water Management Projects Update

MOTION 10-06-533

MOVED by Councillor J. Driedger

That the water management projects update be received for information.

CARRIED

11. g) Right of Way License Agreement

MOTION 10-06-534

MOVED by Councillor Braun

That the Right of Way License Agreement on the western boundary of NW 14-102-18-W5M be approved as presented.

CARRIED

Reeve Newman recessed the meeting at 6:01 p.m. and reconvened the meeting at 6:49 p.m.

11. h) Rural Water Update (ADDITION)

MOTION 10-06-535

MOVED by Councillor Braun

That the rural water update be received for information.

CARRIED

**PLANNING AND
DEVELOPMENT:**

12. a) Bylaw 767-10 Road Closure

All that Portion of 109th Street Lying Adjacent to and East of Plan 082 9175, Block 38, Lots 1, 2 and Lot 3 Public Utility Lot (La Crete)

MOTION 10-06-536

MOVED by Councillor Braun

That first reading be given to Bylaw 767-10, being a Road Closure Bylaw for the closure and sale of all that portion of Internal Subdivision Road Allowance lying adjacent to and east of Plan 082 9175, Block 38, Lots 1, 2 and 3 PUL for the purpose of reverting the lands back into Part of SW 9-106-15-W5M, from which it was taken.

CARRIED

12. b) Town of High Level Municipal Development Plan

MOTION 10-06-537

MOVED by Councillor Watson

That Council request a time extension from the Town of High Level in order to respond to their request for comments to their Municipal Development Plan to July 28, 2010.

CARRIED

12. c) Policy Review: Maximum Subdivision Lot Area in Agricultural District

MOTION 10-06-538

MOVED by Councillor Wardley

That the maximum subdivision lot area in agricultural districts remain as is.

Councillor J. Driedger requested a recorded vote.

In Favor:

Councillor D. Driedger
Councillor Wardley
Councillor Toews
Councillor Watson
Deputy Reeve Sarapuk
Reeve Newman
Councillor Froese
Councillor Neufeld

Opposed:

Councillor J. Driedger
Councillor Braun

CARRIED

12. d) Policy Review: Moratorium on Rural Country Residential Subdivisions

MOTION 10-06-539

MOVED by Councillor Braun

That the moratorium on rural country residential subdivisions be lifted and that all applications for country residential subdivisions be presented to Council for approval.

Councillor Braun requested a recorded vote.

In Favor:

Councillor J. Driedger
Councillor Braun
Councillor Froese
Councillor Neufeld
Councillor D. Driedger

Opposed:

Councillor Wardley
Councillor Toews
Councillor Watson
Deputy Reeve Sarapuk
Reeve Newman

DEFEATED

MOTION 10-06-540

MOVED by Councillor Wardley

That the rural country residential moratorium be lifted for the prescribed area (between NE 34-105-15-W5M and NW 35-105-15-W5M) and that administration be instructed to prepare a rezoning bylaw for the properties adjacent to the proposed road.

CARRIED

**EMERGENCY AND
ENFORCEMENT
SERVICES:**

13. a) None

**INFORMATION/
CORRESPONDENCE**

14. a) Information/Correspondence

MOTION 10-06-541

MOVED by Councillor Froese

That all Council be authorized to attend the meeting with the Minister of Sustainable Resource Development on Monday, July 5, 2010 at 9:30 a.m. in Fort Vermilion.

CARRIED

MOTION 10-06-542
Requires Unanimous

MOVED by Councillor Toews

That the budget be amended to include an additional \$100,000 for the La Crete 100th Avenue project with funding coming from the roads reserve.

DEFEATED

MOTION 10-06-543

MOVED by Councillor Watson

That John Szumlas, Activation Analysis, be invited to the July 8, 2010 Council meeting as a delegation to discuss the CAO recruitment.

CARRIED

MOTION 10-06-544

MOVED by Councillor Froese

That administration research the cost of Lidar photography within the County.

CARRIED

MOTION 10-06-545

MOVED by Councillor Toews

That the information/correspondence items be received for information.

CARRIED

IN CAMERA SESSION:

MOTION 10-06-546

MOVED by Councillor Watson

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 8:15 p.m.

- 15. a) Access to Plan 002 3789, Block 1, Lot 1 (SE 26-104-14-W5M)
- 15. b) Mackenzie Housing (Grant)
- 15. c) Tompkins Fire Hall Land Negotiations
- 15. d) Gravel Negotiations
- 15. e) Town of Rainbow Lake
- 12. e) Corridor Towers (ADDITION)

CARRIED

Councillor Watson left the meeting at 9:16 p.m.

MOTION 10-06-547

MOVED by Councillor Wardley

That Council move out of camera at 9:22 p.m.

CARRIED

- 15. a) Access to Plan 002 3789, Block 1, Lot 1 (SE 26-104-14-W5M)

MOTION 10-06-548

MOVED by Councillor Neufeld

That the access to Plan 002 3789, Block 1, Lot 1 (SE 26-104-14-W5M) be received for information.

CARRIED

- 15. b) Mackenzie Housing (Grant)

MOTION 10-06-549

MOVED by Councillor Wardley

That the County sell the three trailers to Mackenzie Housing for fair market value and that administration be instructed to work with Mackenzie Housing to find appropriate lots in Zama.

CARRIED UNANIMOUSLY

- 15. c) Tompkins Fire Hall Land Negotiations

MOTION 10-06-550

MOVED by Councillor Froese

That administration be authorized to proceed with acquiring the balance of the land for the Tompkins Fire Hall/Public Works Shop and negotiate a site lease for the tower.

CARRIED

12. e) Corridor Towers (ADDITION)

MOTION 10-06-551

MOVED by Councillor Neufeld

That administration be authorized to negotiate a lease for the Corridor Tower on SW 7-109-19-W5M.

CARRIED

15. d) Gravel Negotiations

MOTION 10-06-552

MOVED by Councillor Toews

That administration be authorized to continue gravel negotiations at competitive rates.

DEFEATED

15. e) Town of Rainbow Lake

MOTION 10-06-553

MOVED by Councillor Braun

That the Town of Rainbow Lake discussion be received for information.

CARRIED

5. a) Golf Courses (La Crete and Fox Haven Golf & Country Club)

MOTION 10-06-554

MOVED by Reeve Newman

That the Fox Haven Golf & Country Club's 2010 taxes (Tax Roll 303370) be reduced to the 2009 level and that the 1291868 Alberta Ltd. (o/a La Crete Golf Course) 2010 taxes (Tax Roll 082766) be reduced to \$6,000, with the first portion to be applied to the school and lodge taxes.

CARRIED

(Councillor Braun and Councillor D. Driedger abstained from the

vote as they were not involved in the discussion due to being members of the Assessment Review Board.)

NEXT MEETING DATE: 16. a) Regular Council Meeting
Thursday, July 8, 2010
10:00 a.m.
County Office, La Crete, AB

ADJOURNMENT: 17. a) **Adjournment**

MOTION 10-06-555 **MOVED** by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 9:28 p.m.

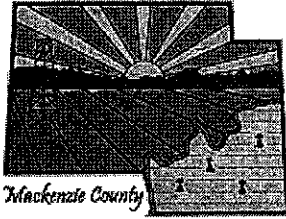
CARRIED

These minutes will be presented to Council for approval on July 8, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Agricultural Service Board Meeting Minutes – February 22 & April 23, 2010

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the February 22nd and April 23rd, 2010 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Agricultural Service Board meeting minutes of February 22 and April 23, 2010 be received for information.

Author: C. Gabriel Reviewed By: _____ CAO 

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

Monday February 22, 2010

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Chair
	Dicky Driedger	Council Representative
	Joe Peters	Member at Large
	Richard Marshall	Member at Large
	Eric Jorgenson	Member at Large

ABSENT:

ALSO	Grant Smith	Agricultural Fieldman
PRESENT:	Colleen Nate	Admin Assistant, Recording Secretary
	Ed Froese	Councillor
	Walter Sarapuk	Deputy Reeve

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Monday February 22, 2010.

CALL TO ORDER: 1. a) Call to Order

Chair Neufeld called the meeting to order at 10:05am.

AGENDA: 2. a) Adoption of Agenda

MOTION 10-010 MOVED by Joe Peters

That the agenda be adopted with the additions of 5.b) (1) Ag Land Task Force; 5k) Agricultural Advertisement.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES: 3. a) Minutes of the December 10, 2009 Agricultural Service Board Meeting

MOTION 10-011 MOVED by Dicky Driedger

That the minutes of the December 10, 2009 Agricultural Service Board meeting be adopted as presented.

Carried

**BUSINESS ARISING
OUT OF THE
MINUTES**

4. a) Rail Service

MOTION 10-012

Moved by Joe Peters

That a letter be written on behalf of the ASB to Walter Paskowski in regards to rail car service concerns.

Carried

MOTION 10-013

5. a) Do Not Spray Program

Moved by Joe Peters

That administration is to draft a new Do Not Spray form that must be approved and signed by the Ag Fieldman and that Do Not Spray requests will have a cutoff date on or near mid May.

Carried

MOTION 10-014

5.b) Letters to Ministers – Ag Land Task Force

Moved by Eric Jorgenson

That a meeting is to be arranged between the ASB members, Council members on the Ag Land Task Force Committee and members of SRD to discuss concerns regarding the Ag Land Task Force.

Carried

MOTION 10-015

Moved by Eric Jorgenson

That all the pertinent correspondence regarding the Ag Land Task Force Review Committee be forwarded to Deputy Minister John Knapp.

Carried

MOTION 10-016

5.c) 2010 Ag Event

Moved by Dicky Driedger

That the 2010 Ag Event be combined with MARA's Field Day July 29, 2010, and invitations be sent to the appropriate persons. Administration is to coordinate agenda with MARA.

Carried

MOTION 10-017 **5.d) Letter To Alberta Beef Producers – (Wood Buffalo)**
Moved by Dicky Driedger

That the letter sent to Alberta Beef Producers be received for information.

Carried

MOTION 10-018 **5. e) Agricultural Fieldman Report & Project Discussion**
Moved by Bill Neufeld

That the ASB move in Camera at 12:10pm.

Carried

MOTION 10-019 **Moved by Bill Neufeld**

That the ASB move out of camera at 12:20pm.

Carried

MOTION 10-020 **Moved by Richard Marshall**

That Administration draft a Request for Proposals for approved Drainage Projects in 2010.

MOTION 10-021 **5.f) Roadside Brushing – Discussion**
Moved by Joe Peters

That the discussion regarding Roadside Brushing be tabled until the next ASB Meeting.

Carried

MOTION 10-022 **5.g) Green Zone Weed Control – (Council Motion)**
Moved by Eric Jorgenson

Administration is to contact SRD to discuss weed control in the Green Zone and possibly invite SRD members to next ASB meeting and coordinate weed control efforts.

Carried.

5.h) Public Lands

No discussions or motions made.

MOTION 10-023 **5.i) Weed Control on Indian Reserves – Discussion**
Moved by Joe Peters

That a letter be written to Beaver First Nation in regards to the weed infestation on the Boyer River reserve.

Carried

MOTION 10-024 **5.j) Livestock Care Conference**
Moved by Dicky Driedger

That the ASB members be allowed to attend the Livestock Care Conference in Red Deer on March 26, 2010.

Carried

MOTION 10-025 **5.k) Agricultural Advertisement (Salute to Farmers)**
Moved by Richard Marshall

That the presented agricultural advertisement be placed in the local newspaper.

Carried.

NEXT MEETING **6.a) Next Meeting Date**
DATE

April 12, 2010 10:00am La Crete Heritage Center.

ADJOURNMENT **7.a) Adjournment**
MOTION 10-026 **Moved by Richard Marshall**

That the Agricultural Service Board Meeting be adjourned at 1:30pm.

Carried

These minutes were approved on April 23, 2010.

Bill Neufeld, Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURAL SERVICE BOARD MEETING**

Friday April 23, 2010

10:00 a.m.

**Heritage Center
La Crete, AB**

PRESENT:	Bill Neufeld Dicky Driedger Joe Peters	Chair Council Representative Member at Large
ABSENT:	Richard Marshall Eric Jorgenson	Member at Large Member at Large
ALSO PRESENT:	Grant Smith Colleen Nate William Kostiw Stewart Watson John Klassen	Agricultural Fieldman Admin Assistant, Recording Secretary C.A.O Councilor Director of Operations-South

Minutes of the Agricultural Service Board meeting for Mackenzie County held on Friday April 23, 2010.

CALL TO ORDER: 1. a) Call to Order

Chair Neufeld called the meeting to order at 10:10am.

AGENDA: 2. a) Adoption of Agenda

MOTION 10-027 MOVED by Joe Peters

That the agenda be adopted with the additions of 5.p) Blue Hills Delegation; 5.q) Water & Sewer at Experimental Farm; 5.r) 2010 Beef Conference.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES: 3. a) Minutes of the February 22, 2010 Agricultural Service Board Meeting

MOTION 10-028 MOVED by Joe Peters

That the minutes of the February 22, 2010 Agricultural Service Board

meeting be adopted as presented.

Carried

**BUSINESS ARISING
OUT OF THE
MINUTES**

4. a) None

Delegation

5. d) Fieldman's Report & Project Update

Henry Klassen joined meeting to discuss his drainage issues. Henry has arranged a meeting with Alberta Environment on April 28, 2010 1:30pm. Councilor Neufeld and Joe Peters will be attending meeting.

MOTION 10-029

**5.a) Fieldman's Report & Project Update
Moved by Joe Peters**

That Administration sends a letter to Norm Van Vleit of SRD inviting him to the April 28, 2010 Council meeting to discuss weed problems in the greenzone.

Carried

MOTION 10-030

Moved by Joe Peters

That the Fieldman's Report & Project Update be received for information

Carried

MOTION 10-031

**5.b) County/ASB Summer Tour Dates
Moved by Dicky Driedger**

That the ASB combine their road tour with Council's road tour. The proposed road tour dates are June 10th and 11th 2010.

Carried

DISCUSSION

5.c) Summer Staffing

The ASB discussed summer staffing and it was decided that the previous weed inspector would return again in the summer of 2010.

Councilor Watson joined meeting at 11:30 to discuss Noxious weeds in the green zone. He asked the ASB to present a RFD to council to hire an additional Weed Inspector to patrol greenzone. (oilpatch Zama/Rainbow Lake) for next council meeting.

DELEGATION

5. e) La Crete Local Trapper Association

The La Crete Local Trappers Association joined the ASB meeting with questions about the 2010 Beaver Control Program. The ASB members clarified that everything is status quo from last year.

DISCUSSION

5.f) Agland Task Force (Greenzone/Whitezone Swap)

Task Force members stated there is nothing to report at this time.

DISCUSSION

5.g) 2010 Ag Event discussion

In Progress, on schedule.

MOTION 10-032

5.h) Brush Control
Moved by Dicky Driedger

That administration will request price quote from contractors.
Carried

MOTION 10-033

5.i) 2010 Summer Tour
Moved by Joe Peters
That the ASB members attend summer tour,

5.j) AESA Report
Moved by Dicky Driedger

That the AESA Report be received for information.

Carried

MOTION 10-034

5.k) ASB Grant
Moved by Joe Peters

That the information regarding the ASB grant be received for information.

Carried

MOTION 10-035

5.l) Weed Control Act
Moved by Bill Neufeld
That the Weed Control Act be received for information.

Carried

MOTION 10-036

5.m) Regulatory Services
Moved by Joe Peters

That the information regarding Regulatory Services be received as

information.

MOTION 10-037
Carried
5.n) Farm Family Awards
Moved by Dicky Driedger

That the ASB nominate Jim Wieler of La Crete to represent Mackenzie County at North Lands farm fair in Edmonton November 2010. Administration to coordinate.

MOTION 10-038
Carried
5.o) Provincial Weed Survey
Moved by Joe Peters

That the ASB participate in the Provincial Weed Survey

MOTION 10-039
Carried
5.p) Blue Hills Delegation
Moved by Dicky Driedger

Blue Hills delegation attended the meeting to discuss drainage issues on TWP Rd 13-4. Upon further discussion a motion was passed to hold separate meeting with these delegates in Blue Hills. Location and date to be determined.

MOTION 10-040
Carried
5q) Water sewer at Experimental Farm
Moved by Joe Peters

That the discussion regarding the Experimental farm be received as information.

MOTION 10-041
Carried
5.r) 2010 Beef Conference
Moved by Dicky Driedger

That the ASB members attend Beef Conference.

IN CAMERA:
MOTION 10-042
Carried
In Camera
Moved by Dicky Driedger

That the ASB meeting go in camera at 12:50pm

MOTION 10-043
Carried
Moved by Dicky Driedger

That the ASB moved out of camera at 1:10pm

Carried

**NEXT MEETING
DATE**

6.a) Next Meeting Date

No meeting Date was set.

**ADJOURNMENT
MOTION 10-044**

7.a) Adjournment

Moved by Bill Neufeld

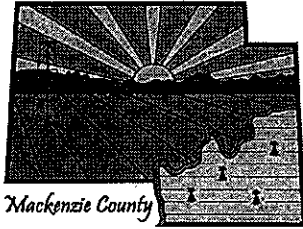
That the ASB meeting be adjourned at 1:10pm.

Carried

These minutes will be presented to the ASB for approval on June 21, 2010.

Bill Neufeld, Chair

Grant Smith, Agricultural Fieldman



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	John Klassen, Director of Operations – South
Title:	Parks and Recreation Committee Meeting Minutes April 28, 2010

BACKGROUND / PROPOSAL:

The adopted minutes of the April 28, 2010 Parks and Recreation Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Parks and Recreation Committee meeting minutes of April 28, 2010 be received for information.

Author: L. Schmidt Review Date: _____ CAO 

**MACKENZIE COUNTY
PARKS AND RECREATION COMMITTEE**

April 28, 2010
10:00 am

Fort Vermilion Council Chambers
Fort Vermilion, Alberta

MINUTES

- PRESENT:** Lisa Wardley Chair, Councilor
Peter Braun Vice Chair, Councilor
Ray Toews Councilor
- ALSO PRESENT:** John Klassen Director of Operations, South
Raymond Van Patten Operations Superintendent, North
Lisa Schmidt Public Works Administrative Officer
Colleen Nate Public Works Administrative Assistant
Henry Klassen Leadhand – Parks, Playgrounds, Facilities & Solid Waste, South
Laverne Cardinal Leadhand – Parks, Playgrounds, Facilities & Solid Waste, North
- ABSENT:** Dicky Driedger Councilor
Bill Kostiw CAO
- CALL TO ORDER:** 1. a) Call to Order
Councilor Wardley called the meeting to order at 10:15 am
- AGENDA:** 3. a) Adopt of Agenda
- MOTION 10-021** **MOVED** by Councilor Braun
That the agenda be adopted as amended with the addition of:
8 a) Additional Information/Correspondence Items
7 b) Additional Firewood Bin Quote
7 f) Zama Park
CARRIED
- MINUTES:** 4. a) Adoption of the March 25, 2010 minutes
- MOTION 10-022** **MOVED** by Councilor Toews
That the minutes of March 25, 2010 Parks and Recreation Committee meeting be adopted as amended.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:** 5.

ACTION LIST: 6. a) Adoption of the March 25, 2010 action list

MOTION 10-023 **MOVED** by Councilor Braun

That the action list of the March 25, 2010 Parks and Recreation Committee meeting be adopted as presented.

CARRIED

NEW BUSINESS: 7. a) Hutch Lake Dock Changes

MOTION 10-024 **MOVED** by Councilor Braun

That staff recommendation be accepted

CARRIED

b) Firewood Bins Quotes

MOTION 10-025 **MOVED** by Councilor Wardley

That the Firewood Bin on page 17 be used for campgrounds and that smaller versions of the same bin be used for parks within the hamlets.

CARRIED

d) Wadlin Lake and Machesis Lake Beach Construction

MOTION 10-026 **MOVED** by Councilor Toews

That administration move forward with approvals for Wadlin Lake and Machesis Lake beach development.

CARRIED

e) Wadlin Lake Seasonal Sites

MOTION 10-027 **MOVED** by Councilor Wardley

That Wadlin Lake top area seasonal sites be discussed with the caretakers when they arrive.

DEFEATED

MOTION 10-028

MOVED by Councilor Wardley

That a separate seasonal site camping area be worked into the expansion plan for Wadlin Lake.

CARRIED

f) Zama Park

MOTION 10-029

MOVED by Councilor Braun

That administration investigate the fee schedule and what the revenues were at Zama Park for the next meeting.

CARRIED

**NEXT MEETING
DATE:**

10. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for June 23, 2010 at 12:00 pm in Fort Vermilion Council Chambers

Councilor Wardley adjourns meeting for lunch at 11:55 pm.

Delegates arrive at 12:00 pm.

Councilor Wardley reconvenes meeting at 12:23 pm.

DELEGATIONS:

6. a) Machesis Lake Caretakers

b) Wadlin Lake Caretakers

c) Hutch Lake Caretakers

Machesis Lake Caretaker Contract was signed.

**INFORMATION/
CORRESPONDENCE:**

8.

ADDITIONAL ITEMS:

9.

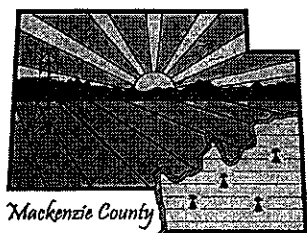
ADJOURNMENT: 11. a) Adjournment

MOTION 10-030 **MOVED** by Councilor Wardley

That the Parks and Recreation Committee Meeting be adjourned at 1:20 pm.

CARRIED

These minutes were adopted this 23rd day of June, 2010



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes – May 31, 2010

BACKGROUND / PROPOSAL:

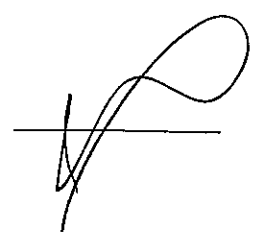
Information item. The adopted minutes of the May 31, 2010 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of May 31, 2010 be received for information.

Author: C. Gabriel **Review By:** _____ **CAO** 

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING**

May 31, 2010 – 10:00 A.M.

Fireside Room – Heimstaed Lodge

- In Attendance:** George Friesen, Chair
Ray Toews, Vice Chair
Abe Peters
Dave Neufeld
Daryl Zielsdorf
Shirley Rechlo
Peter Wieler
Ellis Forest
- Regrets:** Norm Van Vliet
- Administration:** Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Lisa Unruh, Executive Assistant
- Call to Order:** Vice Chair Ray Toews called the Board meeting to order at 10:00 a.m.
- Agenda:** **Approval of Agenda**
- 10-077 Moved by Daryl Zielsdorf
- That the agenda be amended to include:
6.6 Motion from Town of High Level
- Carried
- Election:** **Election of Chairperson**
- Ray Toews turned over the Chair to Barb Spurgeon to conduct the election of Chair
- Daryl Zielsdorf nominated Ray Toews, Ray Toews accepted the nomination.
- Ellis Forest nominated George Friesen, George Friesen accepted the nomination.

10-078 Moved by Shirley Rechlo

That nominations cease.

Carried

George Friesen was elected Chair. Barb Spurgeon turned over the Chair to George Friesen.

10-079 Moved by Dave Neufeld

That the ballets be destroyed.

Carried

Minutes: April 26, 2010 Board Meeting

10-080 Moved by Shirley Rechlo

That the minutes of the April 26, 2010 regular Board meeting be approved as distributed.

Carried

10-081 Moved by Peter Wieler

That motion 10-074 be revoked.

Carried

10-082 Moved by Peter Wieler

That the board members report the information on the capital reserve fund to their council as an in camera item.

Carried

Reports:

CAO Report

10-083

Moved by Daryl Zielsdorf

That the Chief Administrative Officer report be accepted for information.

Carried

Delegation – Wanda Balan – Fetal Alcohol Spectrum Disorder Society

Chairman Friesen welcomed Ms. Wanda Balan of Fetal Alcohol Spectrum Disorder Society to the meeting at 10:50 a.m.

Ms. Balan presented a power point presentation on the need for support for Fetal Alcohol Spectrum clients. She requested a letter of support for this program.

Chairman Friesen thanked Ms. Balan for her presentation. Ms. Balan left meeting at 11:14 a.m.

10-084

Moved by Ray Toews

That a letter be written to Fetal Alcohol Spectrum Disorder Society to support their programming in this region.

Carried

Chairman Friesen recessed the regular board meeting at 11:14 a.m.

Chairman Friesen reconvened the regular board meeting at 11:22 a.m.

Financial Reports

Housing – April 30, 2010

10-085

Moved by Abe Peters

That the April 30, 2010 Housing financial report be accepted for information.

Carried

Lodge – April 30, 2010

10-086

Moved by Ray Toews

That the April 30, 2010 Lodge financial report be accepted for information.

Carried

Assisted Care – April 30, 2010

10-087

Moved by Dave Neufeld

That the April 30, 2010 Assisted Care financial report be accepted for information.

Carried

Arrears Report

09-088

Moved by Peter Wieler

That the April 2010 arrears report be received for information.

Carried

New Business:

Correspondence from Rainbow Lake.

10-089

Moved by Ray Toews

That legal proceedings be started against the Town of Rainbow Lake for the 2010 lodge requisition.

Carried

Housing Operational Review

10-090 Moved by Abe Peters

That the Board Chair be authorized to meet with representatives from Alberta Municipal Affairs and Housing, Alberta Seniors and Administration to review the findings of the operational review.

Carried

Policy GOV-006 Meetings

10-091 Moved by Ray Toews

That a committee be formed to review board procedures and bring recommendations to the board in September.

Carried

Chair Friesen appointed Ray Toews, Daryl Zielsdorf and Dave Neufeld to this committee.

Summer Meeting Dates

10-092 Moved by Shirley Rechlo

That the summer Board meeting schedule be amended to cancel the July 28, 2010 meeting.

Carried

2010 Resident Survey

10-093 Moved by Ellis Forest

That the summary of the 2010 annual resident surveys be received for information.

Carried

High Level Request

Moved by Ellis Forest

That a request be made for a special Lodge inspection to the Minister of Alberta Seniors.

10-094 Moved by Daryl Zielsdorf

That the request from the Town of High Level for a special Lodge inspection be tabled for more information.

Carried

Information Items:

10-095 Moved by Ray Toews

That the following items be accepted for information:

Bank reconciliation for April 2010

Carried

In Camera

Personnel

Legal

Client Appeal

10-096 Moved by Peter Wieler

That consideration be given to move in camera at 12:36 a.m.

Carried

10-097 Moved by Ellis Forest

That consideration be given to move out of in-camera at 1:10 p.m.

10-098 Moved by Darryl Zielsdorf

That rent for Earl Mitchell remain at \$120.00 until there is a change in circumstances.

Carried

Board Minutes
May 31, 2010

10-099 Moved by Ray Toews

That approval be given to Administration to hire Kelly Mitchell as a Housing Coordinator.

Carried

10-100 Moved by Peter Wieler

That the client appeal for Gilbert Cardinal be approved.

Carried

10-101 Moved by Shirley Rechlo

That the Chair respond to correspondence from H. Wiebe as discussed.

Carried

Next Meeting Date: Regular Board Meeting
June 28, 2010 – 10:00 a.m.
Mackenzie County Council Chambers
Fort Vermilion

Adjournment:

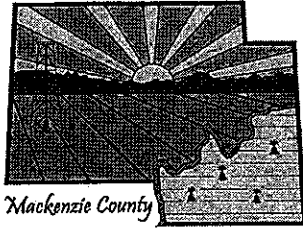
10-102 Moved by Ellis Forest

That the board meeting of May 31, 2010 be adjourned at 1:15 p.m.

Carried

George Friesen, Chair

Lisa Unruh, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 764-10 Road Closure - Maree Vervoort (High Level Rural)

BACKGROUND / PROPOSAL:

Bylaw 764-10, was given first reading at the June 8, 2010 Council meeting, being a request to close a portion of government road allowance between NW 4-109-17-W5M and NE 5-109-17-W5M for the purpose of consolidating a fragmented parcel of land onto a quarter section.

As per Alberta Transportation Road Closure Procedures, Bylaw 764-10 is being presented to Council for Public Hearing only. Bylaw 764-10 will be brought back to Council for second and third reading after administration has received the signed and approved bylaw from the Minister of Transportation.

On April 29, 2010, the Municipal Planning Commission approved Subdivision 01-SUB-10 for a fragmented parcel of land with optional conditions. These options were:

Options

- i. Road Plan 802 1388 shall be extended east to the east side of the theoretical road allowance between the NW 4-109-17-W5M and NE 5-109-17-W5M. This road shall be constructed to Mackenzie County standards and at the developer's expense, or
- ii. The developer may request to close and purchase the theoretical road allowance between the NW 4-109-17-W5M and NE 5-109-17-W5M and consolidate the three parcels together. Should the developer decide to go with this option then the extension of Road Plan 802 1388 will not be required.

Author: Liane Lambert,
Development Officer

Review by: Mary Jo Van Order,
Director of Planning
& Development

CAO

The developer has requested to go with option two (2) and is requesting the road closure.

DETAILS

The developer was given these two options because of the unique difficulties in accessing the land. These difficulties are that the fragmented land is separated on three sides (north, south & east) by the Boyer River and on the west side by a government road allowance (that is cut off by the Boyer River on the north & south ends). And there is no legal road constructed up to any part of NW 4-109-17-W5M. The developer can request the County to construct a road up to the larger non-fragmented portion of NW 4-109-17-W5M as it meets the County requirements for Policy PW019 Road Construction Eligibility. However, the fragmented portion that the developer wishes to subdivide does not meet these requirements.

Therefore the developer was given two options for the subdivision, the first option was to provide land from their adjoining quarter and construct the existing forced surveyed road (Road Plan 802 1388) 585 meters east to the proposed subdivision.

The second option was to consolidate the fragmented piece of land onto the developer's adjacent quarter section on the west side. With this option, the applicant will be required to request a road closure and purchase the short piece of government road allowance that runs north and south between NW 4-109-17-W5M and NE 5-109-17-W5M. The developer can then consolidate the closed government road allowance and the fragmented piece of land from NW 4-109-17-W5M with NE 5-109-17-W5M. In doing so, no additional road construction would be required.

This application was presented to the Municipal Planning Commission at the May 27, 2009 meeting. The Municipal Planning Commission's recommendation to Council is to proceed with Bylaw 764/10 being a road closure bylaw to close and sell a portion of government road allowance between NW 4-109-17-W5M and NE 5-109-17-W5M.

OPTIONS & BENEFITS:

Closing this portion of road allowance will allow for the consolidation of the fragmented piece of land from NW 4-109-17-W5M with NE 5-109-17-W5M which eliminates the need for the construction of a road.

COSTS & SOURCE OF FUNDING:

The developer shall be responsible for all costs.

Author: Liane Lambert,
Development Officer

Review by: Mary Jo Van Order,
Director of Planning
& Development

CAO

RECOMMENDED ACTION:

That administration move forward with the road closure Bylaw 764-10, being a request to close a portion of government road allowance between NW 4-109-17-W5M and NE 5-109-17-W5M for the purpose of consolidating a fragmented parcel of land onto a quarter section.

Author: Liane Lambert,
Development Officer

Review by: Mary Jo Van Order,
Director of Planning
& Development

CAO

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 764-10
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

**FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE
TO A PORTION OF A STATUTORY ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.**

WHEREAS, Council of Mackenzie County has determined that the statutory road allowance as outlined on Schedule A attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw has been published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close to public travel for the purpose of creating title to the statutory road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

1. Meridian 5 Range 17 Township 109
All that portion of Government Road Allowance
Lying within the limits of Plan 102 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.

READ a first time this ____ day of _____, 2010

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

APPROVED this _____ day of _____, 2010

Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2010

READ a third time and finally passed this ____ day of _____, 2010.

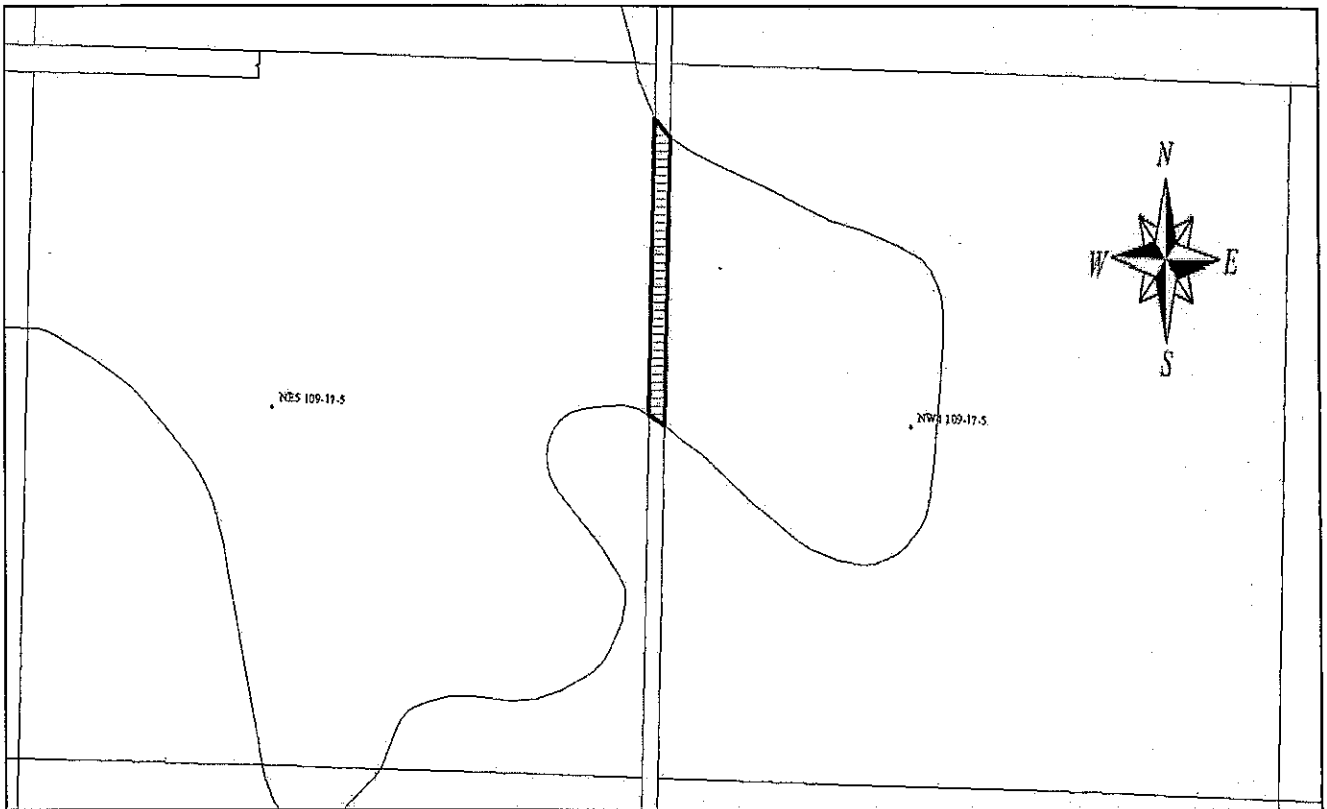
Greg Newman
Reeve

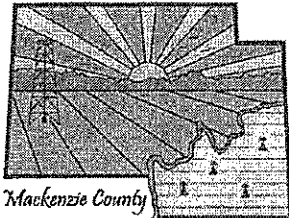
William Kostiw
Chief Administrative Officer

BYLAW NO. 764-10

SCHEDULE "A"

1. That the land use designation of the following property known as:
 2. Meridian 5 Range 17 Township 109
All that portion of Government Road Allowance
Lying within the limits of Plan 102 _____
containing _____ hectares (_____ acres) more or less.
Excepting thereout all mines and minerals.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. Bylaw 764-10

NAME OF APPLICANT Maree Vervoort		
ADDRESS Box 1857		
TOWN High Level, AB		
POSTAL CODE T0H 1Z0	PHONE (RES.) 780-926-1500	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER Mike & Maree Vervoort		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
NW	4	109	17	5				

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: Road Closure Request

REASONS SUPPORTING PROPOSED AMENDMENT:

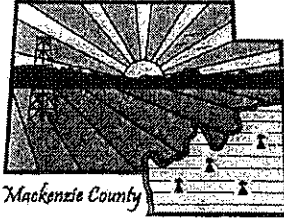
Closure of a portion of government road allowance between NE 5-109-17-W5M and NW 4-109-17-W5M in order to subdivide and consolidate a portion of NW 4-109-17-W5M into NE 5-109-17-W5M.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 117368

APPLICANT [Signature] DATE May 04/2010

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____ DATE _____



Mackenzie County
P.O. Box 640, Fort Vermilion AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

May 5, 2010

File No. 01-SUB-10

Maree Vervoort
Box 1857
High Level AB T0H 1Z0

Dear Mr. & Mrs. Vervoort:

Subdivision Decision on NW 4-109-17-W5M

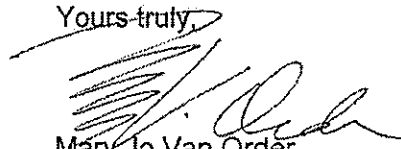
Your application for subdivision has been APPROVED subject to the conditions set out on the attached Decision Form.

If any of these conditions are unacceptable to you, you may file an appeal to the Subdivision and Development Appeal Board. This appeal must be filed within 14 days of the receipt of this letter. The date of receipt is deemed to be 5 days from the date of this letter. The appeal, along with a \$250 fee, must be submitted to:

Secretary, Mackenzie County
Subdivision and Development Appeal Board
P.O. Box 640
FORT VERMILION AB T0H 1N0

If you are satisfied with the above decision, you may proceed to comply with the attached conditions prior to getting your subdivision registered at the Land Titles Office. The approval is valid for 1 year only; therefore, prior to **April 29, 2011**, you should prepare and submit to this office a plan suitable for registering for final endorsement. Prior to proceeding with your subdivision, please contact Liane Lambert at (780)-927-3718 to review the subdivision procedure.

Yours truly,


Mary Jo Van Order,
Director of Planning and Development

pc: Telus
ATCO Electric
Northern Lights Gas Co-op

MACKENZIE COUNTY
DECISION

FILE: 01-SUB-10
LEGAL: NW 4-109-17-W5M
DATE: April 29, 2010

DECISION: Based on those matters considered under Section 7 of the *Subdivision Regulation*, the submissions received from those agencies referred to under Section 5 of the *Subdivision Regulation* and submissions from adjacent landowners pursuant to Section 653(5) of the *Municipal Government Act*, the Subdivision Approving Authority hereby **APPROVES** the proposed subdivision subject to the following conditions:

1. This approval is for a single fragmented lot subdivision, 25 acres (10.11 hectares) more or less in size.
2. Applicant/developer shall enter into a Development Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
 - b. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.

Options

- i. **Road Plan 802 1388 shall be extended east to the east side of the theoretical road allowance between the NW 4-109-17-W5M and NE 5-109-17-W5M. This road shall be constructed to Mackenzie County standards and at the developer's expense, or**
- ii. **The developer may request to close and purchase the theoretical road allowance between the NW 4-109-17-W5M and NE 5-109-17-W5M and consolidate the three parcels together. Should the developer decide to go with this option then the extension of Road Plan 802 1388 will not be required.**
- c. Alberta Environment requires that any future development on the property (including the required access road) would have to be engineered in such a fashion that there could be no negative impacts to the river channel and the



existing riparian buffer. Adequate setback from the top of the bank should be put in place to ensure that the natural river erosion process do not in the future cause either a flood or stability issue to the landowners property or infrastructure. The services of a professional firm with experience in soil stability may be required to make a proper assessment of the site depending on the scope of future development. Contact Alberta Environment prior to any development at (780) 624-6239.

- d. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
- e. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
- f. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- g. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.

NOTE: All subsequent development must conform to all applicable provincial regulations and to the municipality's land use bylaw. Please contact the appropriate authorities to determine the required building/development standards.

Please contact your surveyor to determine if the Land Titles Office will accept a Descriptive Plan or a Plan of Survey for registration. Please ensure that the Alberta Land Surveyor that you contact fully explains the advantages or disadvantages of a plan of survey versus a descriptive plan.



Municipal Planning Commission

DATE

May 5, 2010

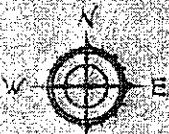
SUBDIVISION APPLICATION SITE PLAN

QTR./L.S. SEC TWP. RG M PLAN NO. BLK. LOT

NW 4 109 17 5 or [] [] []

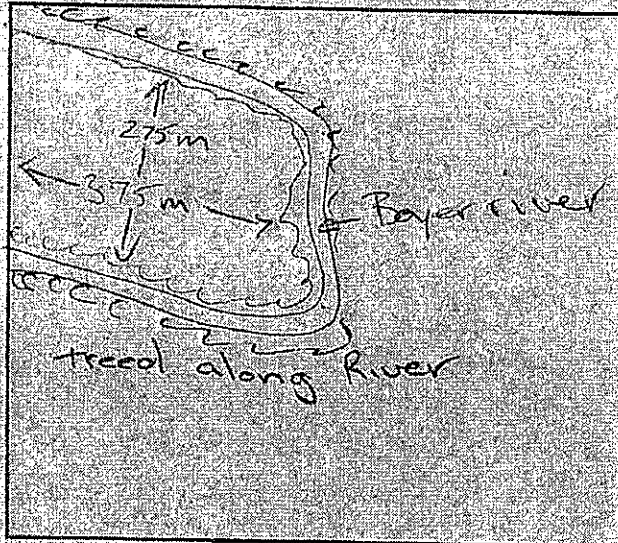
Date of site plan: June 30/09

Comments: this area is seperated from the remainder of the quarter by the Boyer River



MD ACCESS 750 m

Row



TENTATIVE PLAN
APPROVAL
 SUBJECT TO THE
 CONDITIONS SET
 OUT ON THE ATTACHED
 DECISION FORM
 FILE: 01-218-10
 DATE: April 29, 2010

Site Plan Checklist

- Location of existing buildings from property lines None within 1/2 mile
- Location of proposed subdivision from property/quarter lines
- Location of access/driveway and distance from intersections
- Ravines, creeks, lakes, sloughs and any other water bodies
- Location of shelterbelts and/or treed areas along river
- Location of road(s) and/or road allowances
- Length and width of proposed subdivision 375m x 275m

NOTE: Where buildings are existing, the property must be surveyed by a qualified land surveyor.

Existing Forced Road

Proposed Subdivision

Road Allowance

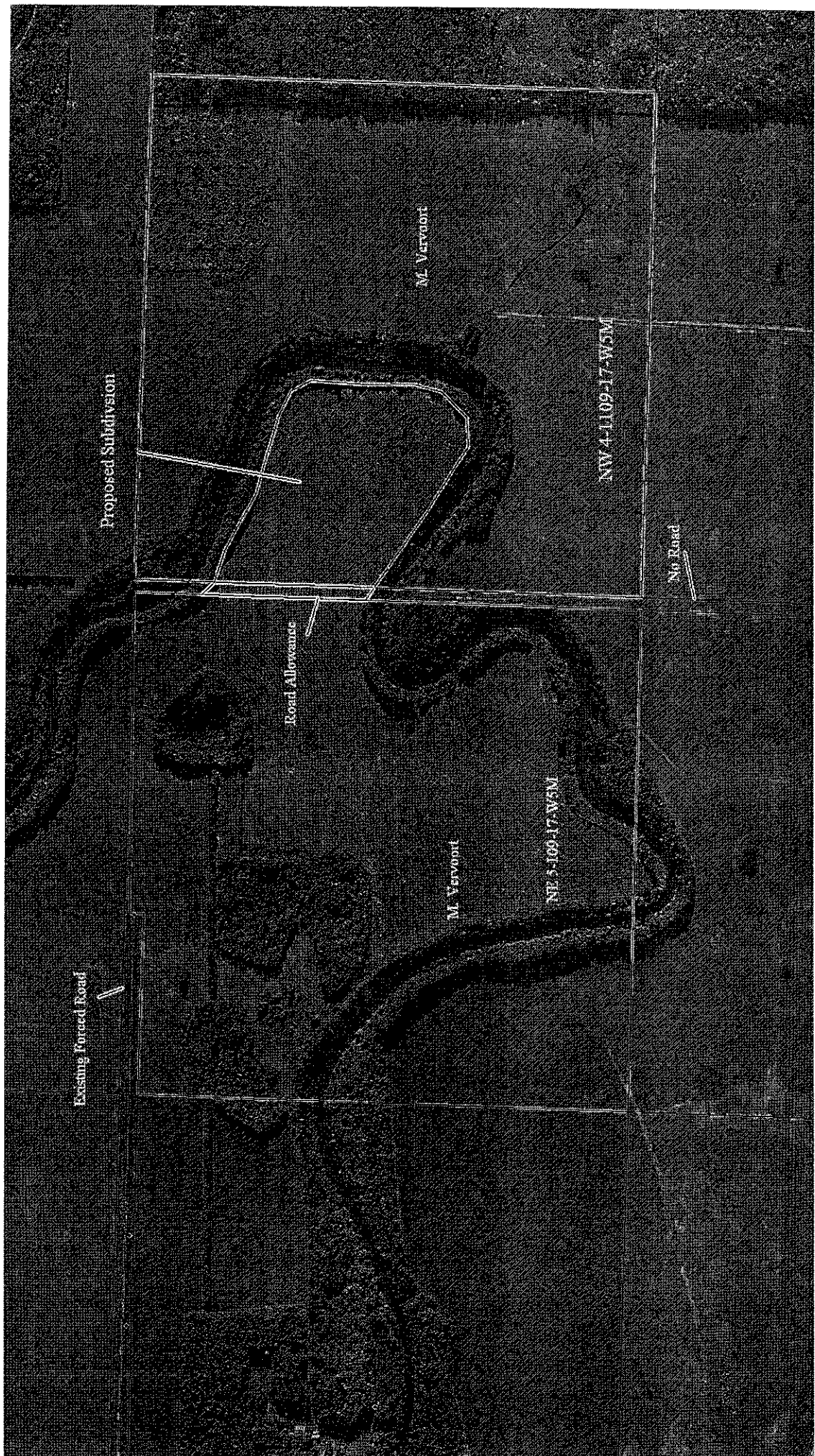
No Road

M. Vervoort

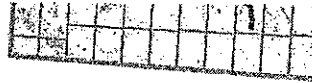
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NE 5-109-17-W5M

NW 4-1109-17-W5M



NW 4-109-17-W5M



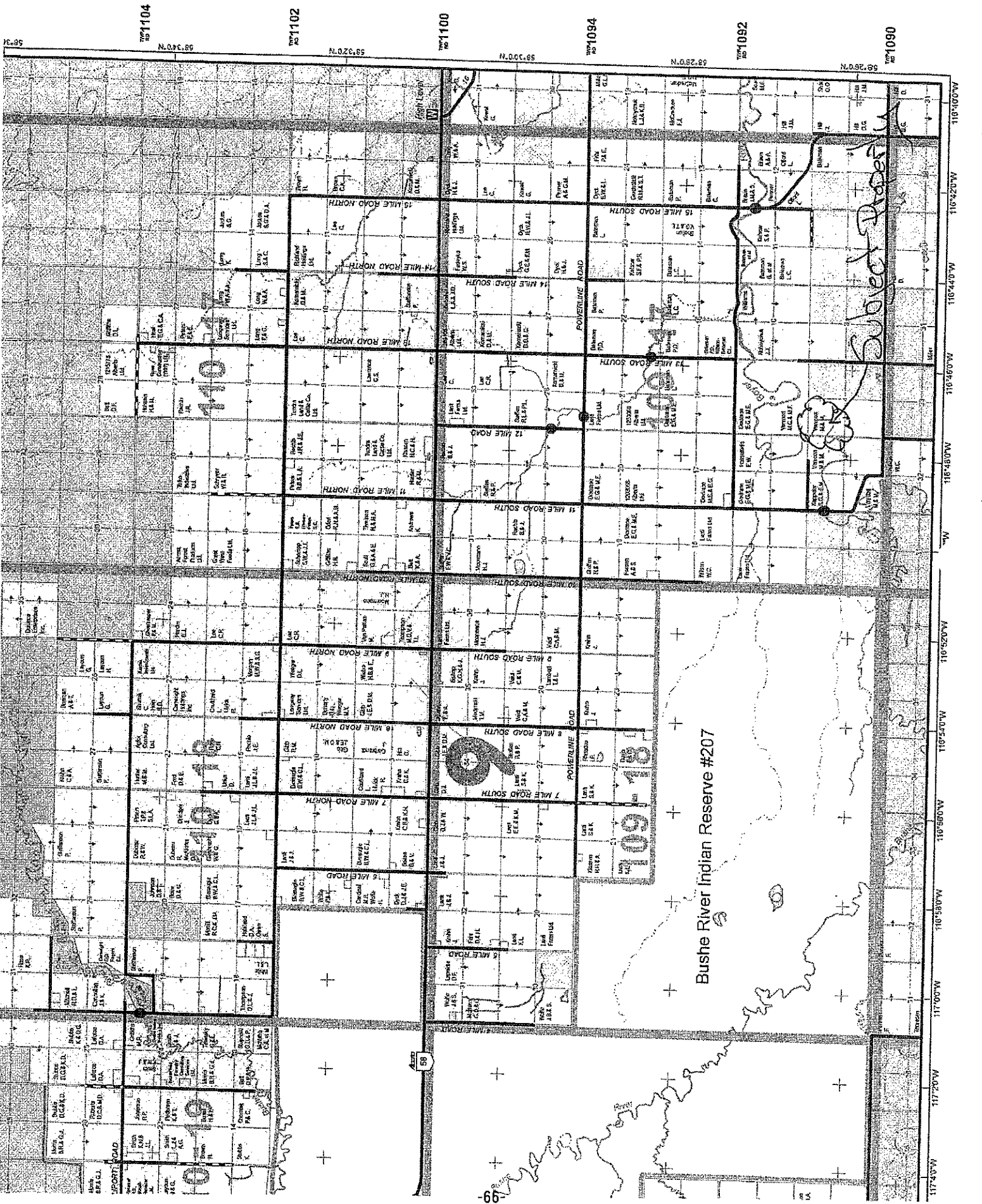
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Bushe River Indian Reserve #207

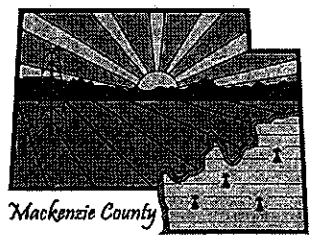
Subject Property



117

117°40'W 117°20'W 117°00'W 116°50'W 116°40'W 116°20'W 116°00'W

117°40'N 117°20'N 117°00'N 116°50'N 116°40'N 116°20'N 116°00'N



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	PUBLIC HEARING Bylaw 766-10 Land Use Bylaw Amendment to Rezone Plan 902 0600, Block 15, Lots 13 through 17, Plan 902 0600, Block 19, Lots 1 through 5, Plan 912 2041, Block 15, Lots 18 through 22 and 24, Plan 912 2041, Block 19, Lots 6 through 8, Plan 912 3390, Block 19, Lots 10 through 16, Plan 932 0276, Block 15, Lots 25 through 27, and Plan 932 0276, Block 19, Lot 9 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1" (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 766-10, for the rezoning of multiple lots within the Hamlet of La Crete from Mobile Home Subdivision District 2 (MHS2) to Hamlet Residential District 1 (HR1), received first reading at the June 8, 2010 Council meeting.

OPTIONS & BENEFITS:


A Land Use Bylaw amendment pre-submission review to rezone Plan 912 3390, Block 19, Lot 13 from Mobile Home Subdivision District 2 (MHS2) to Hamlet Residential District 1 (HR1) was presented to the Municipal Planning Commission (MPC) at the May 27, 2010 meeting where the following motion was made:

MOTION 10-127 *That the Municipal Planning Commission recommendation to Council be to amend the Land Use Bylaw to rezone the following properties:*

- Plan 912 3390, Block 19, Lots 10 through 16,*
- Plan 932 0276, Block 19, Lot 9,*
- Plan 932 0276, Block 15, Lots 25 through 27,*

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO
_____ 

*Plan 912 2041, Block 15, Lots 18 through 22 and 24,
Plan 912 2041, Block 19, Lots 6 through 8,
Plan 902 0600, Block 15, Lots 13 through 17, and
Plan 902 0600, Block 19, Lots 1 through 5*

*from Mobile Home Subdivision District 2 "MHS2" to Hamlet
Residential District 1 "HR1", subject to public hearing input.*

The rezoning pre-submission review was submitted as a result of one landowner wishing to construct a house with attached garage on a lot that currently contains an older mobile home. The current MHS2 zoning does not allow for the construction of houses.

In review of this proposal, the MPC considered the age of the buildings within the area and the zoning of the surrounding lands. The MPC does not support rezoning one lot in the middle of a zoning district as it does not encourage cohesive development and therefore, recommended rezoning the entire block. The proposed rezoning would allow for the construction of houses with or without attached garages (as a permitted use) while providing the possibility of the placement and/or replacement of a mobile home (as a discretionary use). In addition to allowing houses, the proposed rezoning may serve to revitalize an older part of La Crete.

The lands to the west of the subject area are zoned MHS2 and Hamlet Residential District 1A (HR1A). The lands to the east of the subject area are zoned HR1.

The minimum lot size in the HR1 zoning district is 22 meters (72 feet) by 33.5 meters (110 feet). Of the 30 lots contained within this area, 26 meet the minimum lot size, 3 are 2 meters (6.56 feet) narrower than required and 1 is 0.61 meters (2 feet) shorter than required.

COSTS & SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 766-10 being a Land Use Bylaw amendment to rezone Plan 912 3390, Block 19, Lots 10 through 16, Plan 932 0276, Block 19, Lot 9, Plan 932 0276, Block 15, Lots 25 through 27, Plan 912 2041, Block 15, Lots 18 through 22 and 24, Plan 912 2041, Block 19, Lots 6 through 8, Plan 902 0600, Block 15, Lots 13 through 17, and Plan 902 0600, Block 19, Lots 1 through 5 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1".

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

MOTION 2

That third reading be given to Bylaw 766-10 being a Land Use Bylaw amendment to rezone Plan 912 3390, Block 19, Lots 10 through 16, Plan 932 0276, Block 19, Lot 9, Plan 932 0276, Block 15, Lots 25 through 27, Plan 912 2041, Block 15, Lots 18 through 22 and 24, Plan 912 2041, Block 19, Lots 6 through 8, Plan 902 0600, Block 15, Lots 13 through 17, and Plan 902 0600, Block 19, Lots 1 through 5 from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1".

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 766/10

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 766-10
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate the construction of houses.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as:

Plan 902 0600, Block 15, Lots 13 through 17,
Plan 902 0600, Block 19, Lots 1 through 5,
Plan 912 2041, Block 15, Lots 18 through 22 and 24,
Plan 912 2041, Block 19, Lots 6 through 8,
Plan 912 3390, Block 19, Lots 10 through 16,
Plan 932 0276, Block 15, Lots 25 through 27, and
Plan 932 0276, Block 19, Lot 9

be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1", as outlined in Schedule "A".

READ a first time this 8th day of June, 2010.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

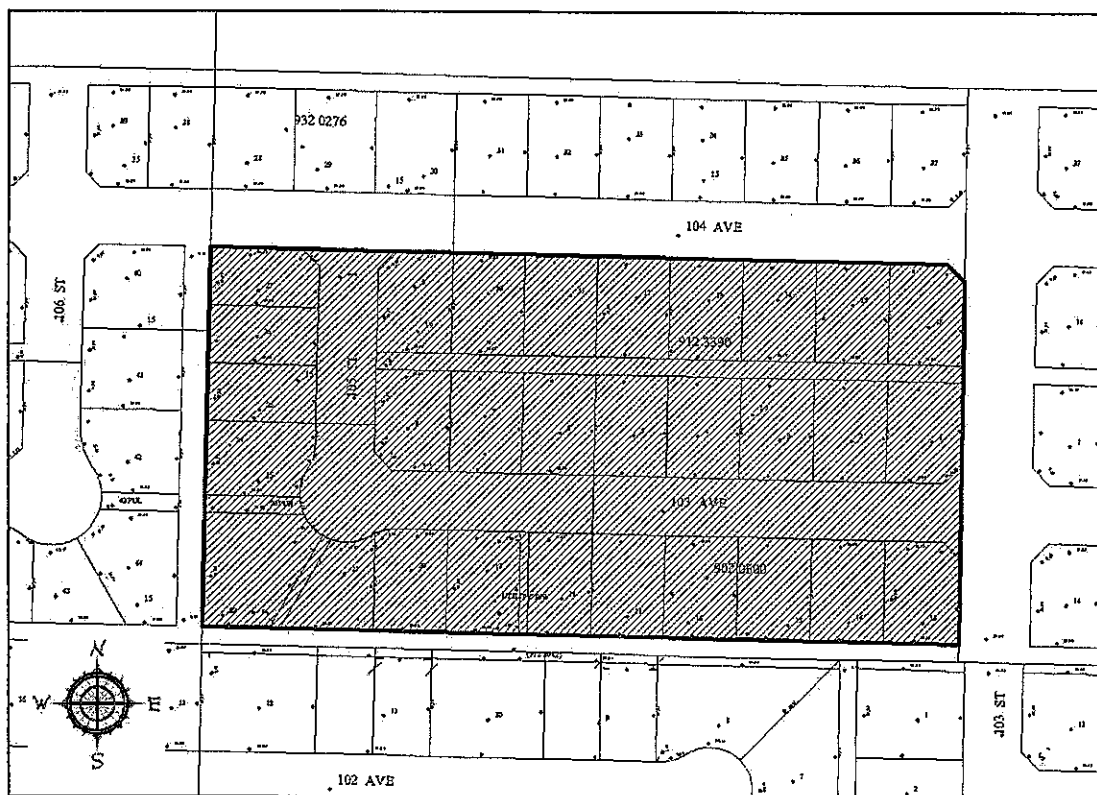
BYLAW NO. 766-10

SCHEDULE "A"

1. That the land use designation of the following property known as:

- Plan 902 0600, Block 15, Lots 13 through 17,
- Plan 902 0600, Block 19, Lots 1 through 5,
- Plan 912 2041, Block 15, Lots 18 through 22 and 24,
- Plan 912 2041, Block 19, Lots 6 through 8,
- Plan 912 3390, Block 19, Lots 10 through 16,
- Plan 932 0276, Block 15, Lots 25 through 27, and
- Plan 932 0276, Block 19, Lot 9

within the Hamlet of La Crete, be rezoned from Mobile Home Subdivision District 2 "MHS2" to Hamlet Residential District 1 "HR1".



FROM: Mobile Home Subdivision District 2 "MHS2"

TO: Hamlet Residential District 1 "HR1"



**7.27 MOBILE HOME (MANUFACTURED HOME)
SUBDIVISION DISTRICT 2 "MHS2"**

(Existing)

The general purpose of this district is to permit the development of mobile home subdivisions in the Municipal District where common water and sewer facilities are in place.

A. PERMITTED USES

- (1) Ancillary building and use.
- (2) Mobile home.

B. DISCRETIONARY USES

- (1) Convenience store.
- (2) Home based business.
- (3) Park.
- (4) Playground.
- (5) Public use.
- (6) Additions to existing houses

C. MINIMUM LOT WIDTH

20 metres (66 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet), unless otherwise required by the Development Officer.

E. FRONT YARD SETBACK

7.6 metres (25 feet).

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner lot the exterior side yard shall not be less than 4.6 metres (15 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the

natural features and character of the site to the satisfaction of the Development Officer.

Mobile Homes

All mobile homes to be factory built with walls of pre-finished baked enamel aluminium siding, vinyl siding or the equivalent, to the satisfaction of by the Development Officer. Mobile Homes shall have a factory constructed peaked roof.

If placed upon a basement, solid footings and concrete or wood block foundation wall or skirting should be required so that the appearance, design and construction will compliment the mobile home. The undercarriage of the mobile home shall be screened from view.

All ancillary structures such as patios, porches, additions, etc., shall be factory pre-fabricated units, or of a quality equivalent thereto, so that appearance, design and construction will compliment the mobile home.

J. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

K. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

7.16 HAMLET RESIDENTIAL DISTRICT 1 "HR1"

(Proposed)

The general purpose of this district is to permit residential uses in hamlets.

A. PERMITTED USES

- (1) Ancillary buildings or use.
- (2) Dwelling - Single detached.
- (3) Park
- (4) Public use

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Dwelling - Duplex.
- (3) Home based business.
- (4) Mobile home.
- (5) Modular home.

D. MINIMUM LOT WIDTH

22 metres (72 feet)

E. MINIMUM LOT DEPTH

33.5 metres (110 feet)

F. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Authority.

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.2 metres (5 feet). In the case of a corner site the exterior side yard shall not be less than 3.0 metres (15 feet).

H. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

I. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

- (1) The architecture, construction materials and appearance of

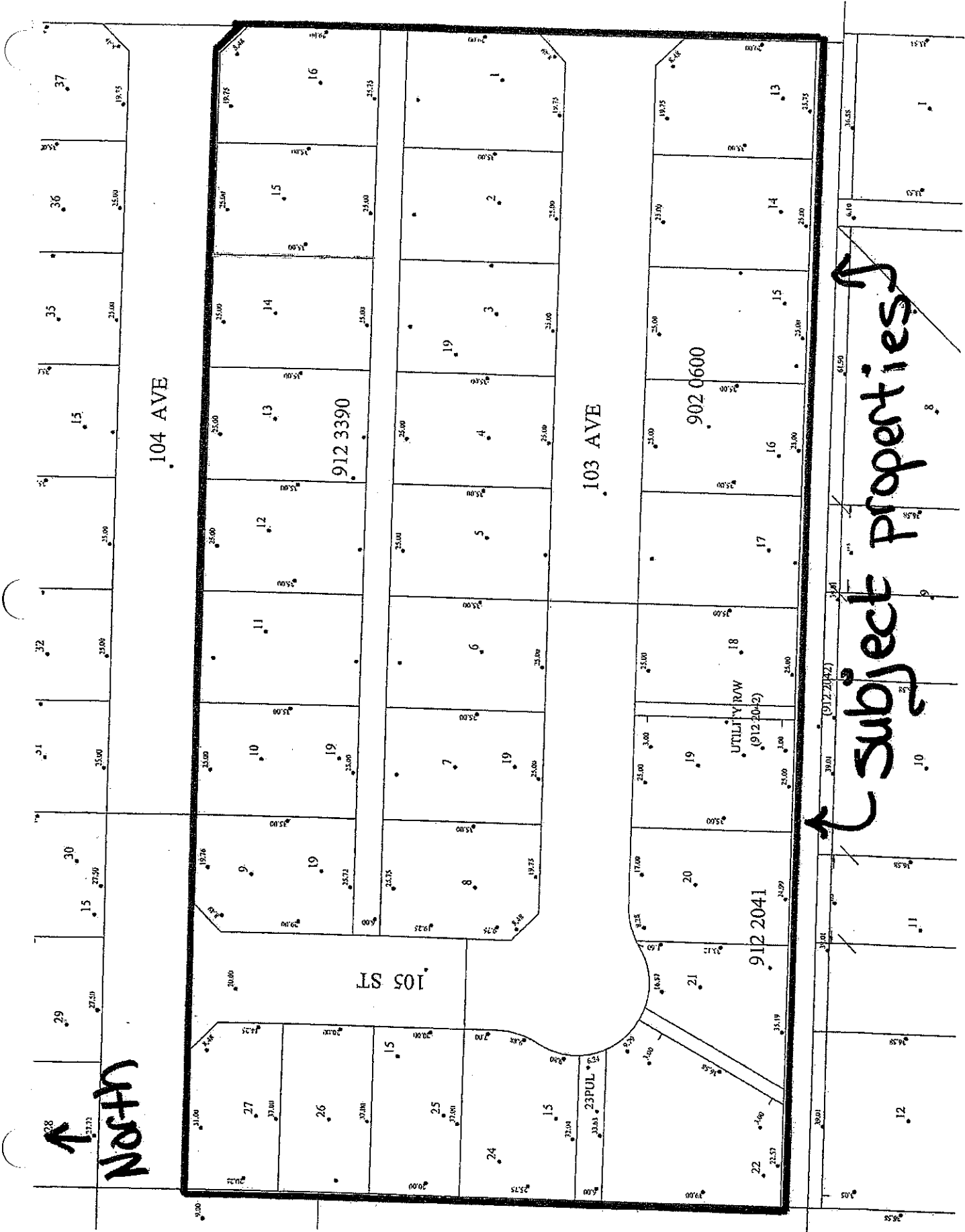
buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

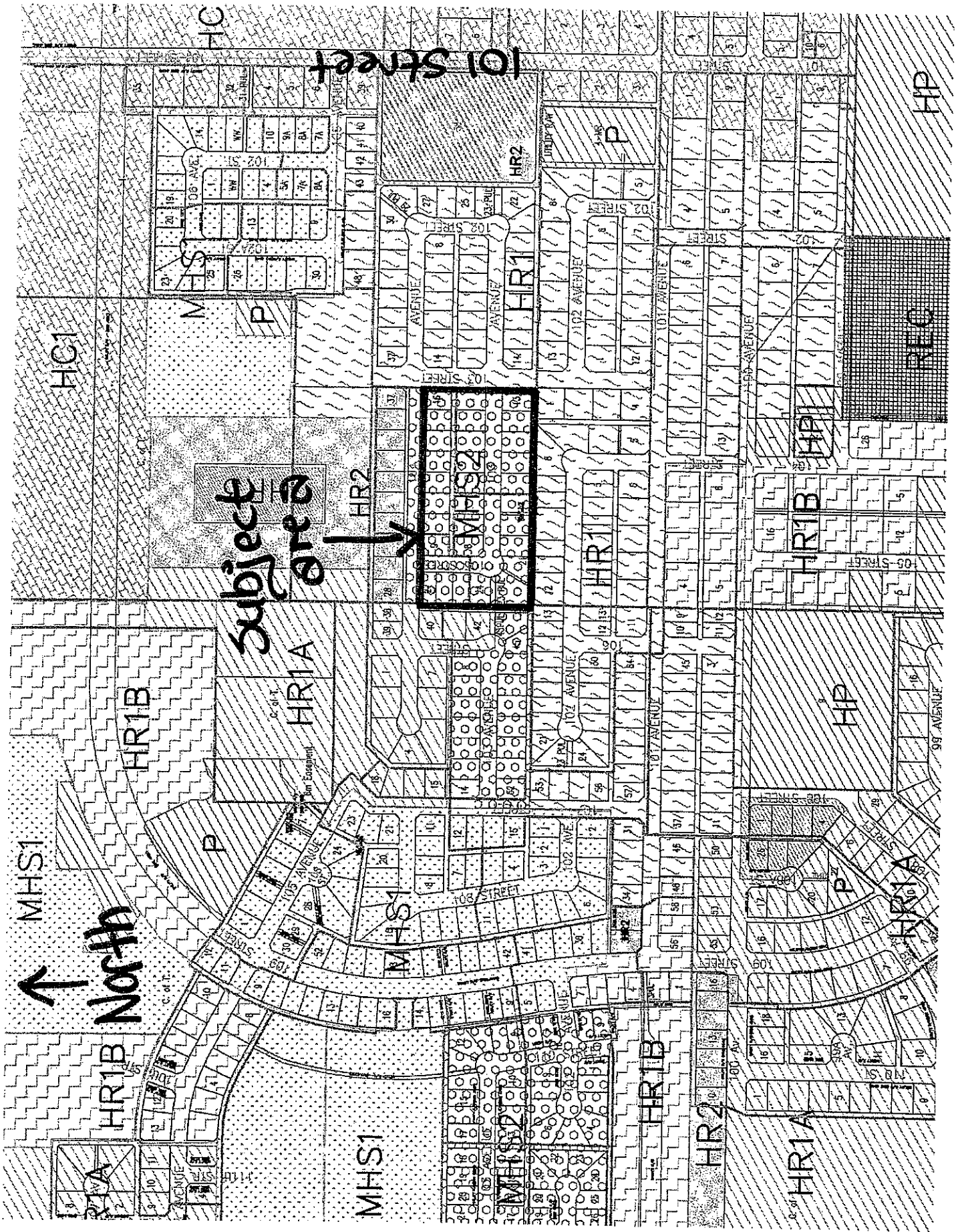
J. ON-SITE PARKING

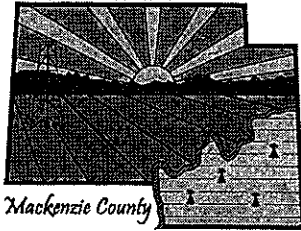
In accordance to Section 4.28 of this Bylaw.

K. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.







MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: _____ CAO 

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Current and Completed Corporate Services Department Projects/Activities:

- County's Four-Step Community Sustainability Plan is in progress. We are awaiting the final draft document and I was notified that it is being delayed by two weeks as the consultant is still receiving and reviewing the surveys and still have some interviews scheduled with the community leaders.
- Municipal Census project – the consultant is expected to present the report to Council at their last meeting in August.
- Alberta Sustainable Resource Development – after receiving the County's draft Digital Data Agreement with a request to pay to \$500 upon the initial release and \$500 for each subsequent updated release, ASRD made a decision not to enter the agreement and will be purchasing maps from our office on as needed basis.
- 2010 Statistic Information Report was prepared and submitted by June 30th deadline.
- 2010 LAPP audit was finalized and submitted by June 30th deadline by Wilde & Company.
- 2010 Bursaries were awarded by the Finance Committee at their June 24, 2010 meeting; the full list of approved recipients is attached for your information.
- North Point Subdivision Lift Station – the effected owners meeting took place on June 2, 2010 at 7:30 p.m. at the La Crete office; the offsite levy bylaw is being presented to Council at their July 8 meeting. The draft caveat agreement was prepared and will be mailed to the landowners after the final reading of the bylaw.
- Handibus use policy development – a draft policy will be presented to Council in July.
- La Crete 100th Ave – a local improvement bylaw was prepared, received its first reading and is being advertised. An open house was held for June 7, 2010 between 7:00 and 8:00 p.m. in La Crete office; the notices to construct were mailed and the bylaw was advertised as required by MGA; will be presented to Council for the final reading at July 8 meeting
- The Lubricants Purchases – as requested by the Finance Committee, a summary of the current lubricant products usage was prepared and reviewed; a request for proposal was drafted which will be presented to Council at their July 8 meeting
- Finance Committee meeting took place on June 24, 2010. Tall Cree elective and management representatives attended the meeting. The draft agreements are being prepared with the next meeting scheduled for July 6. Indian Northern Affairs representative is expected to attend this meeting and assist in negotiations regarding utilities, fire protection and recreation services.
- Inter-municipal Negotiations – a document is being prepared regarding the existing arrangement in other municipalities for the July 8 meeting between the Town of Rainbow Lake and the County representatives.
- The Town of High Level advised that they will not be able to extend the draft MDP plan review to July 28, however, will accept our comments if received by July 13th.

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

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- The department is currently researching and working on proposed revisions to the existing reserves policies after receiving some feedback from the Finance Committee members. This information will be presented and reviewed by the Committee prior to being presented to Council with the Committee's recommendations.
 - Vacant Hamlet Land – a report and analysis showing the changes in vacant hamlet properties for the 2007-2010 period, based on the existing assessment data, was prepared and will be presented to Council at their July 8 meeting.
 - Budget Software – two presentations were made to the finance team regarding the proposed budget software (included in 2010 budget). We are currently reviewing our options and comparing quotes. The budget software is expected to streamline the budget preparation process by eliminating duplications and/or inconsistencies in worksheets.
 - Alberta Rural Community Adaptation Grant Program – an application was prepared and submitted for the Water/Wastewater, Stormwater, and Offsite Levy Review Project (attached for your information).
 - Fixed Asset Module – implementation is in progress (input of TCA data into Diamond Municipal Solution module)

Legal Files Update

- Consulted with legal regarding the tax arrears on a linear property – proceeded with issuing a distress warrant.

Personnel/Human Resources

- Staff cross-training – on going.

Future Corporate Services Department Projects/Activities (major highlights):

- Adding new modules (summer 2010): Virtual City Hall (ratepayers will have access to some Diamond information through the web).
- Grants applications preparation as new programs become available.
- Job Description – a review and update of all job descriptions.

Respectfully submitted,

Joulia Whittleton

2009 STATISTICAL INFORMATION RETURN

STATISTICAL DATA AS OF DECEMBER 31, 2009
TAX RATES FOR YEAR 2010

Municipality Name: Mackenze County

CERTIFICATION

The information contained in this Statistical Information Return is presented fairly to the best of my knowledge.



Signature of Duly Authorized Signing Officer

William Kostiw

Print Name

Date

Government of Alberta ■
Municipal Affairs

Municipality Name Mackenze County

2009 GENERAL STATISTICS

Schedule ST

Total Full-time Positions	5500	57.0
Total Area of Municipality (Hectares)	5510	7,761,580.00
Number of Hamlets (For Specialized Municipalities & Municipal Districts Only)	5515	3.00
Length of all Open Roads Maintained (Kilometres)	5520	1,804.60
Water Mains Length (Kilometres)		
Water Mains Length (Kilometres) - Municipality owned systems	5555	100.34
Water Mains Length (Kilometres) - Service providers	5556	
Water Mains Length (Kilometres) - Co-ops	5557	
Water Mains Length (Kilometres) - Regional systems	5558	
Water Mains Length (Kilometres) - Other	5559	
Total	5560	100.34
Wastewater Mains Length (Kilometres)		
Wastewater Mains Length (Kilometres) - Municipality owned systems	5565	58.38
Wastewater Mains Length (Kilometres) - Service providers	5566	
Wastewater Mains Length (Kilometres) - Co-ops	5567	
Wastewater Mains Length (Kilometres) - Regional systems	5568	
Wastewater Mains Length (Kilometres) - Other	5569	
Total	5570	58.38
Storm Drainage Mains Length (Kilometres)	5580	8.1
Number of Residences (For Summer Villages Only)	5590	0
Number of Dwelling Units	5595	2,924
Total Assessment Services Costs	5596	233372.00
Number of Assessment Complaints Heard by the Assessment Review Board	5650	6
Number of Residential Assessment Complaints	5652	5
Number of Farm Property Assessment Complaints	5653	1
Number of Non-residential Assessment Complaints	5654	0
Number of Machinery and Equipment Assessment Complaints	5655	0
Number of Other Assessment Complaints	5656	12
Total Number of Assessment Adjustments (Section 305 of the Municipal Government Act).....	5657	221

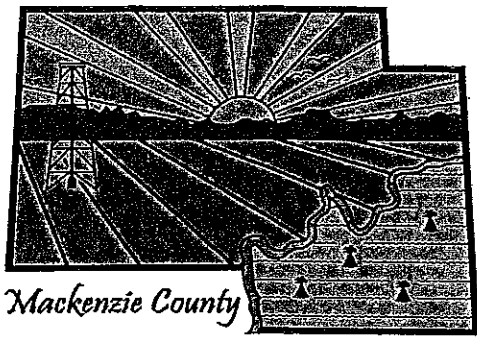
2010 TAX RATES (expressed in mills)

Schedule MR

Attach a copy of the 2010 Property Tax Rate Bylaw

	Residential/ Farm land	Non-residential
*Municipal	5800	11.2110
Education - Alberta School Foundation Fund	5810	4.1720
Education - Opted Out	5811	4.1720
Allowance For Non-collection of Requisitioned Taxes	5820	0.0000
Seniors Lodge Accommodation	5830	0.3240

*Check box if there is more than one residential tax rate or
if a separate rate is established for farmland.



Mackenzie County Project Proposal
Rural Community Adaptation Grant Program

June 25, 2010



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

June 25, 2010

Drew Hiltz, Manager, Programs
Rural Community Adaptation Grant Program
Alberta Agriculture and Rural Development
#106, J.G. O'Donoghue Building
7000-113 Street
Edmonton, AB
T6H 5T6

Dear Mr. Hiltz,

Re: Mackenzie County Project Proposal – Rural Community Adaptation Grant Program

Please consider the attached application for funding under the Rural Community Adaptation Grant Program for Mackenzie County.

If you have questions or require additional information, please contact me at 780.927.3718 or by email jwhittleton@mackenziecounty.com

Sincerely,

Joulia Whittleton
Director of Corporate Services

Cc: Mackenzie County Council
William Kostiw, Chief Administrative Officer

Alberta Agriculture and Rural Development

Rural Community Adaptation Grant Program

Application Form

Applicant Information

Mackenzie County			NA
Name of organization (full incorporated name)		Incorporation or registration number	
P.O. Box 640, Fort Vermilion, Alberta		T0H 1N0	
P.O. Box	Street address	Town or Village	Postal Code
Joulia Whittleton, Director of Corporate		780-927-3718	T0H 1N0
Key contact person and title		Telephone	Fax
jwhittleton@mackenziecounty.com		www.mackenziecounty.com	
Email		Applicant's website	

Project Information

Project Name Water/Wastewater/Storm Water Master Plans

Total project cost (\$) 499,970 Grant Amount Requested (\$) 419,970

Project start/end dates (mm/dd/year)

Anticipated start date 08/01/2010

Anticipated end date 07/31/2011

Project Category (check all that apply):

- Assessment and Planning
- Capacity Building
- Rural Economic Development
- Unique Community Solutions

Project Proposal

As part of your application, you will need to include a project proposal. Requirements for your proposal are attached. See also "Guidelines and Criteria"

General Information

- Please note we may need more information or documentation before we can consider your application.
- A confirmation letter will be issued upon receipt of your application. You will be informed of a funding decision by written correspondence.
- Successful applicants will be required to enter into a grant agreement with the Minister of Agriculture and Rural Development.

Applicant Declaration and Authorization

To the best of my knowledge, I declare that the information contained in this application (including the project proposal) is true and accurate. I am an authorized representative according to our bylaws with the signing authority to submit this application.

Julia Whitterton
Signature of authorized representative

Julia Whitterton
Print name

Director of Corporate Services
Title

June 25, 2010
Date

Submit Your Applications To:

Rural Community Adaptation Grant Program
Alberta Agriculture and Rural Development
#106, J.G. O'Donoghue Building
7000 – 113 Street
Edmonton, AB
T6H 5T6

Tel: 780-427-2409
Fax: 780-427-4227

Attachment: Project Proposal Requirements

Project: Water/Wastewater/Storm Water Master Plans & Offsite Levies Review

1. What is the transition your community or region is experiencing, and how are you being impacted?

Mackenzie County is located at the north-west corner of Alberta and represents approximately 11% of Alberta's land mass. The County has been incorporated since January 1, 1995 and includes the Hamlets of Fort Vermilion, La Crete and Zama. The economy of the region primarily relies on agriculture, forestry and oil & gas industries. The economy of the region has been severely impacted due to shutdown of a major lumber producing plant, Footner Forest Products in the High Level Rural area, further shutdown of smaller lumber plants around the La Crete area, and the overall downturn in economy and its impact on the oil & gas industry. Consequently, many small businesses have been experiencing considerable hardships and some of the businesses have closed down and ceased to exist. Majority of the local farmers have also been severely impacted since they relied heavily on a second source of income in the past, primarily from the forestry or oil & gas industries.

The economic downturn has not only severely impacted local residents and businesses but the County has also been significantly impacted and is under pressure due to major decline in municipal tax revenues. Within the last three years, the County has experienced a considerable decline in municipal revenues of approximately \$4.5 million. Despite the decline in municipal tax revenues, the demand for services has been continuously increasing, government regulations have been becoming more stringent and the level of provincial and federal funding is decreasing. However, the County is working harder than ever in order to maintain the same quality of services without compromising public health and safety. Therefore, the County has been focusing on finding smart solutions for existing issues and problems in order to: make its operations more efficient, save money wherever possible and use it towards services that are most needed by the residents, and to meet the increasing demands of certain services.

The County's large Mennonite and First Nations population has been increasing rapidly, creating high demands for development and the County is experiencing very high demand for development of new agricultural land. It is worthwhile to mention here that even though a few individuals are seeking employment and opportunities elsewhere outside of the region, however, their families continue to reside in the Mackenzie region due to their religious and/or cultural beliefs. In fact in some cases, families have moved into the region in order to be closer to their other family members. Overall, the demand for development and services has been continuously increasing.

The Hamlet of Zama solely relies on the oil and gas industry and there has been "a philosophical change" in operations of the largest oil and gas employer in Zama area. The County has welcomed this change since it will help to employ a larger number of local residents. This change has created an immediate need for housing development

within the region, apart from demand for development of new agricultural land. However, the County is unable to accommodate this increased housing demand at this time, primarily due to the uncertainty with the existing infrastructure for its essential services of water supply, wastewater collection and storm water management.

In order to improve operations and continue to accommodate ongoing development demands in a well planned way, it became apparent that the County can no longer operate without taking a closer look at the existing infrastructure, evaluating the capacity of the available infrastructure, taking a look at “the big picture” and evaluating how the existing infrastructure will fit within the projected growth in each Hamlet. During 2007-2009, the updated Municipal Development Plan (MDP) was prepared which identified growth areas and projected demands. The MDP also identified some utility capacity constraints and upgrading requirements in order to meet the current and future demands. The MDP states as one of the County’s utility policy, to prepare utilities master plans to assess the existing infrastructure and to identify upgrading requirements and expanding the water supply and sewage systems as needed in order to meet the current as well as future demands due to developments in the region.

In addition to the MDP, the County’s Four-Step Municipal Sustainability Plan was prepared (the final version including public consultation input is expected by July 31, 2010). It also identifies the need for our young municipality to assess our existing infrastructure and it became evident that the Council and administration must undertake in-depth explorations and analysis of some issues in order to justify our decisions today that will have lasting impact on the future generations of this region.

Therefore, as part of transitioning our municipality to a sustainable future, while continuing with the goal of providing quality services to the residents, the Council made a decision to undertake a study to thoroughly review and prepare master plans for each Hamlet with respect to the water supply, wastewater collection, and storm water management systems along with offsite levies review in view of current demands and future growth. Since our municipality is quite young as compared to the majority of municipalities across Alberta, this type of a review has never been undertaken for our existing infrastructure. The master plans of this type are crucial for successful application of development practices, minimizing environmental impacts of developments, and assisting the Council in addressing infrastructure upgrades in a timely and planned manner and on a need and priority basis.

2. *Provide a summary for your project.*

In summary, the project will include preparation of master plans for potable water distribution, wastewater collection, stormwater management systems as well as offsite levy review. The project will provide an evaluation of the performance of County’s existing systems, recommend system performance standards and upgrading criteria, identify any system performance deficiencies, determine performance upgrading

requirements complete with conceptual cost estimates, identify any revised growth projections and land use plans since the MDP, and recommend upgrades and new infrastructure requirements to service future growth conditions.

The project will tremendously assist in planning for sustainable future and growth within our region.

For further details regarding this project, please refer to the attached proposal for consulting engineering services from ISL Engineering and Land Services.

3. *Who are your partners on this project? How are they involved?*

We are working with our ratepayers and are in consultations with the four major First Nations groups within our Region.

We are partnering with ISL Engineering and Land Services to provide consulting engineering services in order to conduct this study and prepare the master plans.

4. *What are the project's expected benefits and outcomes? How do you think they can be measured? On other words, what does success look like?*

The immediate outcome of this project will be the preparation and completion of a good quality and technically sound water, wastewater, stormwater master plan and offsite levy review in the form of a detailed master plan report as outlined in the attached engineering services proposal from ISL Engineering and Land Services.

Subsequent to the master plans and reviews preparation, the long term outcomes and success measures will be:

- The County will update its 10-year infrastructure plans by incorporating the necessary recommendations with respect to the existing infrastructure
- The County will update its offsite levy bylaws by incorporating the recommended charges with the necessary engineering calculations and assumptions attached (as mandated by the Municipal Government Act)
- The County will incorporate the necessary steps in its subdivision and development processes in order to incorporate the needs for upgrading the existing or installing new infrastructure as identified in the master plans
- The County will update relevant planning & development policies and bylaws
- The County will ensure that the master plans are updated every three to five years in order to account and adjust for changes.

The project's benefits are:

- Improve the level of essential services to our residents;
- Minimize the impacts on the environment;
- Provide valuable guidance for future development plans in a sustainable manner;

- Establish sufficient and reasonable offsite levies for future development.

5. What is your ability to successfully complete this project? Who is responsible for project management?

Mackenzie County’s annual budgets include various projects and programs that are managed by our management team and CAO. For this particular project, the County will engage a professional engineering firm to undertake the project under the management team’s direction.

6. Provide a schedule of major project activities and milestones.

Please see the attached proposal for consulting engineering services from ISL Engineering and Land Services and from Nichols Applied Management (sub-contract under ISL Engineering and Land Services for the offsite levy review portion) that outlines details of the project including project tasks and activities.

The proposed schedule is to start the project by July 19, 2010 and it will take approximately 32 to 36 weeks to complete. The tasks and activities for water distribution system, wastewater collection system and, stormwater management master plans for all the three communities will be done simultaneously. Based on a start date of July 19, 2010 the master plan report for all the three communities will be completed latest by March 25, 2011.

7. Provide a project budget including major project costs and major sources for project funding.

Estimated Project Cost

Master Plans	\$448,470
Offsite Levy Review	\$51,500
Total Estimated Project Cost	\$499,970

Proposed sources of funding

Mackenzie County	\$80,000
Rural Community Adaptation Grant Program	\$419,970
Total Funding	\$499,970

8. Provide most recent financial statement for your organization.

2009 Audited Financial Statements are attached.

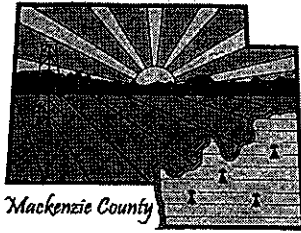
- 9. Provide any other supporting documentation as applicable. This should include letters of support from local municipal government, existing community plans, an existing business case or feasibility study, or necessary regulatory approvals.**

Attachments:

- Mackenzie County Municipal Development Plan
- Mackenzie County Four-Step Sustainability Plan (draft issued prior to the public consultation phase)
- ISL Engineering and Land Services proposal

**Mackenzie County
Summary of 2010 Mackenzie County Bursary Awards**

Name	Awarded
Rodney Teichroeb	2,000
Laure Teichroeb	2,000
Gina Anne Martens	1,000
Tyrell Harder	1,000
Lisa Dyck	1,000
Laura Suzanne Friesen	1,000
Rebecca Helen Wieler	1,000
Brooke Wieler	1,000
Kayla Wardley	1,000
Jessica Harper	2,000
Marcus Austin Braat	2,000
Stephanie Gabriel	1,000
Declan Marshall	1,000
Janelle Lizotte	1,000
Total	18,000



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 763-10 – Off-Site Levy Bylaw (La Crete Lift Station to Serve NW 11-106-15-W5 and SW 11-106-15-W5)

BACKGROUND / PROPOSAL:

The 2010 Budget, approved by Council on April 28, 2010, includes \$636,000 towards construction of the La Crete Lift Station to serve *NW 11-106-15-W5 and SW 11-106-15-W5* (North Point Business Park).

Administration prepared an off-site levy bylaw which received first reading on May 11, 2010.

A meeting was held with the effected landowners in order to explain the bylaw and application of charges. The requirement to enter into an agreement (draft is attached), to be registered as a caveat against their properties, was also discussed and explained.

The bylaw was advertised pursuant to the MGA.

OPTIONS & BENEFITS:

Administration recommends proceeding to the second and third readings of the bylaw after which the caveat agreements will be mailed to the land owners for signatures.

COSTS & SOURCE OF FUNDING:

The project is proposed to be funded at 41% of the total cost by the developer and 59% of the total costs by the County.

The County's portion of the costs will be recovered through the imposition of the offsite levy charges as per the attached bylaw.

Author: J. Whittleton Reviewed By: _____ CAO 

RECOMMENDED ACTION:

Motion 1:

That second reading be given to Bylaw 763-10 being an Offsite Levy Bylaw for the Lift Station Construction to serve *NW 11-106-15-W5 and SW 11-106-15-W5* in the Hamlet of La Crete.

Motion 2:

That third reading be given to Bylaw 763-10 being an Offsite Levy Bylaw for the Lift Station Construction to serve *NW 11-106-15-W5 and SW 11-106-15-W5* in the Hamlet of La Crete.

Author: Joulia Whittleton

Review Date: _____

CAO _____

BYLAW NO. 763-10
BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

A BYLAW OF THE MACKENZIE COUNTY
FOR THE IMPOSITION OF AN OFFSITE LEVY

WHEREAS, pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, enables Council by Bylaw to provide for the imposition and payment of an off-site levy in respect of land to be developed or subdivided;

WHEREAS, an off-site levy may be used only to pay for all or part of the capital cost for new or expanded facilities for the storage, transmission, treatment or supplying of water; and new or expanded facilities for the treatment, movement or disposal of sanitary sewage,

AND WHEREAS, the plans have been prepared and the estimated cost of the lift station construction is \$632,000 with \$375,240 (59%) to be funded by the County and 259,120 (471%) to be funded by a developer,

NOW THEREFORE, the Council of Mackenzie County, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. The Municipality, in its discretion may impose an off-site levy.
2. The off-site levy shall be for the provision of sewer service by the installation of sanitary sewer lift station in order to serve the future development identified as Service Area in Schedule "A" and as outlined in Schedule "B" attached hereto.
3. The Administration of Mackenzie County shall enter into an agreement in respect to payment of the off-site levy with all affected land owners.
4. When a subdivision is requested and an application is submitted, the agreement as per Article 3 of this bylaw shall form a part of the developer's agreement. The off-site levy payment shall be made prior to registration of the subdivision.
5. The off-site levy charges for this project shall be \$1,682.69 per acre.
6. The off-site levy was calculated as follows:

Total County cost of \$375,240 divided by 223 acres equals \$1,682.69 per acre to cover the costs of the sanitary sewer lift station installation.

7. This bylaw comes into force at the beginning of the day of third and final reading thereof.

READ a first time this 11th day of May, 2010.

READ a second time this day of , 2010.

READ a third time and finally passed this day of , 2010.

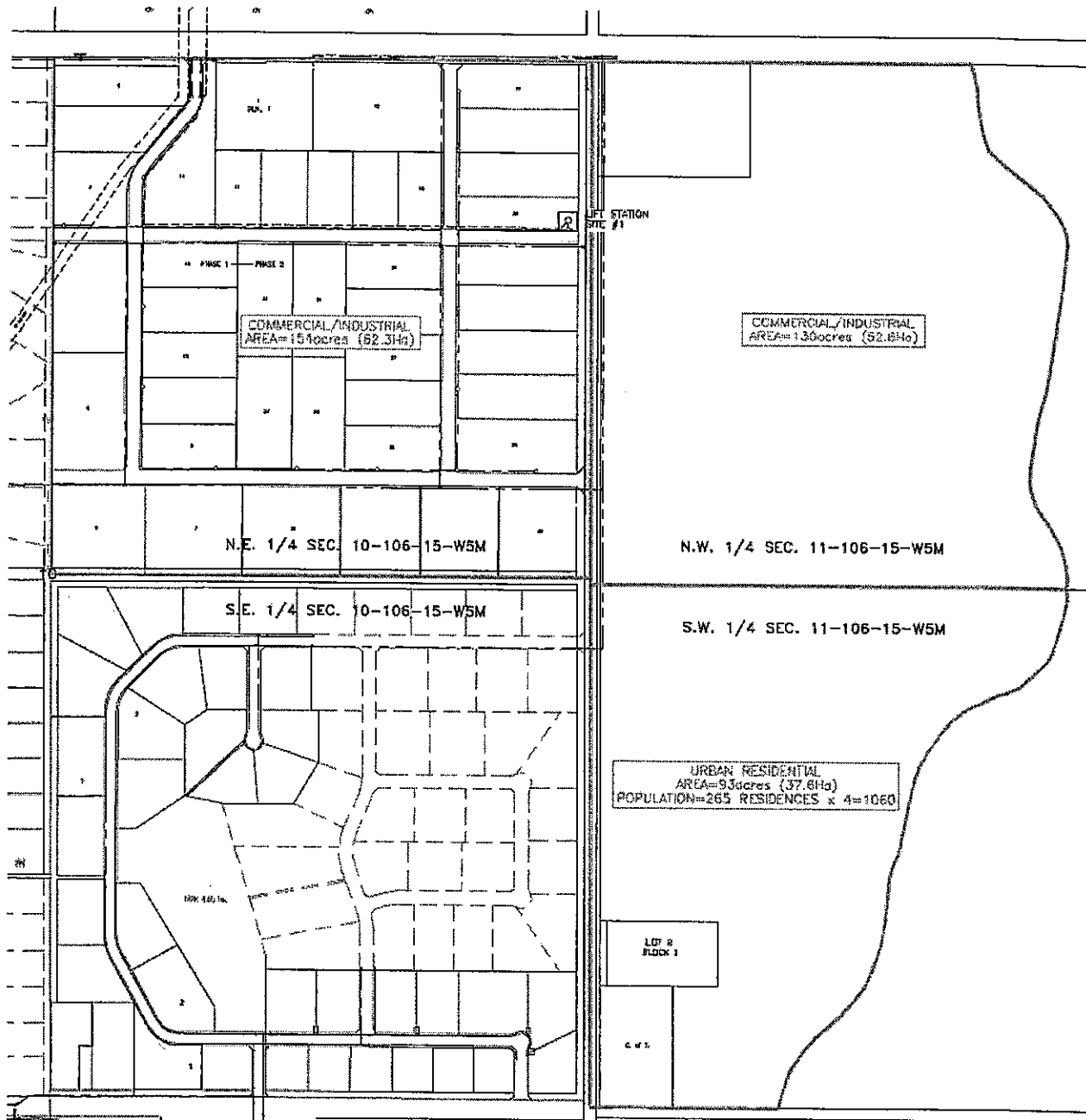
Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

BYLAW NO. 763-10

SCHEDULE "A"

1. The off site levy shall be imposed on the residential parcels according to the Service Area as follows:



BYLAW NO. 763-10

SCHEDULE "B"

2. That the off site levy be imposed on the following areas:

Land Location	Serviceable Acres
SW 11-106-15-W5M	84.04
Plan 072 4450, Block 1, Lot 2	4.00
Part of SW 11-106-15-W5M	4.96
Part of NW 11-106-15-W5M	9.68
NW 11-106-15-W5M	120.32
TOTAL	223.00 Acres

THIS AGREEMENT dated the ____ day of _____, 2010.

BETWEEN:

MACKENZIE COUNTY

(the "County")

- and -



(the "Landowner")

OFFSITE LEVY AGREEMENT

WHEREAS

A. In accordance with the provisions of the *Municipal Government Act*, R.S.A. 2000 c. M-26, the County [in the process of passing] passed Bylaw No. 763/10 on _____, 2010, a copy of which is attached hereto as Schedule "A", respecting the issuance of an offsite levy for the purpose of constructing a sanitary sewer lift station, as further set out in Bylaw No. 763/10;

B. The Landowner is the registered owner of an estate in fee simple in all that certain parcel of land situate in the County and being legally described as follows:



EXCEPTING THEREOUT ALL MINES AND MINERALS

(hereinafter referred to as the "Lands");

C. Pursuant to Bylaw No. 763/10, the Landowner is required to enter into an agreement with the County in respect of payment of that portion of the offsite levy for the purpose of constructing a sanitary sewer lift station allocated to the Lands;

D. As a pre-condition to the County approving any proposed plan of subdivision respecting the Lands, the Landowner shall be required to pay in full the off-site levy for the purpose of constructing a sanitary sewer lift station allocated to the Lands prior to the registration of the subdivision;

E. The Landowner acknowledges that the County may impose and approve other off-site levies and fees for which the Landowner is responsible for and shall pay in accordance with the bylaws and/or policies of the County;

F. The County and the Landowner wish to enter into this Agreement to formalize their obligations with respect to the payment of the offsite levy as set out in Bylaw No. 763/10;

Draft & Privileged

NOW THEREFORE in consideration of the terms and agreements herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the Landowner hereby agree as follows:

1. PAYMENT OF OFF-SITE LEVY

As a precondition to the registration of the subdivision of any portion of the Lands, the Landowner shall pay to the County that portion of the offsite levy allocated to the Lands, as set forth in Section 2 hereof.

2. CALCULATION OF OFF-SITE LEVY

In accordance with Bylaw No. 763/10, the portion of the offsite levy payable by the Landowner shall be based upon a per acre levy of \$1,682.69 multiplied by the total acreage of the Lands being _____ acres, for an aggregate offsite levy of \$ _____ respecting the Lands.

3. CAVEAT

The County shall be entitled to register this Agreement or a caveat respecting this Agreement against title to the Lands at the Alberta Land Titles Office.

4. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta.

5. ASSIGNMENT

- (a) This Agreement may be assigned by the Landowner to any successor owner of the Lands who shall also enjoy the right of assignment to other successor owners all without the consent of the County provided that each successor owner acknowledges in writing that it shall be bound by the terms of this Agreement. Wherever this Agreement refers to the Landowner, it shall include all assignees of the Landowner or assignees of successors in title to the Lands.
- (b) The Landowner shall provide the County with a copy of the letter of the successor owner acknowledging to be bound by the terms of this Agreement.

6. ENUREMENT

This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

7. PREAMBLE

The parties hereby confirm and ratify the matters contained and referred to in the Preamble to this Agreement and agree that the same are expressly incorporated into and form part of this Agreement.

8. NOTICE

Any notice required to be given hereunder by any party shall be deemed to have been well and sufficiently given if:

- (a) personally delivered to the party to whom it is intended or if such party is a corporation to an officer of that corporation; or
- (b) mailed by prepaid registered mail, transmitted by facsimile or delivered, to the address or facsimile number of the party to whom it is intended (or to such other address or number as a party may from time to time direct in writing) as follows:
 - (i) if to the County, then:
 -
 - (ii) if to the Landowner, then:
 -

Any notice delivered before 4:30 p.m. local time on a day that is not a Saturday, Sunday or statutory holiday in Alberta (a "Business Day") shall be deemed to have been received on the date of delivery and any notice delivered after 4:30 p.m. local time on a Business Day or delivered on a day other than a Business Day, shall be deemed to have been received on the next Business Day. Any notice mailed shall be deemed to have been received seventy-two (72) hours after the date it is postmarked. Any notice sent by facsimile before 4:30 p.m. local time on a Business Day shall be deemed to have been received when the sender receives the answer back confirming receipt by the recipient; provided, however, that any facsimile received after 4:30 p.m. local time on a Business Day or received on a day other than a Business Day shall be deemed to have been received on the next Business Day. If normal mail or communications service is interrupted by strike, slow-down, force majeure or other cause after the notice has been sent the notice will not be deemed to have been received until actually received. In the event normal mail service is impaired at the time of sending the notice, then personal delivery or facsimile transmission only shall be effective.

9. TIME OF THE ESSENCE

Time shall be of the essence of every part of this Agreement.

Draft & Privileged

IN WITNESS WHEREOF the parties have hereunto executed this Agreement on the day and year first above written.

MACKENZIE COUNTY

Per: _____
Title

Per: _____
Title

Name of Landowner if Corporation

Per: _____
Title

Per: _____
Title

SIGNED, SEALED AND DELIVERED
in the presence of

)
)
)
)
)
)
)

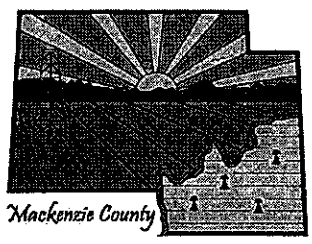
Witness

Name of Landowner if an individual

Draft & Privileged

SCHEDULE A – BYLAW NO. 763/10

Draft & Privileged



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 765-10 – La Crete 100th Ave Curb, Gutter & Sidewalk Local Improvement Tax

BACKGROUND / PROPOSAL:

Council approved the La Crete 100th Avenue reconstruction project in the 2010 capital budget.

As part of the proposed reconstruction, a new curb, gutter and sidewalk will be installed. The County's policy is to impose a local improvement tax based on 30% cost recovery from the benefiting properties from the new curb, gutter and sidewalk installation.

The estimated cost of construction including engineering is \$176,440 with 30% (or \$52,932) is proposed to be recovered from the benefiting owners over the 10-year period.

Administration prepared a bylaw which received its first reading on May 26.

OPTIONS & BENEFITS:

The bylaw was advertised as required by the MGA. The letters and notices of intention to construct were mailed to effected landowners. An open house was held in La Crete with one ratepayer showing up for the meeting.

Administration received no objection to the local improvement and recommends proceeding to the second and third readings of the bylaw.

COSTS & SOURCE OF FUNDING:

Annual operating budget

Author: J. Whittleton **Reviewed by:** _____ **CAO** _____

RECOMMENDED ACTION:

Motion 1:

That second reading be given to Bylaw 765-10 being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for the installation of curb, gutter and sidewalk on 100th Avenue from Plan 7821076, Block 12, Lots 6-13; Plan 7521580, Block 8, Lots 1-5; Plan 3969TR, Block 4, Lots 4-6; and Plan 2504TR, Block 7, Lots 3 & 4, in the Hamlet of La Crete.

Motion 2:

That third reading be given to Bylaw 765-10 being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for the installation of curb, gutter and sidewalk on 100th Avenue from Plan 7821076, Block 12, Lots 6-13; Plan 7521580, Block 8, Lots 1-5; Plan 3969TR, Block 4, Lots 4-6; and Plan 2504TR, Block 7, Lots 3 & 4, in the Hamlet of La Crete.

Author: J. Whittleton Reviewed by: CAO

BYLAW NO. 765-10

**BEING A BYLAW OF THE
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

This bylaw authorizes council of MACKENZIE COUNTY to impose a local improvement tax in respect of all lands that directly benefit from the curb, gutter and sidewalk on 100 Avenue from Plan 7821076, Block 12, Lots 6-13; Plan 7521580, Block 8, Lots 1-5; Plan 3969TR, Block 4, Lots 4-6; and Plan 2504TR, Block 7, Lots 3 & 4, in the Hamlet of La Crete.

WHEREAS the Council of Mackenzie County in the Province of Alberta has decided to issue a bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement charge for construction of Curb, Gutter and Sidewalk on 100 Avenue for Plan 7821076, Block 12, Lots 6-13; Plan 7521580, Block 8, Lots 1-5; Plan 3969TR, Block 4, Lots 4-6; and Plan 2504TR, Block 7, Lots 3 & 4 in the Hamlet of La Crete; and

WHEREAS a local improvement plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule "A" and no sufficient objection to the construction of Curb, Gutter and Sidewalk on 100 Avenue for Plan 7821076, Block 12, Lots 6-13; Plan 7521580, Block 8, Lots 1-5; Plan 3969TR, Block 4, Lots 4-6; and Plan 2504TR, Block 7, Lots 3 & 4 in the Hamlet of La Crete has been filed with the County's Chief Administrative Officer; and

WHEREAS the plans and specifications have been prepared. The total cost of the project is estimated to be \$176,440.00 (One Hundred Seventy Six Thousand and Four Hundred Forty Dollars) and the local improvement plan estimates that the following contributions will be applied to the project:

Mackenzie County/Build Canada Fund	\$123,508.00 (70%)
Benefiting Owners	<u>\$52,932.00</u> (30%)
Total Cost	\$176,440.00

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED,
ENACTS AS FOLLOWS:**

1. That for the purpose of completing curb, gutter and sidewalk project on Plan 7821076, Block 12, Lots 6-13; Plan 7521580, Block 8, Lots 1-5; Plan 3969TR, Block 4, Lots 4-6; and Plan 2504TR, Block 7, Lots 3 & 4 in the Hamlet of La Crete the sum of \$52,932.00 (Fifty Two Thousand Nine Hundred and Thirty Two Dollars) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule "A" attached.

2. The local improvement tax will be collected for 10 (Ten) years and the total amount levied annually against the benefiting owners is \$6,854.94 (Six Thousand Eight Hundred Fifty Four Dollars and Ninety Four Cents).
3. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
4. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

READ a first time this 26th day of May, 2010.

READ a second time this day of , 2010.

READ a third time and finally passed this day of , 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

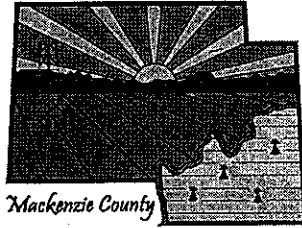
Schedule A to Bylaw No. 765-10

Curb, Gutter and Sidewalk on 100 Avenue in the Hamlet of La Crete

1. Properties to be assessed

Lot	Block	Plan	Front	Rear	Average
13	12	7821076	34.12	35.49	34.81
12	12	7821076	35.66	35.66	35.66
11	12	7821076	35.66	35.66	35.66
10	12	7821076	35.66	35.66	35.66
9	12	7821076	35.66	35.66	35.66
8	12	7821076	35.66	35.66	35.66
7	12	7821076	34.33	35.66	35.00
5	8	7521580	40.53	40.52	40.53
4	8	7521580	40.53	40.52	40.53
3	8	7521580	40.53	40.52	40.53
2	8	7521580	40.53	40.52	40.53
6	8	7521580	40.25	41.57	40.91
1	8	7521580	41.15	45.72	43.44
5	4	3969TR	41.15	45.72	43.44
6	4	3969TR	36.57	36.57	36.57
3	7	2504TR	36.57	36.57	36.57
4	7	2504TR	44.39	45.72	45.06
					<u>656.18</u>

- 2. Total Assessable Frontage (meters) 656.18
- 3. Total Levy \$52,932.00
- 4. Total Levy per Front Meter \$ 80.67
- 5. Annual Unit Rate Per Front Meter of Frontage
 Payable for a Period of 10 Years at 5.00% \$ 10.45
- 6. Total Yearly Assessment against All above Properties \$ 6,854.94



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Roll 105941 – Tax Forfeiture Property

BACKGROUND / PROPOSAL:

An auction sale of the tax forfeiture properties took place on June 8, 2010 in Fort Vermilion.

Council passed the following motion regarding a lot that was not sold at the auction:

MOTION 10-06-475	<p>MOVED by Councillor Braun</p> <p>That the County obtain the title to 4711 River Road in Fort Vermilion, AB, Tax Roll 105941 (Item #5).</p>
MOTION 10-06-476	<p>MOVED by Councillor Neufeld</p> <p>That Motion 10-06-475 be tabled to the next meeting.</p> <p>CARRIED</p>

OPTIONS & BENEFITS:

Administration reviewed the property for potential environmental liabilities and determined that none exist.

COSTS & SOURCE OF FUNDING:

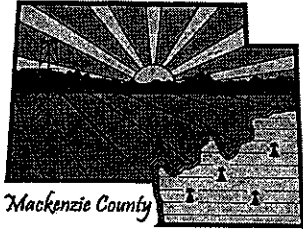
NA

Author: Joulia Whittleton **Review Date:** _____ **CAO**

RECOMMENDED ACTION:

That the County obtain the title to 4711 River Road in Fort Vermilion, AB, Tax Roll 105941 pursuant to Municipal Government Act, section 424.

Author: Joulia Whittleton **Review Date:** _____ **CAO** _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Minimum Tax for Vacant Hamlet Properties

BACKGROUND / PROPOSAL:

Council established a minimum tax of \$200 for residential and \$400 for commercial/industrial hamlet vacant properties. The minimum tax has been applied in the 2007-2010 taxation years.

The rationale behind this decision was to encourage improvements on these properties in order to fully utilize the County's investment in infrastructure since the vacant hamlet properties usually have municipal services (such as water, sewer, road, sidewalks).

OPTIONS & BENEFITS:

Administration prepared an analysis regarding changes that occurred since the minimum tax implementation.

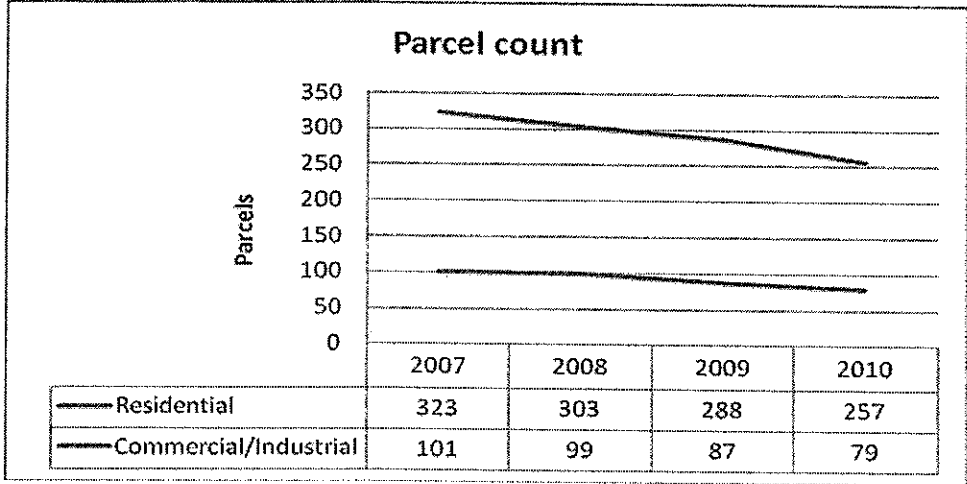
Graph 1: The total parcel count went down from 2007 to 2009. This means that the parcels were vacant in 2007, but were fully developed (contains an improvement) between 2007 and 2010.

Graph 2: Graph 2 displays total municipal revenue when using the minimum tax and the total municipal revenue when not using the minimum tax. Although the municipal revenue has increased, the gap between the two lines is shrinking thus indicating a decrease in the number of parcels below the implicit* value thresholds (**describes a mathematical function that contains only variables whose value is dependent on the value of the other variables in the function or simply the assessment value below which the minimum tax kicks in*).

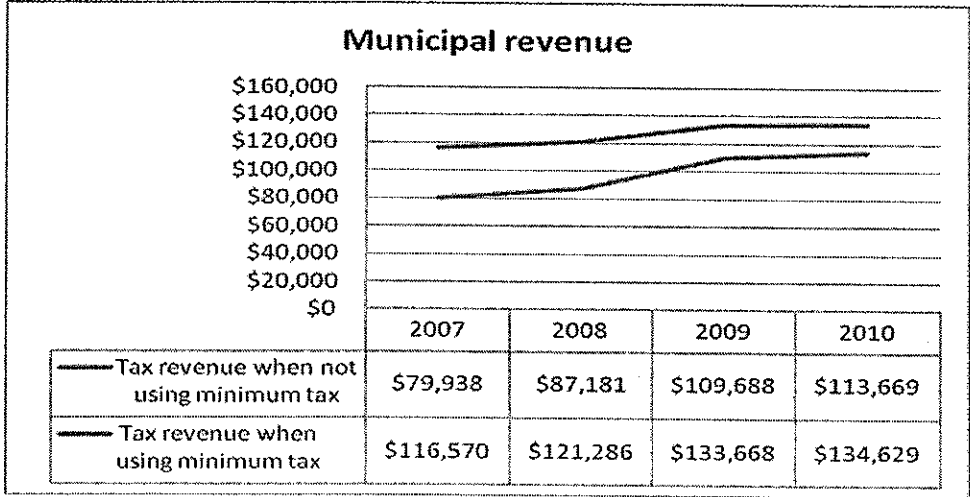
Graph 3: The total number of residential and commercial/industrial parcels below the implicit value has decreased, explaining the decline in extra revenues collected due to the minimum tax. The number of residential parcels has decreased from 176 to 123 and the number of the commercial/industrial parcels has decreased from 82 to 28.

Author: Joulia Whittleton **Review Date:** _____ **CAO** _____

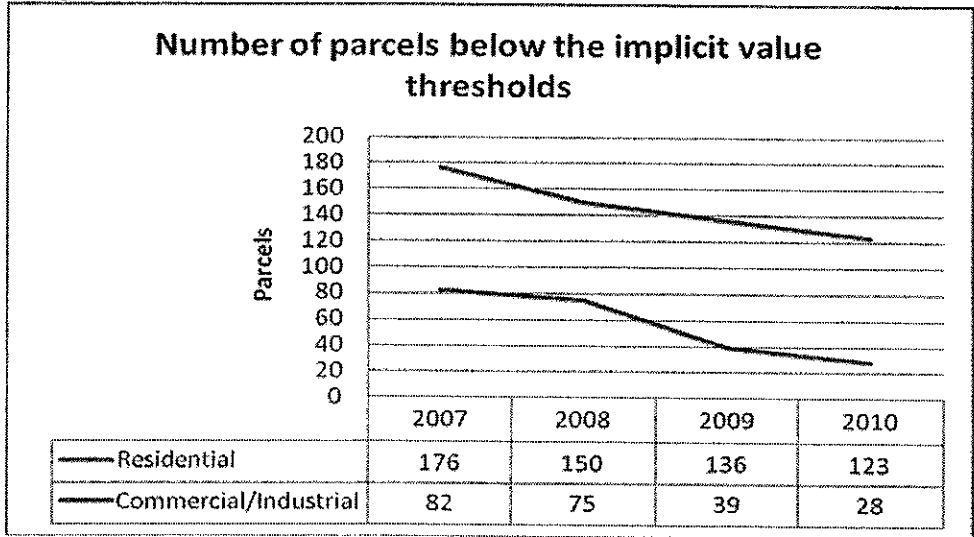
Graph 1



Graph 2



Graph 3



In addition to the above presented information, please review the attached maps that visually represent the changes from 2007 to 2010 in each hamlet. Please note since the vacant land data was overlaid on the maps and become "visual", we discovered some discrepancies in zoning of some parcels, and in some cases a parcel is shown as fully developed during the 2007-2010 period, however, there is no actual improvement happened on the parcel and vice versa. Development department is reviewing the hamlet vacant list and will be forwarding the current zoning information to the assessor along with the existing development permits.

In conclusion, although the total number of vacant hamlet parcels has decreased, we have no data to compare the overall decline to the previous years' thus we cannot with certainty determine (without going into further examination of the data acquired through the years by the development department) if the decline is due to the minimum tax implementation or is due to the natural development process.

Due to the increase in the assessment of a vacant hamlet parcel, hence the decline in the number of parcels below the implicit assessment values, the effectiveness of the minimum tax may decline if the tax levels are kept at the current level.

Other relevant information:

Extra revenues due to the minimum tax:

2007	\$36,632
2008	\$34,105
2009	\$23,980
2010	\$20,960

The implicit assessment value thresholds:

	<i>For residential:</i>	<i>For commercial & Industrial:</i>
2007	\$29,049	\$36,281
2008-2010	\$28,177	\$35,679

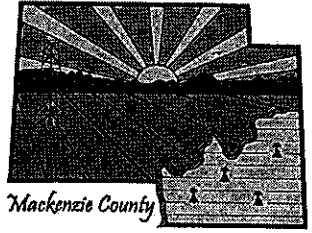
COSTS & SOURCE OF FUNDING:

Annual municipal tax revenue

RECOMMENDED ACTION:

That the minimum tax analysis for the 2007-2010 taxation period be accepted for information.

Author: Joulia Whittleton Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Lubricants Products – Draft Request For Proposals

BACKGROUND / PROPOSAL:

Currently, the County purchases lubricants solely from one supplier (Neufeld Petroleum).

The total cost in 2009 was \$30,230.

The Finance Committee discussed the purchases of lubricants at their meeting on May 20, 2010.

"That administration bring to Council a draft request for proposal for lubrication products for one year with one year option to extend."

OPTIONS & BENEFITS:

Administration has prepared a draft request for proposals (attached).

A benefit of this is the potential cost savings.

COSTS & SOURCE OF FUNDING:

Operating budget

RECOMMENDED ACTION:

That the draft request for proposals for the lubricant purchases be accepted as presented and that administration proceed with advertising.

Author: J. Whittleton Reviewed by: _____ CAO

REQUEST FOR PROPOSAL

Mackenzie County requests interested suppliers to submit a proposal for the following:

Product category: Lubricant products

Contract period: One year, with an option to extend by one year.

Representative schedule of historical usage:

<i>Type</i>	<i>Brand</i>	<i>Quantity (Litres)</i>
0w30	Duron XL 0w30	992
0w30	Duron Synthetic 0w30	1,404
5w30	Supreme Synthetic 5w30	96
5w30	Supreme 5w30	888
10w30	Supreme 10w30	4
10w30	Duron 10w	112
10w30	Duron-E 10w-30	156
15w40	Duron-E 15w-40	876
75w90	76 M.P. 75W-90 Gear Oil	20
75w90	Traxon E Syn. 75W90	156
D3M	ATF D3M	132
	DURATRAN XL	368
150	DURATAC 150 CHAIN OIL	8
MV22	Hydrex MV 22	260
	Hydrex XV All Season	580
	Hydrex MV Arctic 15	400
	Produro TO-4+ Syn All Season	80
Total		6,532

Pricing: All prices quoted shall be inclusive of delivery to the following locations: Fort Vermilion, La Crete and Zama Public Works Shops.

Returns: If the contract is not extended or terminated, then the supplier agrees to accept all unopened products.

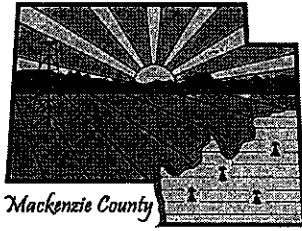
Other: Mackenzie County reserves the right to reject all tenders.

Deadline: **10:00 a.m. August 10, 2010**

The proposal must be received in a sealed envelope marked "Lubricants Products Proposal" and addressed to:

Attention: William Kostiw, Chief Administrative Officer.

Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta, T0H 1N0



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Crown Property Purchase

BACKGROUND / PROPOSAL:

The County has been negotiating to acquire several crown properties either by purchase or lease. In past years the crown properties were usually transferred to the County for a dollar if used for municipal purposes. It seems there has been a change in policy with implementation of huge charges for land.

OPTIONS & BENEFITS:

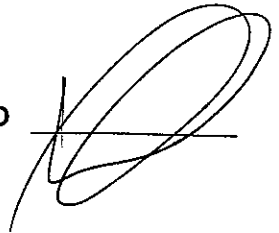
The option is to lobby government to get crown lands transferred for one dollar.

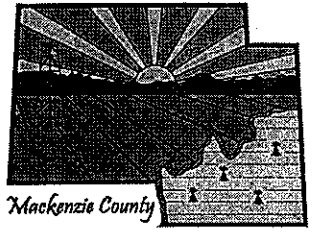
COSTS & SOURCE OF FUNDING:

The costs would be as negotiated and paid from the County budget. The other unknown cost is First Nation consultation required by the province.

RECOMMENDED ACTION:

That the County continue to lobby the government to obtain crown lands for municipal purposes at no cost.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Envision Edmonton

BACKGROUND / PROPOSAL:

We've been fighting for years to help keep the Edmonton City Centre Airport open. The "Envision Edmonton" organization is seeking donations to help raise public awareness and support as the impending closure of this airport draws nearer.

OPTIONS & BENEFITS:

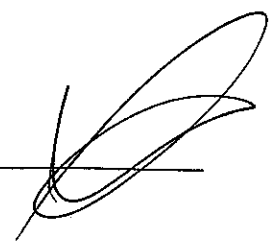
To support the campaign to keep the Edmonton City Centre airport open.

COSTS & SOURCE OF FUNDING:

General Operating Reserve

RECOMMENDED ACTION:

That Council consider donating \$5,000.00 to Envision Edmonton to help raise public awareness and support for the Edmonton City Centre Airport with funding coming from the General Operating Reserve.

Author: W. Kostiw **Review by:** _____ **CAO** 

Envision Edmonton

CITY GROUP STEPS UP TO MAYOR'S CHALLENGE

EDMONTON, Wednesday June 16 – In response to Mayor, Stephen Mandel's challenge issued during his State of the City speech - to convince City Council that the City Centre Airport should stay open - a group of local business people stepped forward to propose alternatives.

"Our vision of a sustainable industrial community grows an active City Centre Airport and moves away from the City's status quo approach of slowly killing it, and its existing businesses," says Charles Allard, Chairman of Envision Edmonton.

A group of concerned Edmontonians created "Envision Edmonton" - an independent community organization formed specifically to develop a suitable and economically viable plan to revitalize the City Centre Airport.

Envision Edmonton commissioned an independent survey by Environics Research to determine what Edmontonians and residents of northern Alberta want to know about their airport, primarily – Does it make money and who wants it shut down and why?

Over 400 people were surveyed representing a cross section of the population. The results showed that only 24% were in favour of closing the airport while the remainder wanted it to stay open or to better understand the reasons to keep it open.

Additional research clearly demonstrated that the City Centre Airport is a well-established and successful business, a powerful economic driving force that generates an economic output of \$388 million and contributes \$18 million in taxes to municipal, provincial and federal treasuries. In addition, its services are a necessary complement to the International Airport.

Envision Edmonton's plan addresses why the City should not close the City Centre Airport.

Highlights of the plan provide for retention of the general aviation facility that offers medevac facilities, valuable flight and an air cargo operations serving northern Alberta and the oil sands, supports small charters, private and corporate aircraft, training, military, and industrial services, and continues to act as Edmonton's only alternate landing location for the International Airport.

Continued...

Envision Edmonton

"Edmonton can have it all."

The City Centre Airport offers unique services and has a distinctive yet complementary role to the services offered by the International Airport. The most evident is its medevac operations which are critical to the Northern communities as it is the fastest and easiest access to Edmonton trauma care hospital facilities.

"Just last week three Fort McMurray workers were critically burned in an accident and medevaced to the City Centre Airport and within minutes rushed to the hospital. Closing the City Centre Airport will put lives in jeopardy," adds Allard.

Moving medevac to the International will result in delayed flights. As with any emergency service provider they have traffic priority including air traffic. That means arrivals and departures of scheduled flights will be stopped if a medevac flight is coming or going.

Envision Edmonton is primarily funded by individuals and businesses, many of which have no direct investment in or association with the City Centre Airport, but who are instead dedicated exclusively to helping to make Edmonton a great city.

- 30 -

Contacts

Johanna McIntosh, APR
Public Relations
780.937.8592
johanna@mcintoshpr.com

Envision Edmonton

GENERAL

Q's and A's

Why is this being revisited now?

- In May of 2009, Mayor Mandel issued a challenge to Edmontonians for someone to come up with a justification to keep the City Centre Airport open.
- In April 2010, the Mayor again brought up the issue about the challenge in his address to the City and he spoke of plans to turn the area into an "Urban Village".
- Envision Edmonton has gathered and conducted comprehensive research data supporting a sustainable Industrial community and active City Centre Airport.
- The City's approach has been to slowly dismantle, close or re-assign existing infrastructure, change policies and regulations that impact the businesses on site.
- The City's "Starvation Strategy" is suffocating the existing businesses that are under a contractual agreement with the City until 2025.
- In 1996, the City entered into a 56 year head lease of the airport with the Edmonton Regional Airports Authority (ERAA) which expires in 2052.
- There are several subtenants at the airport who have relied upon that head lease to purchase hangars and grow their businesses.

How was the research conducted and what was the outcome?

- A total of 400 residents of Edmonton and northern Alberta were surveyed by telephone between April 14 and 26, 2010.
- The margin of error for a probability sample of 400 people within the population produces results which are statistically reliable to within plus or minus 4.9%, 19 times out of 20 (i.e., at a 95% confidence interval).
- The survey shows that just one quarter (24.7%) favour closing down the City Centre Airport, compared to 75 % who either think the airport should stay open and continue to operate (45.1%) or who are undecided (30.3%).

Continued...

Envision Edmonton

Is the airport a viable business?

- Yes
- The City Centre Airport contributes \$388 million in economic output and contributes \$18 million to all three levels of government.
- The GDP and its related businesses is \$164 million.
- Over 80% of jobs are full term positions and about 97% of them are permanent positions
- There are currently 41 businesses with an estimated 2,200 direct, indirect and induced (jobs generated through revenue earned by those workers) jobs.

Can Edmonton support having two airports?

- Yes.
- The City Centre Airport has a different and distinctive role which is a unique advantage
- These two airports complement, rather than compete with, each other.
- The City Centre Airport has been successfully integrated into Edmonton's growth plan, providing vital links to the north and remote areas, education, medical care, and other services that the International Airport does not offer.
- The International Airport doesn't have the capacity to handle the air and runway traffic associated with small craft landings and aviation-related business and training.
- City Centre Airport's flight training schools for fixed wing and helicopter pilots, maintenance engineering and avionics technician training will be lost as will over 800 jobs.

Carol Gabriel

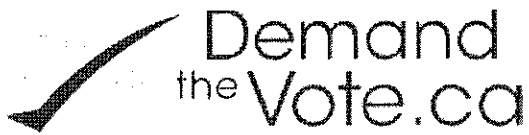
cc July

From: Ray Toews [raytoews@yahoo.com]
Sent: Friday, July 02, 2010 10:40 AM
To: Aaron Doeppel; Al Hoggan; Andy Flooren; Arlene Unvoas; Barb Spurgeon; Bill Kostiw; Bill Auger; Brad Cardinal; Calvyn Saloff; Cameron Cardinal; Carol Gabriel; Chris Falconar; Chris Warkentin; Clarke Mcgaskile; Cliff Fehr; Con Mercredi; Connie Paul; Crystal McAteer; Dan Mody; Daniel Oneil; Darrel Bazin; Daryl Zielsdorf; Dave Crichton; Dave Omalley; Dianne Pawlik; EAA High River; Echo; Eric Jorgensen; Erick Carter; Family and community Support Services.; Farasat Iftikar; Frank Oberle
Subject: City Center Airport petition VERY IMPORTANT

Please sign and send to everyone on your email list. This is the last chance.

Ray

<http://www.demandthevote.ca/plan.html>



DATE 28 SEP 13 18

See our vision

Get the facts about the City Centre Airport

Register for the petition

Send a form letter to Council

Ask a friend to join the movement

Watch our commercials

Send a donation

Volunteer your time

A VISION FOR TRANSPORTATION

The first of Envision Edmonton's strategic positions is to improve the City of Edmonton through job creation and increased tax revenues generated by a sustainable industrial community and a vibrant City Centre Airport. Our Transportation Vision is about improving the quality of life in the Capital Region through economic growth generated by better transportation services.

Our growing markets

Our vision is to redirect Edmonton's view of itself by enhancing the city's responsiveness to its best customers – the people of northern Alberta, northern Saskatchewan, northeastern BC and the Territories. The concept is nothing new, but it has obviously gone off-track when our city proposes to close its primary link to this vast area.

We believe the businesses and the government of Edmonton should be encouraged to focus their energies on the great opportunity that is emerging before us.

In light of world events, exemplified most recently by the Gulf oil spill disaster, but also by mid-eastern disturbances, and the dynamic growth of potential markets in the far east, Alberta is on the threshold of tremendous growth.

Several new oil sands developments have been announced, and others are on the drawing board. The natural gas recovery from oil shale in northeastern BC promises significant investment and growth. New royalty incentives announced by the Province of Alberta to encourage conventional recovery are creating fresh opportunities.

All of these businesses will need workers, equipment, supplies, consultants and emergency health care. And they will all need transportation.

They need transportation of workers to and from their homes in cities and towns, frequently in accordance with shift work schedules. They need transportation of consultants – scientists, engineers, planners, financial experts and visiting dignitaries from abroad.

Billions of dollars is going to be invested. Alberta's oil and gas are in great demand from the U.S.A. – they trust us and our product. And we are on their doorstep. But our markets extend far beyond the U.S.A. Before long our oil and gas will also be shipped to Asia.

Airports are a vital service in any public transport infrastructure. They provide a competitive strength to cities and regions. In Alberta's case, with all of these opportunities before us, Edmonton sits in the catbird seat to benefit. Our city can continue to be the most important supply source for these developments with superior air and land transportation services, or it can lose its position to competitors that pay greater attention to what customers want and need.

This challenge requires more than the International Airport. It requires roads and rail, and most importantly, speed of access for people, equipment, and supplies and services. Our industrial airport can continue to be a vital part of this network if it is permitted to improve and grow its capability. For much of a hundred years it has been the airport of choice for Edmonton's most remote customers, many of whom have no other means of reaching a major centre.

The City Centre Airport is simply an economic force that City Council should not destroy. It is a unique and desired form of economic diversification in a city and a province that needs this type of revenue generation in order to fund the living standards to which we all aspire. This economic force will not transfer to our International Airport because it lacks the necessary central location and infrastructure. Some activity will transfer to other cities like Calgary.

Envision Edmonton agrees with the city that it is not beneficial for the City Centre Airport to have offer scheduled air service that competes with the International. The City Centre Airport is an industrial airport and does not support scheduled flights.

The City Centre Airport's industrial development opportunities are around small aircraft accessibility, medevac facilities, air cargo operations, training, military, and industrial services. By allowing small planes to fly into City Centre Airport we enhance our appeal as an economic centre, making it easier to do business in Edmonton and from Edmonton.

The whole region will benefit as the City Centre Airport spurs economic development and yields higher municipal taxes, creating high quality of life features for our city.

The northwest LRT extension

The city has proposed building the LRT through the land now occupied by the City Centre Airport.

Our Transportation Vision extends in another direction – inwardly, to make our city better.

Envision Edmonton recommends that the city develop the LRT to run east of the airport along 106 Street, which is conveniently located between the airport and NAIT. In addition, we recommend the 106 Street station be made even more functional by relocating the Greyhound bus terminal from 103 Street – a location ripe for development in the core of the City.

Relocating the Greyhound bus terminal is a new concept for the city, and it resolves the existing issues of increased vagrancy and crime in that area, which could be used to develop affordable housing.

The city has not considered how successful the Greyhound bus terminal would be were it tied into LRT and NAIT. This way, patrons of the airport, bus users, and NAIT students would all feed into Edmonton's public transportation grid.

The city's current plan sees 113 Street as the LRT line, which leaves the LRT station very far from industry, commerce, residential and NAIT.

Click [HERE](#) for a detailed NW LRT proposal prepared for Envision Edmonton by Louis G Grimble P.Eng.

Click [HERE](#) to see a map that outlines Envision Edmonton's proposed NW LRT route.

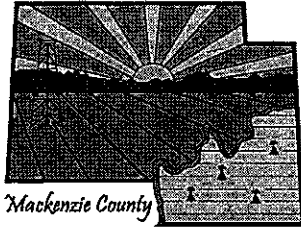
This is our vision for transportation in Edmonton – to serve our city's customers in the best way we know how. By creating and supporting the best little airport in the country,

we will create jobs and increase tax revenues, for the benefit of Edmonton and its people.

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance and Investment Report – June 30, 2010

BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period ended June 30, 2010:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the financial reports for the period ended June 30, 2010 be accepted for information.

Author: _____ Review Date: _____ CAO _____

INVESTMENT REPORT, JUNE 30, 2010

CHEQUING ACCOUNT ON JUNE 30

Bank account balance 6,870,200

INVESTMENT VALUES ON JUNE 30

Short term investments (EM0-0377-A) 3,000,000
 Short term T-Bill (859-1044265-26) 427,608
 Long term investments (EM0-0374-A) 4,375,153
7,802,761

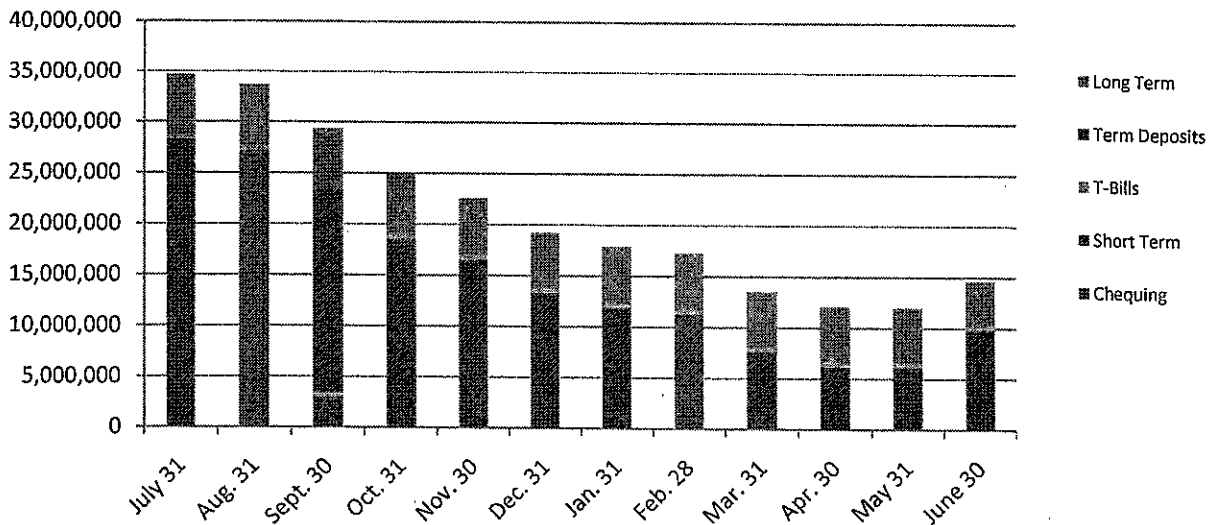
These balances include market value changes.

REVENUES

	Total	Short Term	Long Term
Interest received from investments	35,701	11,728	23,973
Interest accrued (built up, yet to receive) on investments	77,380	0	77,380
Total investment interest	113,081	11,728	101,353
Market value changes of investments	(78,721)	n/a	(78,721)
Interest received on chequing account balance	4,416	4,416	n/a
Total investment revenues (before fees)	38,775	16,144	22,632

BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Term Deposits	Long Term	Total
July 31	28,276,972	0	426,667	0	6,020,269	34,723,908
Aug. 31	27,238,048	0	426,758	0	6,018,091	33,682,897
Sept. 30	2,978,244	0	426,845	20,000,000	6,028,318	29,433,407
Oct. 31	4,541,164	14,000,051	426,936	0	5,999,631	24,967,783
Nov. 30	7,538,298	9,000,000	427,024	0	5,620,830	22,586,152
Dec. 31	4,268,966	9,003,633	427,114	0	5,534,340	19,234,053
Jan. 31	4,900,389	7,010,378	427,205	0	5,556,039	17,894,011
Feb. 28	4,250,354	7,012,476	427,287	0	5,547,408	17,237,526
Mar. 31	591,446	7,015,089	427,378	0	5,489,385	13,523,298
Apr. 30	2,207,357	4,007,343	427,466	0	5,449,831	12,091,997
May 31	6,147,146	0	427,556	0	5,448,219	12,022,922
June 30	6,870,200	3,000,000	427,608	0	4,375,153	14,672,961



STATEMENT OF OPERATIONS
June 30, 2010

	2009 \$	2010 (to June 30) \$	Budget 2010 \$	Variance \$	%
OPERATING REVENUES					
Property taxes	32,448,614	30,586,167	30,590,788	\$4,620	0%
User fees and sales of goods	1,939,122	991,985	2,022,398	\$1,030,413	51%
Government transfers	1,448,984	690,516	1,254,523	\$564,007	45%
Investment income (operating)	230,586	38,775	250,000	\$211,225	84%
Penalties and costs on taxes	111,547	61,692	115,000	\$53,308	46%
Licenses, permits and fines	266,293	168,103	177,250	\$9,147	5%
Rentals	29,434	10,124	34,218	\$24,094	70%
Insurance proceeds	2,412	4,129	0	(\$4,129)	
Development levies	33,000	148,967	0	(\$148,967)	
Municipal reserve revenue	34,074	86,411	0	(\$86,411)	
Sale of equipment	7,913	6,056	0	(\$6,056)	
Other	263,459	118,653	217,000	\$98,347	45%
Total operating revenues	36,815,438	32,911,579	34,661,177	\$1,749,598	5%
OPERATING EXPENSES					
Legislative	559,407	245,810	539,619	\$293,809	54%
Administration	3,589,632	1,739,467	4,064,197	\$2,324,730	57%
Protective services	1,686,747	267,384	1,105,656	\$838,273	76%
Transportation	10,841,485	2,221,861	11,507,534	\$9,285,673	81%
Water, sewer, solid waste disposal	3,532,975	930,860	4,087,232	\$3,156,372	77%
Public health and welfare (FCSS)	583,771	414,247	630,053	\$215,806	34%
Planning, development, agriculture	1,907,330	543,732	2,217,045	\$1,673,313	75%
Recreation and culture	1,388,576	580,807	1,467,530	\$886,723	60%
School requisitions	6,768,922	1,638,638	6,559,007	\$4,920,369	75%
Lodge requisitions	568,212	142,053	720,470	\$578,417	80%
Non-TCA projects	1,156,348	235,805	1,316,763	\$1,080,958	82%
Total operating expenses	32,583,406	8,960,666	34,215,106	\$25,254,440	74%
Excess (deficiency) before other	4,232,032	23,950,913	446,071	(\$23,504,842)	
OTHER REVENUE (for capital projects)					
Government transfers for capital	9,072,364	734,250	6,564,867	\$5,830,617	89%
Investment income (capital)	10,082	0	0	\$0	
Other revenue for capital	115,502	0	359,798	\$359,798	100%
Proceeds from sale of physical assets	320,517	669,098	571,585	(\$97,513)	-17%
EXCESS (DEFICIENCY) - PSAB Model	13,750,497	25,354,260	7,942,321	(\$17,411,940)	-219%
Convert to local government model					
Remove non-cash transactions	6,125,091	0	6,061,556	\$6,061,556	100%
Remove revenue for capital projects	(9,518,465)	(1,403,348)	(7,496,250)	(\$6,092,902)	81%
Long term debt principle	1,316,048	174,080	1,709,972	\$1,535,892	90%
Transfers to/from reserves	8,991,074	(353,806)	4,797,655	\$5,151,461	107%
EX (DEFICIENCY) - LG Model	50,000	24,130,638	(0)	(\$24,130,638)	=

Projects Progress Report

Jun 30, 2010

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Jun 30	2010 Budget Remaining, on Jun 30	Status Update on Jun 30, 2010
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Administration Department

Questica Budget Module	0	15,000	0	15,000	Under review
FV Buildings Alarm System	0	13,128	0	13,128	Quotes are being obtained.
La Crete Office Building	2,134,880	1,051,375	795,771	255,604	Near completion
Zama Multi-Use Facility	359,991	2,611,956	1,258,749	1,353,207	In progress
Virtual City Hall (Diamond Municipal Solutions)	0	20,000	0	20,000	Scheduled to begin in June.
FV - Ford 9 Passenger Handivan	0	80,000	0	80,000	Looking into options.
Fort Vermilion - Corporate Office Upgrade	16,850	1,608,150	75,101	1,533,049	Scheduled for May 11, 2010, tender closing.
Vehicle for Administrator	0	35,000	32,640	2,360	Completed.
La Crete Library Building	0	5,000	1,950	3,050	To be reviewed by La Crete Building Committee.
<i>Total department 12</i>	<i>2,511,721</i>	<i>5,439,609</i>	<i>2,164,211</i>	<i>3,275,398</i>	

Fire Department

2009 Pumper Truck (Zama FD)	132,972	199,063	212,584	-13,521	Purchased
Tompkins Fire Hall Construction	0	300,000	11,970	288,030	In planning stage.
2009 Fire/Water Truck (as per RSSA with the Town of High Level)	0	300,000	94,021	205,979	On order
New Fire Hall / Public Works Building (Zama)	144,546	594,954	397,649	197,305	In progress, near completion.
Fire Guard Expansion Zama		369,696	346,365	23,331	Done
<i>Total department 23</i>	<i>277,518</i>	<i>1,763,713</i>	<i>1,062,589</i>	<i>701,124</i>	

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Jun 30	2010 Budget Remaining, on Jun 30	Status Update on Jun 30, 2010
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Transportation Department

La Crete 98th Ave - Urban Standard	3,645,813	154,187	375	153,812	
Wolfe Lake Road & Water Point	30,571	469,429	0	469,429	
Road Construction Requests (South)	77,556	22,444	79	22,365	
FV Rural - Gull Creek Bridge (BF 9041)	0	250,000	4,364	245,636	Starting May 10, 2010.
FV - Compact Utility Tractor	0	25,000	19,167	5,833	On hold until budget complete.
Public Works Shop Construction (relocate to WTP site) (La Crete)	736,298	90,000	80,604	9,396	
FV - Coverall Shelter for Rocky Lane Grader	0	30,000	0	30,000	On hold until budget complete.
FV - Paving 53 St from River Rd. to 48 Ave (Urban Standard)	0	5,000	6,872	-1,872	On hold until budget complete.
FV - Paving D.A. Thomas Park	0	1,000	0	1,000	On hold until budget complete.
FV - Paving Lodge Parking	0	1,000	0	1,000	On hold until budget complete.
FV - Skid Steer (Bobcat)	0	38,195	0	38,195	Done
HL Rural - Drainage (East)	0	500,000	332	499,668	In progress - planning stage.
HL Rural - Reconstruction of TWP Rd 110-2 (4 miles)	0	150,000	0	150,000	In progress
LC - Grader Replacement (Blue Hills)	0	350,000	338,961	11,039	
LC 102 Str & 92 Ave curb, gutter & sidewalk	1,710,218	39,782	1,176	38,606	
LC - Public Works Shop - Salt and Sand Shelter & Asphalt Pad for Salt and Sand Shed	0	133,180	0	133,180	
Zama Bearspaw Crescent	492,261	49,633	0	49,633	In progress
LC - Public Works Shop - Plow Truck Replacement (unit 1844)	0	70,000	64,831	5,169	
River Road (Fort Vermilion)	1,102,493	55,490	0	55,490	In progress
LC - Public Works Shop - Skid Steer Replacement	0	38,195	0	38,195	
LC - Paving of Parking Lot at the Lodge	0	1,000	0	1,000	
Road Construction Requests	0	250,000	0	250,000	\$100,000 - not used yet
Zama - Skid Steer (Bobcat)	0	38,195	0	38,195	Done
Zama - Hotsy 1270 Hot Water Steamer	0	7,000	0	7,000	Done
Zama - Truck Box Sander	0	15,000	0	15,000	Done
Zama - Water Tank	0	7,900	0	7,900	On hold until budget complete.
Apache Road - Pull Out Area	0	50,000	20,000	30,000	In progress

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs up to Jun 30	2010 Budget Remaining on Jun 30	Status Update on Jun 30, 2010
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Hwy 697 Drainage (Buffalo Head)	15,176	66,780	0	66,780	
Rocky Lane Road Reconstruction	130,760	169,240	0	169,240	Planning stage
AJA Friesen Road Reconstruction	457,645	242,355	44,860	197,495	
LC 100th Ave Reconstruction - CAMRIF (BCF)	99,431	1,079,213	15,597	1,063,616	
Service box for FV truck	0	19,000	19,000	0	Done
<i>Total department 32</i>	<i>8,498,222</i>	<i>4,418,217</i>	<i>616,218</i>	<i>3,801,999</i>	

Airport Department

LC - Airport Paving	0	2,595,670	41,555	2,554,115	
FV - Airport Paving	0	1,308,890	28,042	1,280,848	Out for tender.
Zama - Helipad	0	100,000	0	100,000	Waiting for specs from integrated engineering.
<i>Total department 33</i>	<i>0</i>	<i>4,004,560</i>	<i>69,597</i>	<i>3,934,963</i>	

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Jun 30	2010 Budget Remaining, on Jun 30	Status Update on Jun 30, 2010
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Water Treatment & Distribution Department

FV - Water Line Services (school, church, college)	0	50,000	0	50,000	Planning stage
Zama Water Treatment System	13,489,351	30,000	0	30,000	
Paving of Raw Water Truck Fill Access: Sub Grade Prep and Pavement (La Crete)	0	10,000	0	10,000	On hold.
FV WTP - Lab Renovation & Equipment	0	16,000	0	16,000	On hold until budget complete.
FV WTP - Upgrades	455,242	30,000	0	30,000	On hold until budget complete.
FV WTP - Truck 3/4 Single Cab	0	35,000	35,484	-484	
Raw Water Truck Fill - Zama	0	100,000	0	100,000	Planning stage
Treated Water Truck Fill - La Crete	0	170,000	85,195	84,805	98% complete
FV WTP - Boiler/ Header	0	31,537	0	31,537	
FV WTP - Filter Media Replacement	0	24,713	0	24,713	On hold until budget complete.
LC - Hydrant Replacement Program	0	100,000	0	100,000	On hold. Pending grant funding.
LC WTP - Power Backup	0	99,000	0	99,000	On hold until.
Rural Water - Phase I	0	3,520,969	84,161	3,436,808	Design stage
Water Meter Reading System	0	50,000	0	50,000	Device ordered. Waiting delivery and installation
Underground Sprinkler System at WTP site LC (Froese Enterprises)	0	6,000	0	6,000	On hold.
Cardlock Water Usage Reading System		10,000		10,000	
<i>Total department 41</i>	<i>13,944,593</i>	<i>4,283,219</i>	<i>204,840</i>	<i>4,078,379</i>	

Sewer Disposal Department

Zama Waste Water upgrade - Phase II	4,024,619	100,000	30,526	69,474	On hold until budget complete.
LC - Lagoon Upgrade	0	20,000	0	20,000	Investigating options
LC - Sewer Flusher	0	55,000	0	55,000	Investigating options
LC - Sewer Trunk Main	0	420,400	0	420,400	90% Complete
North Point Subdivision Lift station	0	636,000	3,600	632,400	In progress
<i>Total department 42</i>	<i>4,024,619</i>	<i>1,231,400</i>	<i>34,126</i>	<i>1,197,274</i>	

Solid Waste Disposal

WTS Fencing Fort Vermilion	2,011	32,989	0	32,989	Done
<i>Total department 43</i>	<i>2,011</i>	<i>32,989</i>	<i>0</i>	<i>32,989</i>	

Project Name	Costs in Prior Years (2007-2009)	2010 Budget	2010 Costs, up to Jun 30	2010 Budget Remaining, on Jun 30	Status Update on Jun 30, 2010
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Agricultural Services Department

Blue Hills Storm Water Control & 103-2 rd (Blue Hills Drainage)	281,823	144,431	32,367	112,064	In progress - 30% completed.
Blue Hills Drainage Study	9,895	10,105	0	10,105	To be reviewed at next ASB meeting.
<i>Total department 63</i>	<i>291,718</i>	<i>154,536</i>	<i>32,367</i>	<i>122,169</i>	

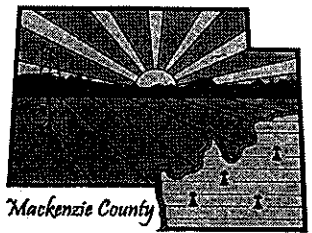
Recreation Department

Fort Vermilion Arena - Dressing Rooms	0	375,000	0	375,000	
Fort Vermilion Recreation Board	0	25,000	0	25,000	
La Crete Recreation Board	0	65,000	16,354	48,646	
Zama Recreation Board	0	40,000	0	40,000	
<i>Total department 71</i>	<i>0</i>	<i>505,000</i>	<i>16,354</i>	<i>488,646</i>	

Parks & Playgrounds Department

Machesis Lake Playground Additions: playground equipment &	5,888	17,112	11,980	5,132	Installed second week of May.
Dock Improvements	0	60,000	37,819	22,181	Dock type still under discussion. Wadlin dock installation in progress
Water Spray Park (Fort Vermilion)	0	80,000	0	80,000	On hold until budget complete.
Zama Park - Installation of Water Line	0	10,000	175	9,825	Planning stage
Zama Community Park Expansion	0	344,760	14,475	330,285	Planning stage
Concrete Toilet - Zama	0	19,975	0	19,975	Toilets on order
Concrete Toilet - Machesis Lake	0	16,650	0	16,650	Toilets on order
Concrete Toilet - FV Arena Park	0	16,650	0	16,650	Toilets on order
Concrete Toilet - LC Arena Park	0	14,450	0	14,450	Toilet on order
Concrete Toilet - Hutch Lake	0	17,250	0	17,250	Toilets on order
Fence around green space at Wadlin	0	11,000	10,303	697	Complete
La Crete Walking Trails	0	57,000	0	57,000	Waiting for additional quote
Cell Tower - Wadlin Lake	0	7,000	0	7,000	On hold. Waiting for additional quote
RV Dump - Hutch Lake	0	6,600	0	6,600	
La Crete - Water Spray Park	0	120,000	0	120,000	
<i>Total department 72</i>	<i>5,888</i>	<i>798,447</i>	<i>74,752</i>	<i>723,695</i>	

TOTAL 2010 TCA Projects	29,556,290	22,631,690	4,275,054	18,356,636	
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	La Crete 100th Avenue Reconstruction

BACKGROUND / PROPOSAL:

Council approved \$1,178,644 for the La Crete 100th Avenue Reconstruction project, which includes \$99,431 spent in 2009. The 2010 budget includes \$1,079,213 for this project.

OPTIONS & BENEFITS:

The initial tender included reconstruction of a portion of the road on the 104th Street between 100th and 101st Avenues. Due to higher than budget tendered amount, the overall scope of work was scaled back prior to awarding the contract.

After the subsequent review of the approved scope of work by administration and engineers, it is advisable to include a portion of the road on the 104th Street in the approved scope of work (please see the attached drawing).

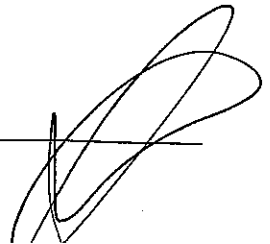
This addition to the scope of work is estimated to increase the cost of the project by \$98,360.

COSTS & SOURCE OF FUNDING:

The Road Reserve's estimated December 31, 2010 balance is \$1,294,487.

RECOMMENDED ACTION: (requires 2/3)

That the 2010 capital budget be amended by including an additional \$98,360 towards the La Crete 100th Avenue Reconstruction project with funding coming from the Road Reserve.

Author: J. Whittleton Reviewed by: _____ CAO 

-149-

LEGEND

PROPOSED

SHOWING DATE OF
CROSS AND CENTER
CROSS ONLY

EXISTING

20% MAX. SLOPE
20% MAX. SLOPE
TO SHOULDER
FLY AND CURB
EACH SIDE

GENERAL

MAINTENANCE LANE
L&L DRIVE

RESERVED LANE CROSSING
AT ASPHALT STATION

NOTES

1. ALL WORK TO BE IN THE FORM OF AN OPEN TRENCH
2. BELOW SERVICE WATERS ARE REVEALED FROM THE CENTER OF
TRENCH

NO.	REV.	ISSUED FOR DESIGN / TENDER	DATE
1	1	ISSUED	10/2/2009



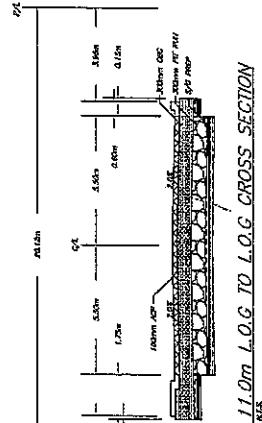
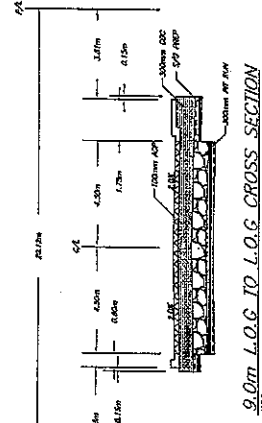
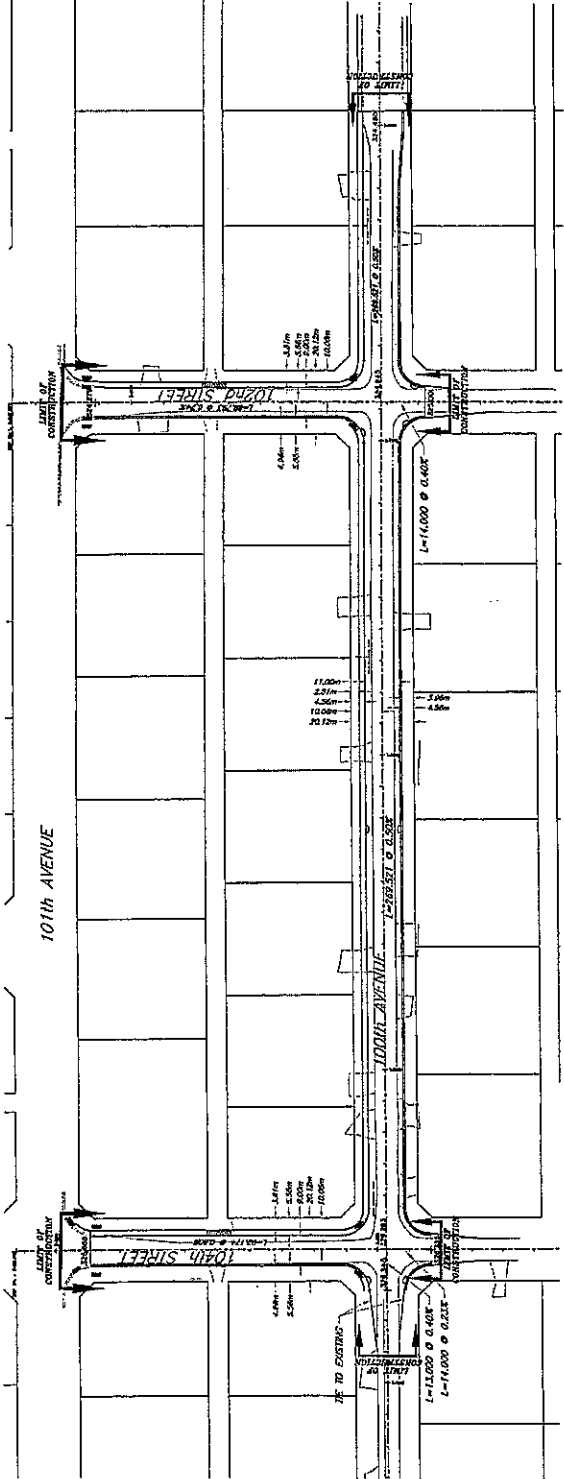
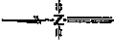
Permit to Practice
Professional Engineer
Genivar Inc. License No. 1009112
Alberta
1009112-A

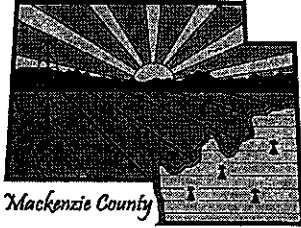
GENIVAR

PROJECT
**100 AVENUE IMPROVEMENTS
LA CRETE, ALBERTA**

ROADS PLAN

Designed	Scale	AS NOTED	DATE	OCT. 5 2009
Drawn	GSM	Project No.	1009112	Contract No.
Checked	AH	Drawing No.	1009112-A	Revision
Approved	AS			0





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	La Crete Recreational Society – La Crete Ball Park Request for Funding

BACKGROUND / PROPOSAL:

Council approved 2010 operating and capital budgets.

OPTIONS & BENEFITS:

We received a new request towards the La Crete Ball Park development and advising that the Society was approved for provincial funding under the Community Facility Enhancement Program.

What is currently in the budget for the La Crete Recreation Society?

The 2010 budget includes \$65,000 towards the La Crete Recreation Society's capital projects.

The following list of project requests was submitted by the Society for consideration:

<i>Arena Outdoor Storage</i>	<i>15,700</i>
<i>Paint Arena Ceiling</i>	<i>5,000</i>
<i>Quash Board</i>	<i>15,000</i>
<i>Roof Ice Rakes</i>	<i>28,000</i>
<i>Arena Lights</i>	<i>10,000</i>
<i>Sound System</i>	<i>5,000</i>
<i>TOTAL</i>	<i>78,700</i>

Author: J. Whittleton **Reviewed by:** _____ **CAO**

Fifty five thousand dollars was approved at October 28, 2009 based on a request from the Society for their application under the Western Diversification (RINC) program in order for the Society to display the municipal financial commitment:

10. h) Recreation Society Request (ADDITION)

MOTION 09-10-953
Requires Unanimous

MOVED by Councillor Braun

That the 2009 budget be amended to include \$55,000 for the La Crete Recreation Society capital request with funding coming from the Grants to Other Organizations.

CARRIED UNANIMOUSLY

Ten thousand dollars in additional funds was approved during the budget deliberations with the total overall approved budget for 2010 being \$65,000.

Since the beginning of the year, the following requests were actually funded that are based on the approved \$65,000 budget:

- *Roof Ice Rakes - \$9,484.00;*
- *Sound System - \$16,353.50;*
- *Arena Outdoor Storage - \$15,904.76;*

with the total amount paid to the Society from 2010 budget being \$41,741.50.

Therefore, the available funding remaining is \$23,258.50 and administration was verbally advised that these funds are already committed towards commenced project as per the previously approved budget.

COSTS & SOURCE OF FUNDING:

The following is a list of the reserves from which the required funding may be drawn and their estimated December 31, 2010 balances:

- Municipal Reserve - \$131,626 .
- Parks & Recreation Reserve - \$254,821
- Grants to Other Organizations Reserve - \$133,919

RECOMMENDED ACTION:

For discussion.

Author: J. Whittleton Reviewed by: _____ CAO _____

La Crete Recreation Society
Box 29
La Crete, AB T0H 2H0

June 25, 2010

Ms. Joulia Whittleton
Director of Corporate Services
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Ms. Whittleton:

The La Crete Recreation Society recently received approval for a Community Facility Enhancement Program (CFEP) Grant for a new ball park in La Crete. The total cost of the project is \$129,518 of which we received a 50% grant. The La Crete Recreation Society requests of the Mackenzie County the amount of \$61,759. Plans are being finalized and we anticipate beginning the project in July 2010. Enclosed is a copy of the application and estimated expenses

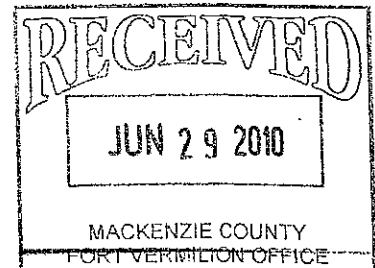
Thank you in advance for your consideration. If you require further information, please feel free to contact me at 780-928-2973 or eddarb@telus.net.

Yours truly,



Darlene Bergen
Secretary-Treasurer

Enclosures (2)





Please read instructions prior to completing application form

MUNICIPALITY / ORGANIZATION

LEGAL NAME: La Crete Recreation Society
INCORPORATION/ACT REGISTERED UNDER: Societies Act
REGISTRATION NO.: 500680999
All correspondence and cheque will be mailed to this address.

REGISTERED MAILING ADDRESS: P.O. Box 29, La Crete, AB
POSTAL CODE: T0H 2T0

CONTACT PERSON: MR./MRS./MS.: Mrs. Darlene Bergen

PHONE #: Work: (780) 927-3203 Home: (780) 928-2973 Fax: (780) 928-2968
cell 780-821-9184

Email: eddarb@telusnet Website (if applicable):

LIST OF EXECUTIVES: On a separate piece of paper, provide a list of your current executive and/or board of directors, complete with names, positions/titles, and phone numbers (home and work).

FACILITY

NAME OF FACILITY: La Crete Ball Park

STREET ADDRESS OR LEGAL DESCRIPTION: not sure - new development

REGISTERED HOLDER OF LAND TITLE: Mackenzie County

FACILITY OPERATOR/LEASEHOLDER: La Crete Recreation Society

PROJECT INFORMATION

NATURE OF PROJECT:

PROJECT DESCRIPTION / DETAILS: On a separate piece of paper provide a detailed description of work to be carried out, need for this project, who will use it, and why you believe it should be funded.

TOTAL PROJECT COST..... \$ 129,518.25

PROPOSED METHOD OF FUNDING

CFEP GRANT REQUESTED..... \$ 64,759.00 Maximum request is 50% of total project cost.

DONATED LABOUR / SERVICES..... \$ 3,000.00

DONATED MATERIAL / EQUIPMENT..... \$ ~~61,759.25~~

CASH..... \$ 61,759.25

OTHER ALBERTA GOVERNMENT FUNDING..... \$ _____

Attach a detailed list of other Alberta Government funding has been applied for or approved for this project.

TOTAL PROJECT FUNDING..... \$ 129,518.25 This figure should be the sum of the above figures and be equal to the Total Project Cost.

HAVE YOU RECEIVED OTHER CFEP GRANTS FOR THIS FACILITY? [X] No [] Yes If yes, include year(s) _____

MUNICIPAL OPINION ATTACHED? [] Yes [] No (please attach either opinion or reason why it is not provided).

PLEASE COMPLETE THE FOLLOWING CHECKLIST, AND INCLUDE THE SUPPORTING DOCUMENTATION:

- List of Executives: A list of your current executive and/or board of directors, complete with names, positions/titles, and phone numbers (home and work) is attached.
Project Description/Details: Detailed description of work to be carried out, need for this project and why it should be funded is attached.
You may also provide drawings, photographs, letters of local support and other supporting documents.
Project Cost: Details regarding expenditures for your project are attached.
The project costs may include donated labour, donated materials, services or equipment. These items should be included as a component of the overall project costs.
Project quotes and sources of estimates.
Public Accessibility: Details on who will use this facility, how the local community will access it and the extent of public use are attached.

(Continued on next page)

- Method of Funding:** A complete breakdown of all donated labour/services, donated materials/equipment and source of cash amounts is attached.
 - Labour/services/material/equipment MUST be directly related to the project that funding is being applied for.
 - Valuation of volunteerism and donations is based on:
 - \$10.00/hour for unskilled labour
 - \$25.00/hour for skilled labour
 - Donated materials and professional services at verified fair market value and
 - Donated heavy equipment, including operator costs, \$50.00/hour

Other Alberta Government Funding: A listing (detailing type of grant, source and amount) of all Alberta Government funding which has been applied for or approved for this project is attached.
 A maximum of 50% of total project funding may be derived from provincial government sources including grants from the Alberta Lottery Fund and agencies funded by the Alberta Lottery Fund.

Financial Statement: Your organization's latest financial statement is attached. Please ensure the statement is dated and signed.

- Municipal Opinion:** Include a statement of municipal opinion. If you have not attached a statement of municipal opinion, note the reasons why.
- Applicants are encouraged to obtain a statement of municipal opinion in support of their proposed project.
 - Applications involving facilities under the direction or ownership of the local municipality MUST include a statement of municipal opinion in support of their proposed project.

IMPORTANT:

- Unsigned applications will not be considered. Applications are not reviewed until a detailed project description, a statement of project costs, and the proposed method of funding for the project are received.
- Application information will only be given to the contact person and application signator.
- Applicants with overdue financial accounting statements for previous CFEP and Community Initiatives Program (CIP) grants will not be eligible for further funding until financial accounting has passed program review and acceptance.
- Applicants must provide recognition of Alberta Lottery Fund contribution to the project.

Freedom of Information and Protection of Privacy Act: The information that you provide on this CFEP application form is collected under the authority of the Gaming Grants Regulation pursuant to the Government Organization Act and the Freedom of Information and Protection of Privacy Act, Section 33 (e). It will be used to assess your application. Your personal information is protected by Alberta's Freedom of Information and Protection of Privacy Act and can be reviewed on request. If you have any questions about the collection or use of this information contact CFEP administration at 1-800-642-3855.

Inquiries regarding the collection of information in accordance with the Freedom of Information and Protection of Privacy Act should be directed to:


Community Facility Enhancement Program
 50 Corriveau Avenue
 St. Albert, Alberta
 T8N 3T5
 Phone 1-800-642-3855 (toll-free)

DECLARATION

(PLEASE READ DECLARATION BEFORE SIGNING.)

I DECLARE THAT:

- I AM A DULY AUTHORIZED REPRESENTATIVE HAVING LEGAL AND/OR FINANCIAL SIGNING AUTHORITY FOR THE ABOVE MUNICIPALITY/ORGANIZATION.
- The information contained in this application and supporting documents is true and accurate and endorsed by the above municipality/organization.
- The general public shall have access to this facility for the provision of leisure and/or community services.
- An accounting of spending, showing compliance with conditions of the grant shall be provided at completion of project or no later than two years from date of the grant cheque.
- Alberta Tourism, Parks, Recreation and Culture will be notified if the facility for which a CFEP grant is received is sold (if owned by the applicant) or the lease/other instrument of occupation is terminated within five years of the cheque date.
- Any grant awarded shall be used solely for the purposes stated within this application and according to program parameters.
- As a condition of accepting financial assistance, access to all financial statements and records having any connection with monies received is hereby granted to the Minister of Tourism, Parks, Recreation and Culture, and/or the Minister's representatives.
- The contribution from the Alberta Lottery Fund for the project will be recognized.

 Signature		Secretary-Treasurer Title		2010/Jan/18 Dated (Year/Month/Date)	
Mr./Mrs./Ms. (Print Name)	Darlene First Name	Bergen Surname	eddarb@telus.net E-mail Address		
Contact phone numbers:		Work: (780) 927-3203		Home: (780) 928-2973	

Please keep a copy of this grant application for your reference.

La Crete Ball Park - Expenses

Infield Costs

Item	# of Units	Unit	\$/unit	Cost
Sand (in cubic yds)		130	\$30.00	\$3,900.00
Gravel (in cubic yards)		75	\$20.00	\$1,500.00
Dirt (in cubic yards)		130	\$10.00	\$1,300.00

Bases

1st base	2		\$160.00	\$320.00
Set of Bases (1-3)	2		\$146.00	\$292.00
Home Plate	2		\$67.00	\$134.00
Pitchers Plate	2		\$17.00	\$34.00
Softball Mats	2		\$25.00	\$50.00
Home Plate Mats	2		\$95.00	\$190.00

Fences

Chainlink fence supplied and installed				\$19,133.25
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Dugouts

	4		\$2,000.00	\$8,000.00
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Surveying

EXH will donate				\$0.00
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Labour & Equipment

Preparing the fields, parking lots, diamonds, seeding and building berm between diamonds. Also includes round-up, seed and fertilizer.				\$76,965.00
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Parking Lot

Gravel	150 yds		\$20.00	\$3,000.00
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Washrooms

Purchase and setup of cement washroom facility (Mackenzie County standards)				\$14,700.00
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Land

\$220,000.00 (not included)

Total Cost

\$129,518.25

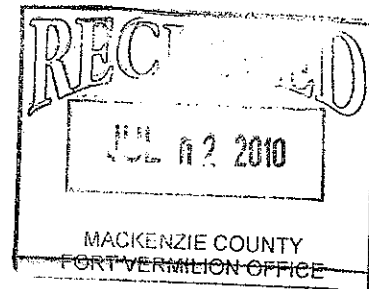
ATCO Electric

June 25, 2010

Mr. Bill Kostiw
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Kostiw:

**Re: Ballpark Proposal for Electric Service
Overhead to Underground Streetlight Conversion
101 Street - 104 Street & 100 Avenue, La Crete**



Thank you for giving us the opportunity to submit this ballpark proposal to convert overhead streetlights to underground along 100 Avenue. These costs are to be used for economic purposes only, and ATCO Electric will not be bound to any quoted contract terms or conditions.

Commercial Terms

Ballpark Construction Estimate:	\$49,409.00
Ballpark Customer Contribution:	\$49,409.00 plus GST

Scope/Description of Work:

- ATCO Electric will supply and install approximately 450 meters of primary power line, remove 7 overhead streetlights and install 8 underground streetlights.
- Acquire any required crown or municipal approvals.

Customer Scope of Work:

- Any on site survey necessary to identify property boundaries.
- Supply & installation of a meter base.
- Supply and installation of all underground secondary cable on the load side of the transformer.

Assumptions:

June 25, 2010

Overhead to Underground Streetlight Conversion

Page 2 of 2

- No hot line work required.
- Standard construction practices.
- All third party approvals can be obtained (Regulatory, Government/Municipal, REA, Aboriginal, Gas Co-op, TELUS, etc.)
- No significant unforeseen changes deemed to be beyond ATCO Electric's control.
- No cost sharing of common electrical distribution facilities with existing customers.

This proposal is based on current price schedule D61, plus applicable riders. The minimum monthly charge while the service is connected shall be as per the applicable price schedule.

The minimum charge while the service is temporarily disconnected at the request of the customer shall be as per the applicable rate schedule.

You can locate information with respect to new extensions on our website using the following link http://www.atcoelectric.com/B_industrial/Cust_guide-New_Ext.asp.

This ballpark estimate is valid for 60 days, after which we must re-evaluate the terms.

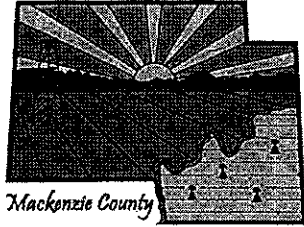
If you wish ATCO Electric to proceed with preparing a firm cost estimate or if you have any questions please contact me at sandy.love@atcoelectric.com or call me at 780-926-8009.

Sincerely,

ATCO Electric Ltd.



Sandy Love
Customer Services Representative
High Level
Fax: 780-926-8007



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Rural Water Line Application Charges

BACKGROUND / PROPOSAL:

We have reviewed of the connection fees being charged by other municipalities to establish a basis for the County's rural water line applications. By establishing the cost of connections and payment methods, administration will be able to develop a policy and be able to proceed with the project. As a result, Council will also have the basic information needed to discuss the project with their respective ratepayers.

OPTIONS & BENEFITS:

1. What connection fee should be charged?

The connection fees being charged by other municipalities ranged between \$10,000 to \$17,500 per connection. Connections made subsequent to the construction phase carried a penalty of \$5,000, in most cases, however, we have found an instance where the full costing were applied to subsequent connections. The connection fees were generally based on approximately a third of the actual cost. The remaining third would in some cases be recovered through a grant, with the remaining balance being paid by the counties.

Although, the connection fee that Mackenzie County will charge will be dependent on the actual costs for the project, we also believe that connection fees will be influenced by the cost of the alternative, which is the water hauling. Water hauling in the County is done by farmers and water hauling contractors. The cost to haul water by a water hauler ranges from a \$100 to \$200 per month with the average for the area being \$150 per month. This will result in an average annual cost to haul water of \$1,800 including the cost of water of \$300, which in ten years would be a cost of \$15,000.

Author: M. Schonken

Reviewed By: _____

CAO

Based on the above we connection fee should not be more than \$15,000 but should likely be less to encourage users to connect to the proposed line. A connection fee of \$12,000 for the connections made as part of the construction phase is probably realistic. This will likely ensure sufficient connections that will make the project economically viable.

Connections made subsequent to the construction phase should probably carry a penalty. It is proposed that these connections should be charged at the standard connection charge, adjusted for inflation, plus \$5,000.

2. Long distance connections

The connection fees charged by other municipalities are based on a connection made within a reasonable distance from the main water line. The costs of connections exceeding the reasonable distance from the main water line are shared between the applicant and the municipality. The allocation is generally being done at an equal basis, with a limit of \$5,000 contribution from the municipality.

A similar approach should be adopted by the County to encourage as much connections as possible. This will also limit the County's exposure to connections that might be unrealistic in terms of distance from the water line. A reasonable distance from the main water line would probably be 300 meters.

3. Payment

The payment methods for the connection fees varied between the various municipalities. The payment methods were either an upfront payment with a portion being financed or the full portion being financed. Some of the studies indicated that 50% of the applicants preferred to pay the connection fees upfront, this will probably not be the case within the Mackenzie County.

The upfront portion should probably be not less than what the annual down payment for such a connection would be, if the connection fee was 100% financed. Therefore, the upfront payment should as a minimum not be less than \$1,200, assuming a 10 year down payment period. An upfront portion closer to 50% will likely result in less participation in the project; and a 100% upfront portion will almost definitely result in insufficient participation that will render the project economically unviable.

4. Financing by applicant

In almost all the cases where the municipalities have assisted the applicants with financing, it was done as an interest loan or through municipal taxes. The interest loans were at competitive interest rates, which would be similar to the finance cost

Author: M. Schonken Reviewed By: CAO

to the County. The municipal taxes applied were mostly through frontage charges as part of the local improvements or as part of a water tax.

The financing periods also varied between the municipalities. The financing periods were between 10 to 20 years.

COSTS & SOURCE OF FUNDING:

The total cost for the project will only be available when the project is tendered and completed. The number of applicants will also impact on the net cost to the County and whether the project would be financially viable to the County or not.

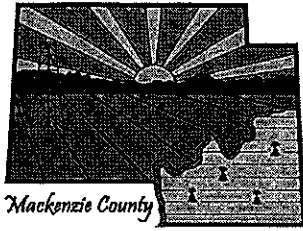
The County will actively pursue funding from governmental organizations to obtain at least 30% funding if possible. The remaining of the funding for the project will be carried by the County.

RECOMMENDED ACTION:

That administration prepares a utility connection bylaw for the rural water line within the following guideline:

1. the connection fee for the rural water line connections made as part of the construction of the project be set at \$12,000;
2. the connections made subsequent to the rural water line construction (after Construction Completion Certificate has been issued by the engineer) be charged at the standard connection charge, adjusted for inflation, plus \$5,000;
3. the long distance connections exceeding 300 meters from the rural water line will be cost shared between the County and the applicant on an equal basis with the County's portion for such connections will be limited to \$5,000 per connection;
4. the minimum upfront payment for participation in the rural water line project by applicants will be set at \$1,200 per connection;
5. the payment period for County supplied financing not to exceed 10 years with interest as fixed from time to time by the Alberta Capital Finance Authority at the time of the hook up agreement signing;
6. if a ratepayer chooses to finance the hook up through the County, the total outstanding amount inclusive of interest as calculated at the time of the hook up shall be applied to the ratepayer's tax roll;
7. a ratepayer shall have an option of early payout at which time the interest be recalculated based on the payout date and adjusted accordingly with no other penalties.

Author: M. Schonken Reviewed By: _____ CAO _____



**MACKENZIE COUNTY
REQUEST FOR DECISION**

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Beaver First Nation – Request for Culverts & Dust Control

BACKGROUND / PROPOSAL:

Over the past several years we have had an agreement with Alberta Transportation to complete maintenance works on the Beaver First Nations lands as these roads also serve County ratepayers.

OPTIONS & BENEFITS:

The benefit is that Alberta Transportation pays us at cost and the roads are maintained. This request by the Beaver First Nation is a new matter and I have referred it to Alberta Transportation.

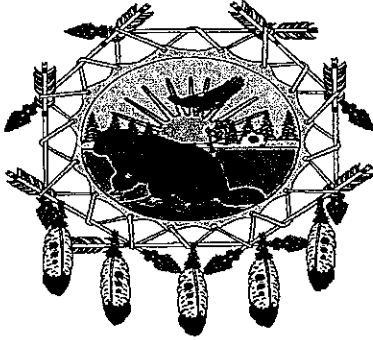
COSTS & SOURCE OF FUNDING:

The costs incurred are paid by Alberta Transportation for the Beaver First Nation.

RECOMMENDED ACTION:

That administration work with Alberta Transportation under the current maintenance agreement to assist the Beaver First Nation.

Author: W. Kostiw **Review by:** _____ **CAO** _____



BEAVER FIRST NATION

Bag 2700 High Level, AB T0H 1Z0
Tel: (780) 927-3544 Fax: (780) 927-4064

June 23, 2010

Mr. William Kostu, CAO
Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Mr. Kostu:

Re: Request for Culverts and Dust Control

As per our conversation earlier today Mr. Kostu, Beaver First Nation is seeking to install some much needed culverts and dust control in the communities of Boyer River and Child Lake. The following represents an outline of some of the proposed work we are currently planning:

- At the Grotto in Child Lake, there are culverts required to move surface water (no tributaries effected);
- There are culverts in several other locations where surface water makes it difficult for our water and vacuum trucks to gain access, especially during or just after a heavy rainfall or spring run-off;
- Approaches and drive-ways are being washed out in heavy rains;
- Dust control is required in both communities, especially by homes at or very near the provincial roadways.

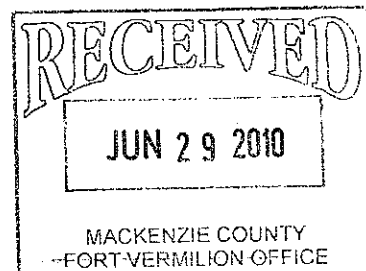
We are requesting a meeting with yourself or your representative to discuss both the provision of approximately ten (10) one (1) foot centerline culverts and some dust control in these communities. These culverts could and would be installed by Beaver First Nation. We would also be able to assist in the application of the dust control. Thank you for your kind consideration in this matter.

If you require additional information, please contact the undersigned at your earliest convenience.

Sincerely,

Mike Cardinal – Band Manager
Beaver First Nation

cc. Chief Lorne Bulldog
Council



Carol Gabriel

From: Bill Gish [Bill.Gish@gov.ab.ca]
Sent: Wednesday, June 30, 2010 1:08 PM
To: Bill Kostiw
Cc: Jeri Phillips; Rommel Directo
Subject: RE: Letter from Beaver First Nation

Bill

I have asked Rommel our MCI in High Level to contact the Beaver First Nation administrator to see if we can address his concerns.


Bill

From: Jeri Phillips [mailto:jphillips@mackenziecounty.com]
Sent: Wednesday, June 30, 2010 9:16 AM
To: Walter Sarapuk; Greg Newman; Greg Newman
Cc: Bill Gish; Carol Gabriel
Subject: Letter from Beaver First Nation

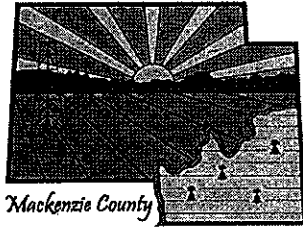
FYI

As Per Bill Kostiw
Thank You
Jeri Phillips
Administrative Accounting Clerk

Mackenzie County
P 780 927-3718
F 780 927-4266
jphillips@mackenziecounty.com

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Tompkins Crossing - Hoverbarge

BACKGROUND / PROPOSAL:

The County has been searching for ways to improve the service at the Tompkins Crossing for many years. The current ferry is slow, undersized and limited by weather and river conditions.

OPTIONS & BENEFITS:

The option may be to use a hoverbarge which may cost more but has many other benefits.

COSTS & SOURCE OF FUNDING:

Alberta Transportation capital budget and the County for seed money (\$10,000).

RECOMMENDED ACTION:

That Council instruct the Tompkins Crossing Committee to follow up on the proposal from Hovortans Solutions with a site inspection and meeting with Alberta Transportation.

Author: C. Gabriel

Review by: _____

CAO

Carol Gabriel

From: Dan Turner [dturner@hovertransolutions.com]
Sent: Monday, June 28, 2010 10:18 AM
To: Bill Kostiw
Cc: Carol Gabriel; Stuart Turner; James Soon; Jim Ireland
Subject: Thompkins Landing
Attachments: Mackenzie county Ferry 300T v2.pdf

Dear Bill

If you are going for the Monty you need to make some quick decisions so I have tried to give you an idea of costs below for taking on the Monty which I guess would cost half the price of a new one. However it would have to be transported to be in the top of the Mackenzie during the open water season which is only August early Sept I believe.

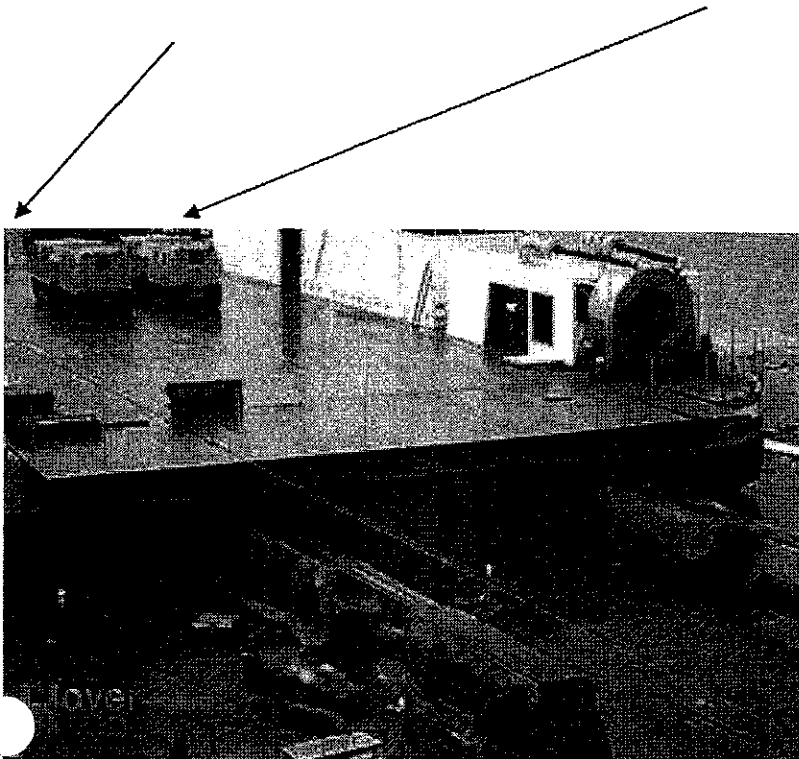
I have also attached an outline quotation for a new 250-300t payload Hoverbarge

Monty

The Monty is the cheapest solution for you at this stage but you will need to move fast as we have a short open window to access the Mackenzie during August and early September to get to Herschel Island, however, it was manufactured over well over weight so the actual payload we estimate to be in the region of 270t not 450tonne as advertised. Until we get it into the water and floating this cannot be confirmed.

The Monty has been built on concrete blocks and it is normal practise to replace this with timber ways for the launch but a Portland shipyard lacks these skills.

Timber Ways



Our initial suggestion is we send over a small team consisting of our senior design engineer, operations manager and Dan Turner. We can establish what has to be done.

Cost Estimate.

Seven days including three days travelling:-

Dan Turner	7 days x US\$2000/day = \$14,000
Simon Walley	7 days x US\$1500/day = \$10,500
Tony Byrne	7 days x US\$1000/day = \$7,000

Total:- \$32,000

From this we can establish detailed costs launching costs and what has to be completed.

Additional consultancy is two weeks at above day rates to verify costs below. Estimate:- US\$35,000

Budget figures to be used as guideline and these are Rough Estimates

Launching Monty including HTS Consultancy, rigging, timber ways etc.	US\$350,000 to \$500,000
Completing Monty for Ferry Service which can be done in Alberta including adding winches, chains system and control cabin.	US\$500,000 to \$1,000,000
Transporting from Portland to Herschel Island	US\$1,000,000 to \$2,000,000
Towing down river to Peace River	US\$250,000-\$350,000
Modifying landing area	US\$250,000-\$500,000
HTS consultancy retainer during project	US\$250,000 to \$350,000

So for \$2,667,000 to \$4,703,200 additional costs and purchase we estimate this could be obtained from the Receiver for \$1,500,000 a total budget of \$4,167,000 to \$6,203,200. This barge could be operational this winter as against a new purchase of \$10-12m and probably 12 months delivery.

Please can you confirm receipt of this email

Regards

Dan Turner

Chief Technology Officer
Hovertrans Solutions Pte. Ltd.

T: +44 (0) 1489 611751 • F: +44 (0) 1489 611612 • E: dturner@hovertranssolutions.com
First Floor, Forum 3, Parkway, Solent Business Park, Whiteley, Fareham, Southampton, PO15 7FH, UK
W: <http://www.hovertranssolutions.com>

Hovertrans Solutions Pte. Ltd. is registered in Singapore No: 201001810H. 7, Benoi Road, Singapore. 629882

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**Proposal to supply a Hover Ferry Service
On the Peace River at Thompkins Landing**



Prepared for



Mackenzie County

Quotation Number: **3006a/1009/280610**

Date: 28 June 2010

Prepared By: Hovertrans Solutions Pte Ltd.
Forum 3, Parkway, Solent Business Park
Whitely
Fareham
PO15 7 FH, UK

Prepared For:
Mackenzie County
PO Box 640
4511 -46 Avenue
Fort Vermillion
AB, TOH1NO
Canada

Introduction

MACKENZIE COUNTY are investigating the possibility replacing the existing river ferry service at Thompkins Landing with Hoverbarges and are currently assessing various options before passing to Alberta Transportation.

The present system uses a marine ferry which carries one to two trucks across the river in the summer. During the winter when the ice forms, an ice bridge is put in place. The present systems work well but changes in the water levels and a sand bar which recently appeared can make journeys longer. There is also a period when the ice is forming and breaking that the crossing is out of action.

Alberta Transportation provides a 24/7 operation saving many hours of additional driving and is seen as a vital link for local people and businesses.

Option:

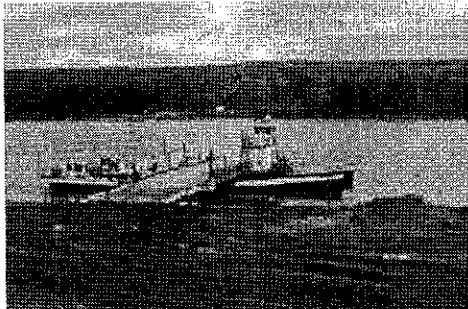
The Hoverbarge is being considered as a possible solution but faces a number of challenges once permission to use this system is finalised.

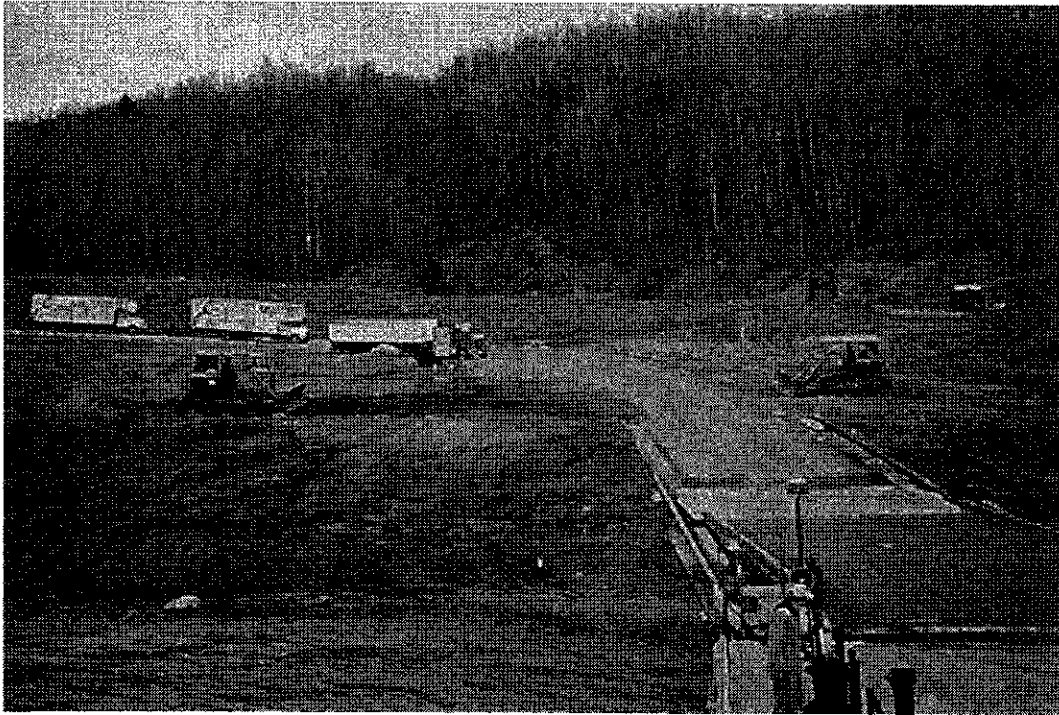
- The access route must be environmentally friendly but economical
- Health & safety will be a major factor for the operating staff
- The final operation must be reliable and easy to maintain
- Zero environmental pollution
- At least two large trucks should be accommodated on the crossing

The Area

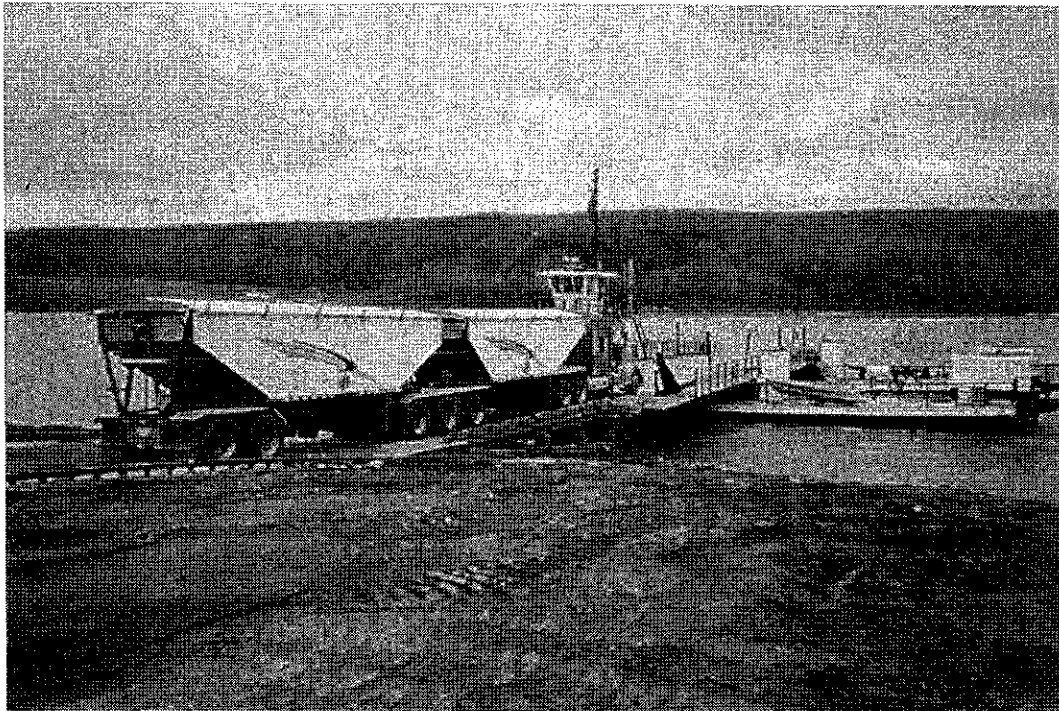
The area is Tompkins Landing Ferry on the Peace River in Northern Alberta.

Full details of the operating area will be required including a local survey, although the viability of the project can be assessed using photographs and contour maps of the area.

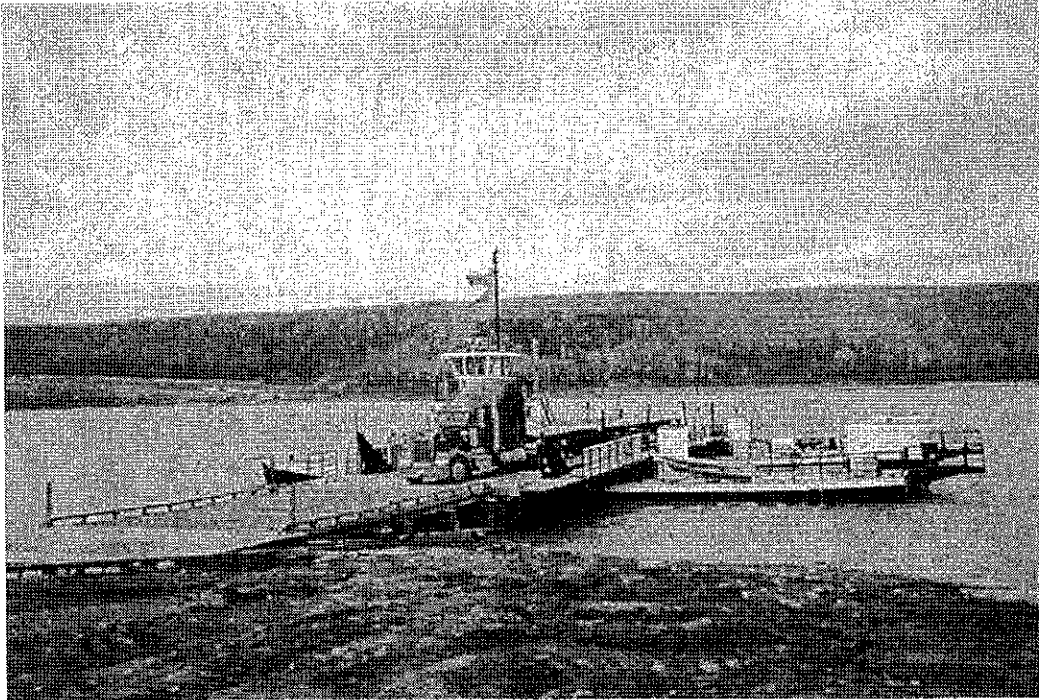




Trucks waiting to be loaded on the Ferry



Tucks loading onto the ferry



Trucks unloading from the ferry

Proposed Solution:

This document contains an outline and approximate budget for providing the capital equipment for the Peace River Thompkins Landing. If acceptable in principal a detail cost will be provided in association with the client.

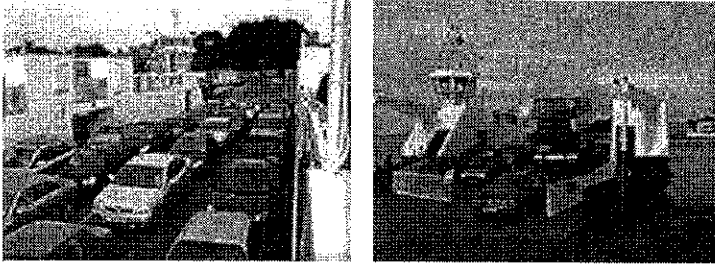
The Hoverbarge would be used in summer with a chain ferry arrangement. This is well proven technology and used on many Ferry crossings. The advantage of the chain ferry is no cables are used for pulling and the chain gives a positive guide to the vessel being towed across the river.

In winter once the ice is formed it is recommended the Hoverferry moves onto the formed ice and is winched across using Sampson rope instead of Chain.

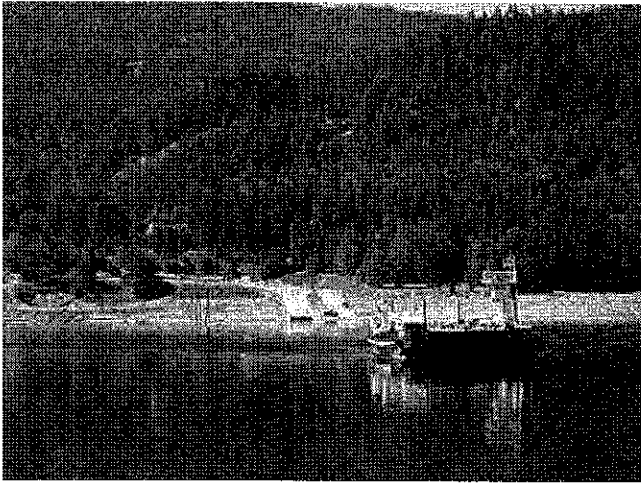
Chain Ferry Examples (Sometimes referred to as Floating Bridges)

Experience with chain ferries goes back a long way, the Poole to Sandbanks Chain Ferry first started operations in 1923.

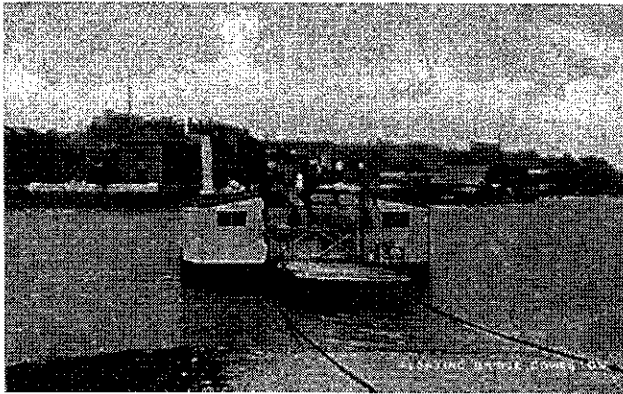
The present ferry, "Bramble Bush Bay", came into service in January 1994, it is the fourth ferry to operate this service since the Bournemouth-Swanage Motor Road and Ferry Company came into being in July 1923 following an Act of Parliament. The ferry, 242 feet in length, has a nominal capacity of 48 cars. Propulsion is provided by diesel-hydraulic driving a chain winch.



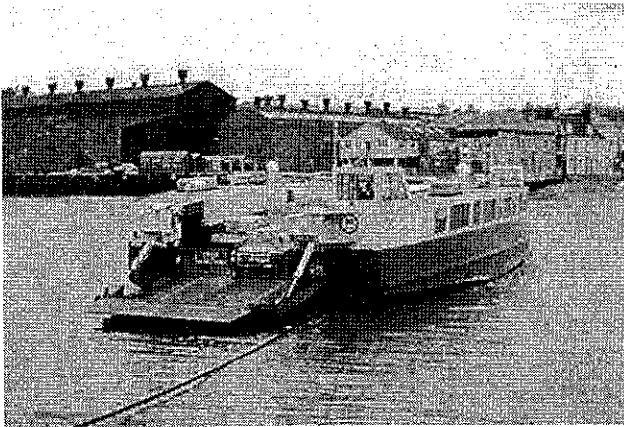
The distance travelled is 375m across, with a 5 knot current and operates every 10 minutes.



Needles Cable ferry: Arrow Lake, BC. 1 km across



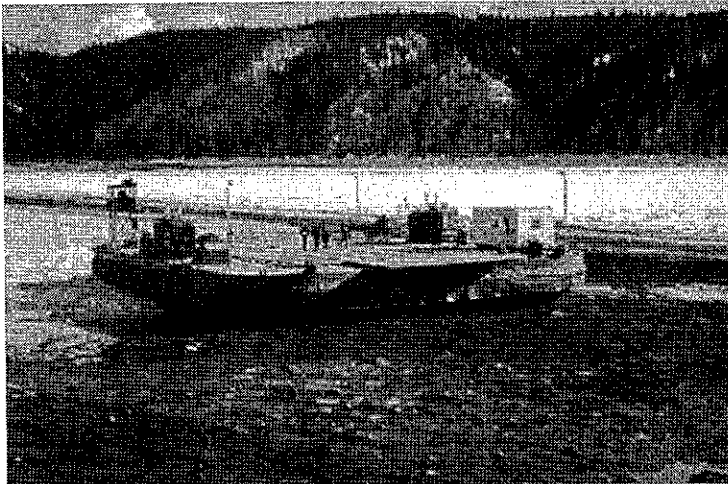
Cowes IOW 1882



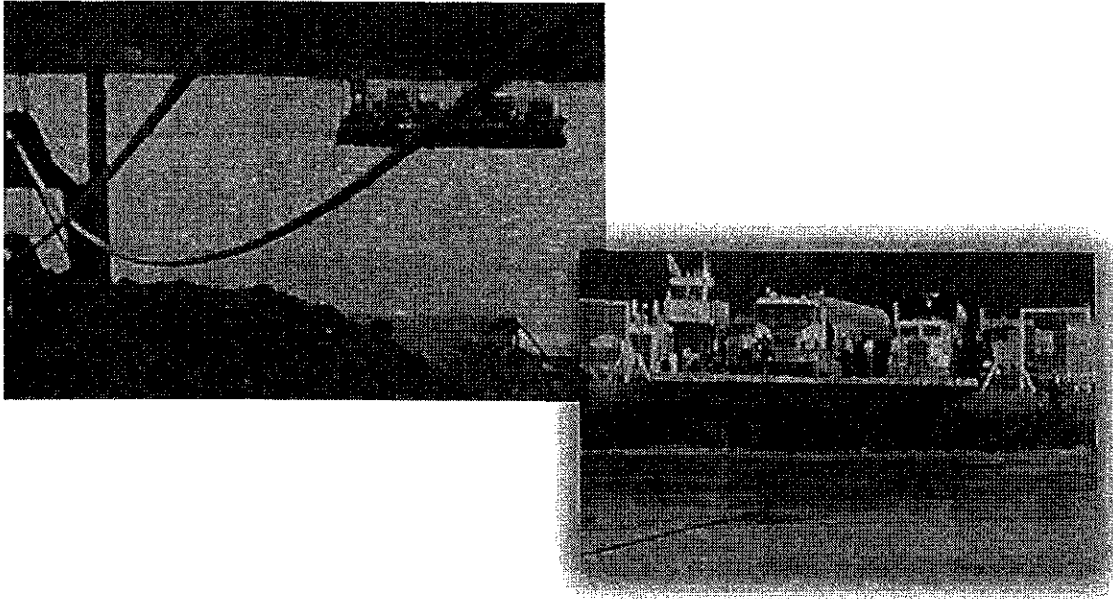
Cowes IOW 1975

Previous Experience

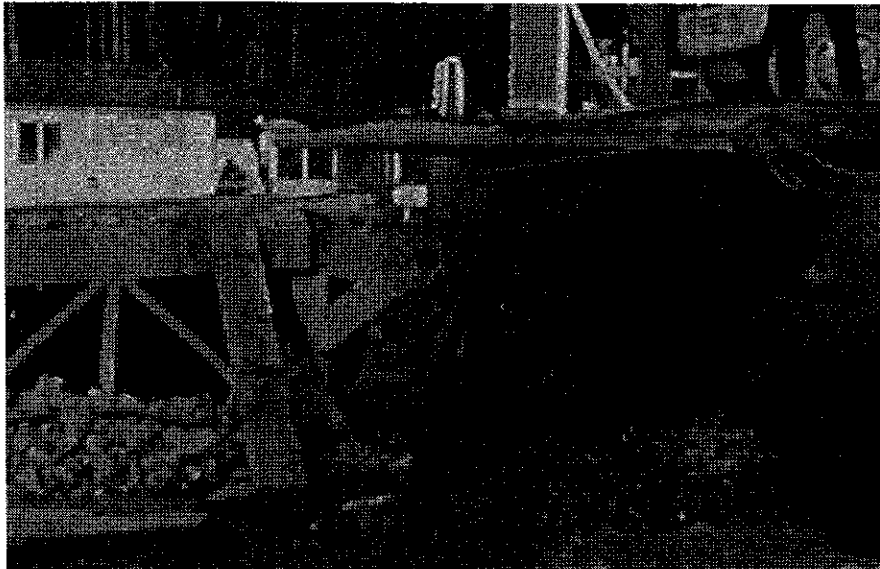
In 1976 the Yukon Princesses (160t payload) operated across the River Yukon for eleven months successfully moving 3000 tons of equipment per day. Operations started when the river was frozen.



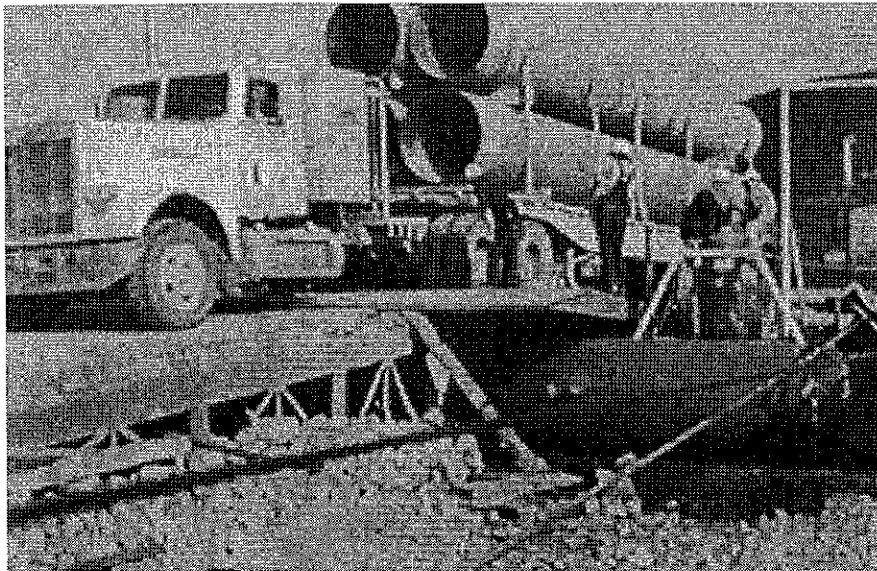
Hoverbarges were winched across with cables.



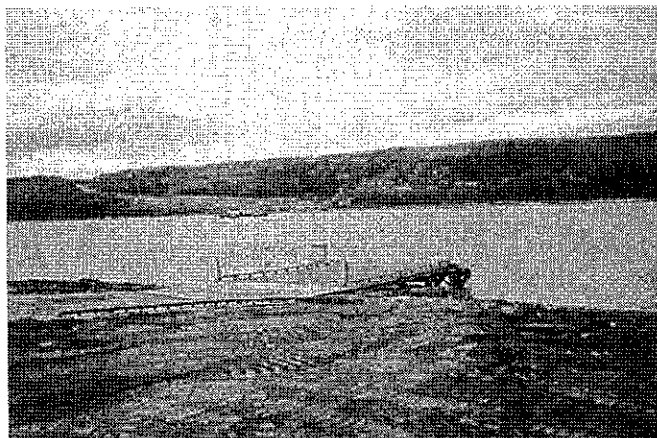
The ramp used is positioned on the land, as the Hoverbarge is amphibious and therefore travels up the slipway. This stops the build up of sediment and allows the Hoverbarge to settle onto hard ground making it more stable when loading and unloading.



A simple ramp used on the Yukon is moved according to the water level. (1976)



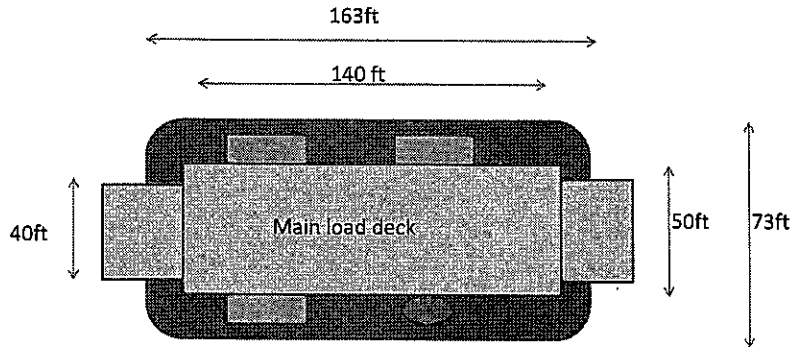
Trucks being unloaded off the Yukon Princess. (1976)



Tompkins Landing Ramp (2010)

Unloading the ferry at the Tompkins Landing is onto a ramp located in the water, which can cause issues with debris and sediment build up.

Draft Layout – HTS250T



Basic Specification of the HTS300T Hoverbarge:

300t Modular Hoverbarge*	
Outside Dimensions	49.7m (L) x 22.30m (W) x 1.52m (D)
Clear Cargo Deck Area	42.7m (L) x 15.2m (W)
Cargo Deck Loading Limit	10t/m ² (can be strengthened in areas to take point loads)
Pontoon Type	Hovertrans solutions own pontoon system
Power	Direct Drive Diesel via 3 x CAT C32 or similar
Approx Fuel Consumption (all engines)	465 l/hr
Lift System	3 x Hovertrans Solutions Centrifugal lift fans
Emissions (engine)	T2CR
Skirt System	Hovertrans Solutions Hoverbarge segmented skirt system
Hover Height	1.8m
Accommodation	Not supplied

* The specification is subject to change without notice and will be confirmed as part of the sale contract.

Timescales

Recommended size is the 300 tonne payload Hoverbarge allowing for the weight of chain and winching systems so a clear **payload of 250 tonnes is achievable**.

Approximate timescale 6 - 9 months, ex works plus class requirements from receipt of order.

Costs

Item	Description	Budget Cost (US Dollars)*
HTS300T	300 Tonne Payload Basic Hoverbarge	\$8.7m
Transportation cost	Transportation from Singapore to Alberta	TBC Budget \$1.2m
Re-assembly	Reassembly in Alberta	TBC Budget \$300,000
Winches & chain	Towing winches and chain	TBC
Fuel costs	Only 2 lift fans are required for operation, therefore estimated fuel consumption is	310 litres an hour
Skirt maintenance	Skirt wear on water is negligible and similar on ice if properly groomed.	Estimated \$100,000 pa
HTS Consultancy support	Consultancy support on Hoverbarge operations.	Director: \$2,000 per day Senior Manager/Engineer: \$1,500 per day Manager / Engineer: \$1,000 per day Plus all expenses.

*US Dollar amount based on exchange rate of USD\$1 = S\$1.38 Singapore Dollars. Price excludes visits outside the UK. Prices quoted are non-binding and for budgetary purposes only. A budget price excludes class, tax and shipping.

Note above price are indicative only as a final equipment supply contract would be between ST Marine and Alberta Transportation.

ST Marine will ultimately be responsible for the performance of the Hoverbarge. A more formal quote will be prepared by ST Marine following review by Alberta Transportation of the requirements.

Additional Costs

Any additional days for work outside of scope or meetings / visits to be charged at the following rates plus expenses:

Director: USD \$2,000 per day
 Senior Manager/Engineer: USD \$1,500 per day
 Manager / Engineer: USD \$1,000 per day

Terms & Payment

Payment terms to be agreed as part of the sale contract.

No assumptions of inclusions within the offer should be made unless verified in writing.

This quotation is subject to our terms and conditions and is valid for 30 days from 28/06/2010.

Appendix 1

Why Hovertrans Solutions Pte. Ltd.?

Hovertrans Solutions is unique and the only company with the personal who have the experience and knowledge of actually building and operating Hoverbarges.

In addition, Hovertrans Solutions have the access to the correct design facilities to build light marine structures that are acceptable to ABS, coupled with the engineering expertise for building on site.

Engineers of Hovertrans Solutions have successfully designed, built and operated hover transporters across the World. All the craft below have been designed by Hovertrans Solutions Chief Technology Officer.

Some previous projects completed by the personnel of Hovertrans Solutions Pte. Ltd.:

The Siberian

Designed to operate at -50°C and to transport 250 tonne modules across the frozen Siberian landscape.

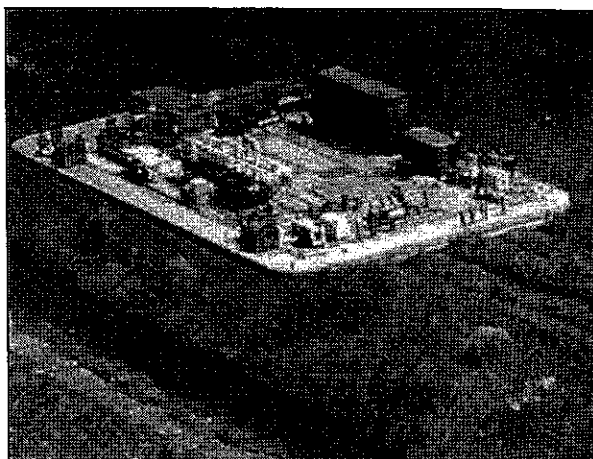
The Siberian has accommodation facilities for 10 crew, with en-suite rooms, galley and mess room, all specially insulated for the sub zero temperatures. *Built by Hovertrans Ltd.*



The Toucan, Suriname

Althev Oil Field services Ltd used the modular Hoverbarge to solve their logistical problem of drilling in the remote swamps of Suriname, S.America.

The answer was a 330 ton payload hover drill barge, with a unique 10ft x 40ft drilling slot. The clever design allowed assembly to take place on the edge of the swamp with limited equipment and resources. *Built by Hovertrans Inc.*

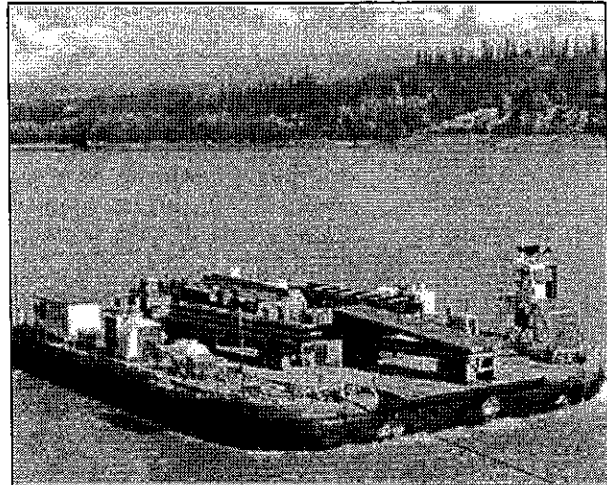


Alyeska Pipeline - Yukon Princesses

The Trans Alaskan pipeline was in danger of slowing down because at the centre of its 1280 km route was the mile wide Yukon River - forming a hazardous natural barrier.

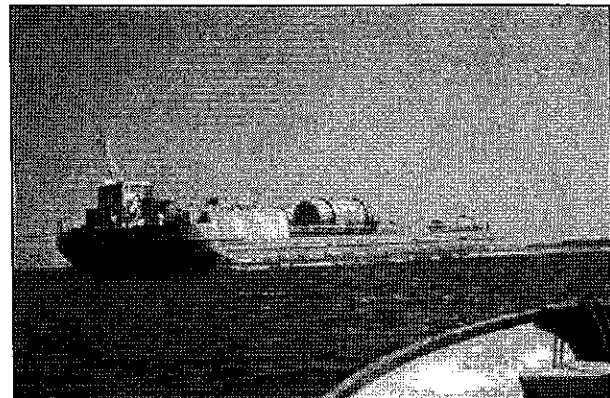
With the road bridge behind schedule, the river frozen over part of the year and a strong, fast flowing river the remainder of the year, there was no solution for a continuous trucking service across the river.

Two 160 ton payload Hoverbarges providing a roll on/roll off service were built in record time and provided the construction teams over 3000 tons of cargo a day with an operating efficiency of 95%. *Built by Mackace Ltd.*



Abu Dhabi - Sea Pearl

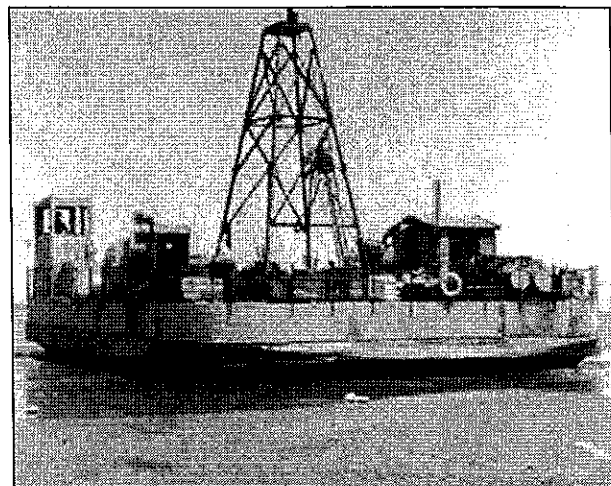
Das Island 178 km off Abu Dhabi, was a liquefaction plant due to be expanded. To move the large amount of plant required would have meant building docking facilities at both Das Island and Abu Dhabi. The problem was solved by supplying a large sea going Hoverbarge (amphibious) named Sea Pearl. Capable of carrying a load of 250 tons, the need for constructing a port was made unnecessary. Built to meet regulations and capable of 2-3m wave heights the Sea Pearl was unique. *Built by Mackace Ltd.*



Dead Sea

Working on a geological survey in the Dead Sea was not the easiest of projects. The area is hot, with quick sands, shallow water and razor sharp salt mushrooms some 45 cms (18 inches) high scattered through the area and the distance from shore was up to 25 km.

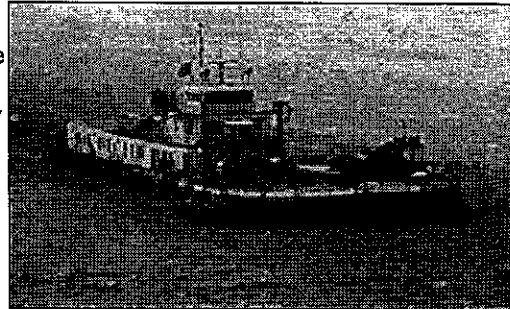
A modular 30-ton payload Hoverbarge was trucked to location and towed with a Rolligon soft tire tractor to the drilling sites. Each day was a new location and the Hoverbarge could



sit even on hot liquid sands and not sink or stick. With a ground pressure of less than 1 psi (0.07 kgf/cm sq) whereas a man will exert 5-10 psi (0.35-0.70 kgf/cm.sq) the barge was able to cover the soft sands, shallow water and salt out crops without delay and no cord roads or dredging required. *Built by Mackace Ltd.*

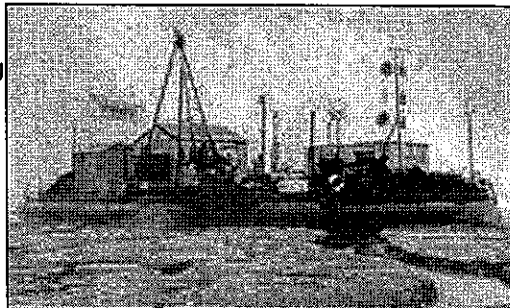
US Coast Guard

The icebreaker trials on the St Louis River in the USA open up another possibility of harvesting fresh water using the Hover Ice Breaker. *Built by Mackace Ltd.*



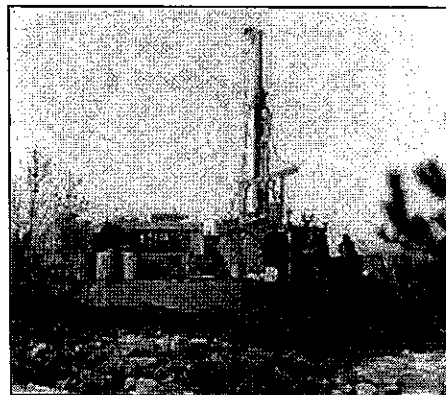
George Wimpey

George Wimpey used the Hoverbarge for taking core samples in difficult areas. Here we see a 50-70 ton payload unit working over tidal mud flats off the English Norfolk coast. Exposed to tidal races that moved at 10 knots and large areas of mud flats at low tide the Hoverbarge was the perfect answer for accessing this difficult area. *Built by Mackace Ltd.*



Fife Scotland

This was another unique situation and coring was necessary on a peat bog that floated like a carpet over a 100m of liquid peat. *Built by Mackace Ltd.*



Majority Shareholder: Singapore Technologies Marine

Singapore Technologies Marine (ST Marine) is a premier shipyard providing turnkey shipbuilding, ship conversion and ship repair services to a worldwide customer base in the naval and commercial markets.

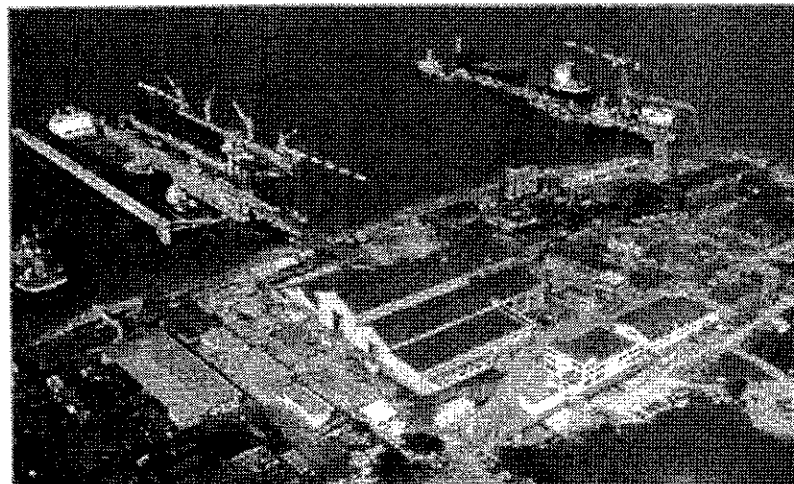
Over 30 years, we have established our self as a supplier of high quality, sophisticated products and services. Our ship design capabilities, supported by 3D modelling and CAD/CAM systems, provide an edge when it comes to customising innovative solutions to customers' exacting operational requirements.

ST Marine offers modern facilities with a combined area of 18.8 hectares, equipped to construct vessels up to 30,000 dwt, and to service up to frigate-sized warships and 70,000 dwt panama sized commercial vessels.

ST Marine's presence in the global new building market, particularly in the Americas, is complemented by **VT Halter Marine**, the US arm of our operations based in Pascagoula, Mississippi.



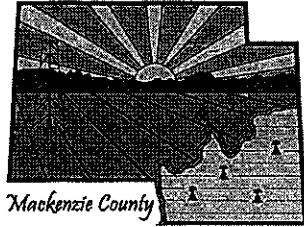
Benoi Yard - Singapore



Tuas Shipyard - Singapore

TERMS & CONDITIONS OF TRADING

- 1. DEFINITIONS:** The organisation for which work is undertaken shall be referred to as the "client" and Hovertrans Solutions Pte. Ltd. shall be referred to as "Hovertrans".
- 2. ALTERATIONS:** Any alterations to these conditions shall be deemed to be inapplicable unless previously agreed in writing by both parties. Any order placed on Hovertrans shall be deemed to infer acceptance of these conditions and these conditions shall take precedence over any other conditions including those appended to any order unless agreed in writing.
- 3. QUOTATIONS:** All quotations remain valid for a period of 30 days unless stated otherwise.
- 4. EXCLUSIONS:** For the sake of clarity, Classification Society, National Approval Fees, as fitted drawings, or consequential losses through this contract.
- 5. COMPLETION OF WORK:** Any time or date specified for completion of work is an estimate only and is not guaranteed, unless agreed otherwise in writing. Hovertrans shall however, use their best endeavours to comply with agreed completion dates.
- 6. CANCELLATION:** If the client is the subject of a proposal for voluntary arrangement, or has a petition for an Administration Order or Winding-Up Order brought against it, or passes a resolution for a Winding-Up Order, or makes any composition, arrangement conveyance or assignment for the benefit of its creditors, or purports to do so, or a receiver or any other person is appointed in respect of its undertaking or of all or any of its property; or fails to comply with the provisions for payment provided for in this contract, Hovertrans shall without prejudice to any other rights that they may have, be entitled to terminate this contract by notice in writing to the client. If the client merges with or is taken over by another party, Hovertrans reserves the right to terminate this contract and the client would only be charged for work done and expenses incurred up to that time. If the client cancels for any other reason what so ever all payments for work to that point will be paid in full.
- 7. INTELLECTUAL PROPERTY:** Hovertrans shall retain full intellectual property rights including copyright, patent and registered design rights. Nothing in the contract shall affect the rights of Hovertrans in respect of any intellectual property rights held prior to the commencement of the work under the contract. The client agrees to indemnify Hovertrans against infringement of third party intellectual property rights or patents on equipment sourced or recommended by the client.
- 8. FEES:** Work will be charged on a fixed rate, hourly or daily rate &/or royalty basis as agreed. In the event that there are significant changes to the work agreed Hovertrans reserves the right to re-negotiate its fees.
- 9. PAYMENT:** The client shall settle accounts in accordance with payment terms agreed. If no specific terms have been stated Hovertrans, will submit invoices at the end of each calendar month or on completion of the work, to be paid within 30 days of the invoice date.
- 10. VALUE ADDED TAX (VAT):** VAT is not included in the quoted price and will be charged at the appropriate rate pertaining at the time of invoicing. (Zero rate for most overseas contracts)
- 11. EXPENSES:** Where agreed outside of the main contract, Hovertrans shall charge for legitimate expenses incurred in connection with the contract. These may include travel and subsistence costs, reproduction of drawings, photography a Hovertrans and the hire of specialised equipment.
- 12. MODIFICATIONS:** All changes affecting the work to be undertaken shall be notified in writing to Hovertrans. Where alterations are requested any extra work arising may be charged at normal hourly rates.
- 13. CONFIRMATION:** Work will not commence until a written instruction to proceed is received from the client. Any such instruction to proceed shall be deemed to infer acceptance of these conditions and the fees proposed.
- 14. PUBLICITY:** Unless agreed otherwise Hovertrans are entitled to refer to work carried out under this contract in publicity material.
- 15. LIABILITY:** Hovertrans will not accept any liability for the manufacture, quality or performance of the products, unless it is sole charge of placing fabrication & supply contracts for new supplied equipment, and in any event Hovertrans liability shall be limited to the fee paid to Hovertrans for this contract. Hovertrans liability in the event of any error in its calculations or drawings shall be limited to the correction of the calculations or drawings at its own expense.
- 16. RESPONSIBILITIES:** Hovertrans shall not incur any responsibilities not outlined in the contract including those defined by regulations such as the Construction (Design and Management) Regulations, unless specifically agreed as part of this contract.
Where site access is required to undertake any of Hovertrans work, the client shall be responsible for arranging and assuring safe access and accommodation.
- 17. THIRD PARTY RIGHTS:** Nothing in this contract confers or purports to confer on any third party any benefit or any right to enforce any term of this contract. All parties are independent contractors.
- 18. PRIVACY OF CONTRACT:** The Contract is intended to be a private contract between the parties hereto and it is not intended to confer any rights of enforcement on any third party (other than on a permitted assignee to whom the Contract is actually assigned) even if any of the Contract terms purports to confer a benefit on such a third party.
- 19. SEVERABILITY:** If any part of these Terms and Conditions is found by any court or authority of competent jurisdiction to be illegal, invalid or unenforceable, then that provision shall, to the extent required, be severed and shall be ineffective, but shall not affect any other provision of these terms and conditions which shall remain in full force and effect.
- 20. LAW:** The contract is to be governed by Laws of Singapore and both parties are required to submit to the jurisdiction of the Singapore Courts.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Gravel Purchase & Pit Lease

BACKGROUND / PROPOSAL:

The County has a duty to secure long term gravel supplies at a reasonable cost to provide ongoing road maintenance.

OPTIONS & BENEFITS:

The County can purchase processed gravel, or lease and process, or purchase gravel pits. In this case we are looking at purchasing some crushed gravel and leasing an area for future development.

COSTS & SOURCE OF FUNDING:

The estimated cost for 2010 is \$80,000.00 plus hauling. This would come from the 2010 budget.

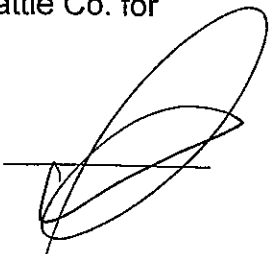
RECOMMENDED ACTION:

Motion 1

That the County purchase 10,000 tonnes of crushed gravel from Smith Bros. Cattle Co. at market price.

Motion 2

That administration prepare a draft long term lease with the Smith Bros. Cattle Co. for Council's consideration.

Author: W. Kostiw Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Bylaw 768-10 Road Closure Part of Range Road 15-0 lying East of La Crete Airport (La Crete Rural)

BACKGROUND / PROPOSAL:

Bylaw 768-10, for the closure and sale of that portion of Range Road 15-0 lying east of SE 1-106-15-W5M, is prepared in conjunction with the La Crete Airport runway extension project for the purpose of preventing aircraft traffic conflict during take-off and landing.

HISTORY/DETAILS:

The La Crete Airport runway extension tender has been awarded and the project is slated to commence shortly. The project will result in the runway being extended east to Range Road 15-0 which subsequently drives the need for the road closure.

Bylaw 768-10 was presented to the Municipal Planning Commission (MPC) at the June 29, 2010 meeting, where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 768-10, for the closure and sale of that portion of Range Road 15-0 lying east of SE 1-106-15-W5M, subject to public hearing input.

OPTIONS & BENEFITS:

Traffic on the existing Range Road 15-0 could result in dust which would interfere with aircrafts arriving at or departing from the airport. The proposed Bylaw is intended to remove this danger.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

COSTS & SOURCE OF FUNDING:

To be determined.

RECOMMENDED ACTION:

MOTION

That first reading be given to Bylaw 768-10, being a Road Closure Bylaw for the closure and sale of that portion of Range Road 15-0 lying east of SE 1-106-15-W5M, subject to public hearing input.

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

BYLAW NO. 768-10
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING AN
PUBLIC ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that the road allowance, as outlined on Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close and sell the road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

Meridian 5 Range 15 Township 106
All that portion of Public Road Allowance
Lying within the limits of Plan 102 _____
Containing 1.01 hectares (2.49 acres) more or less
Excepting thereout all mines and minerals.

READ a first time this ____ day of _____, 2010

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

APPROVED this ____ day of _____, 2010

Minister of Transportation

Approval valid for _____ months.

READ a second time this ___ day of _____, 2010

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

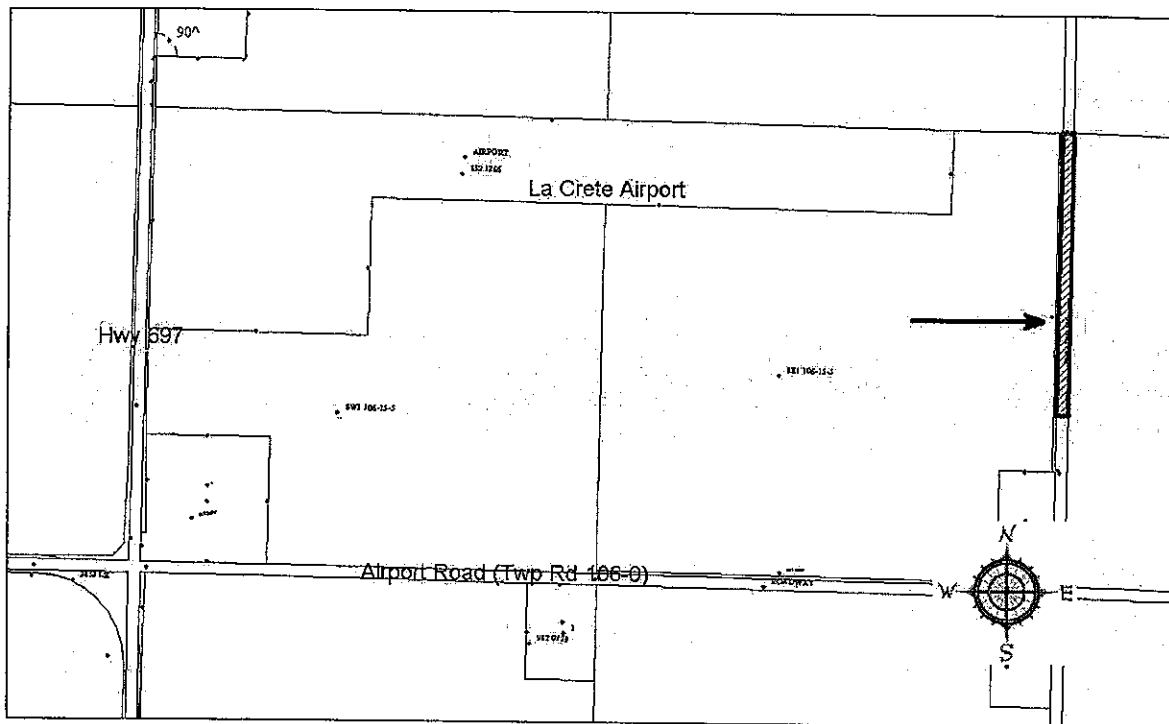
BYLAW NO. 768-10

SCHEDULE "A"

1. That the land use designation of the following property known as:

Meridian 5 Range 15 Township 106
All that portion of Public Road Allowance
Lying within the limits of Plan 102 _____
Containing 1.01 hectares (2.49 acres) more or less
Excepting thereout all mines and minerals.

be subject to closure and sale.



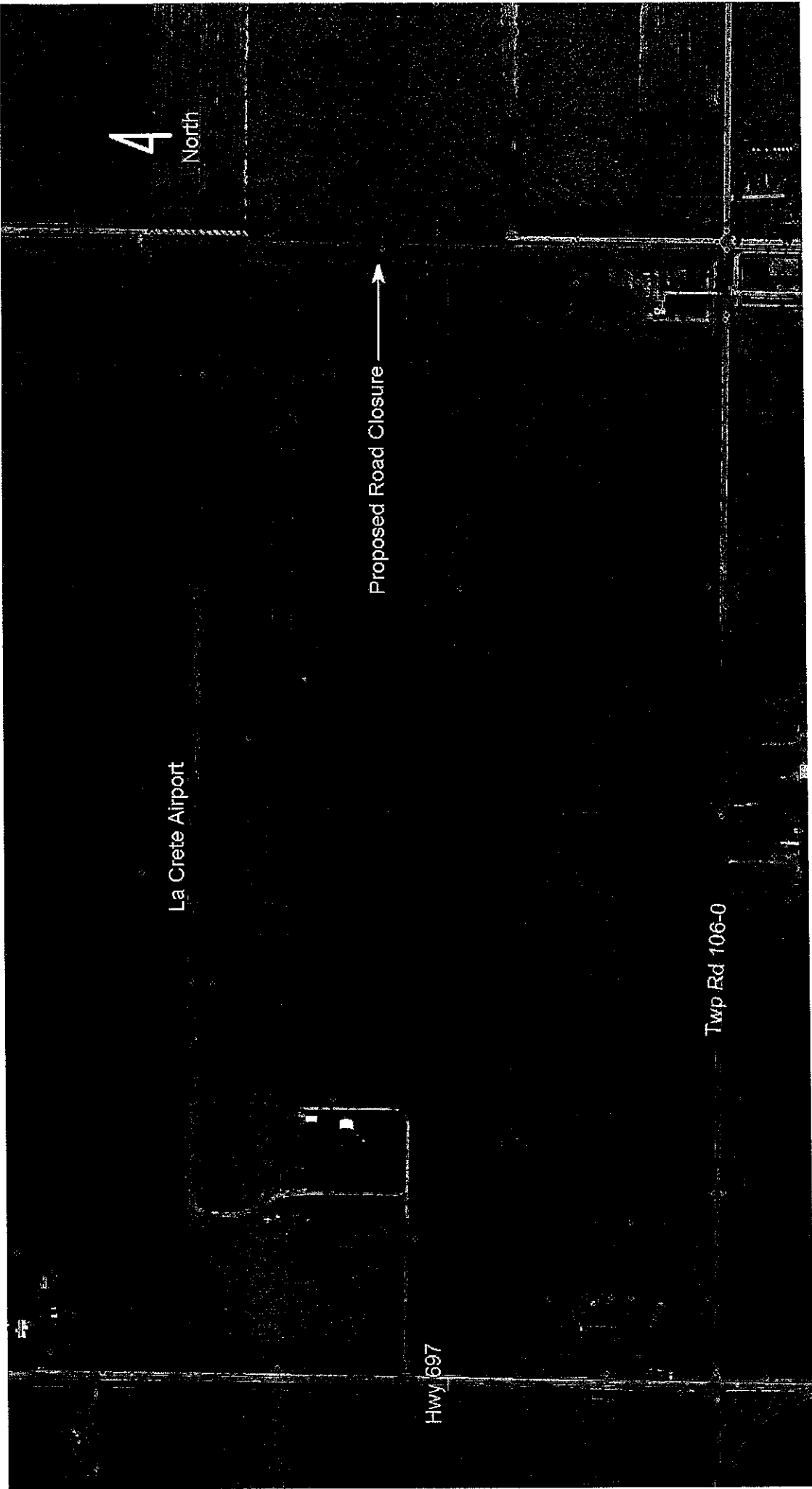
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North

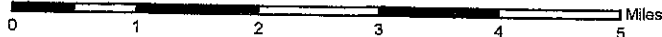
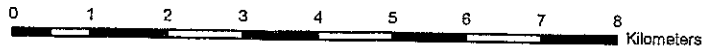
La Crete Airport

Proposed Road Closure →

Twp Rd 106-0

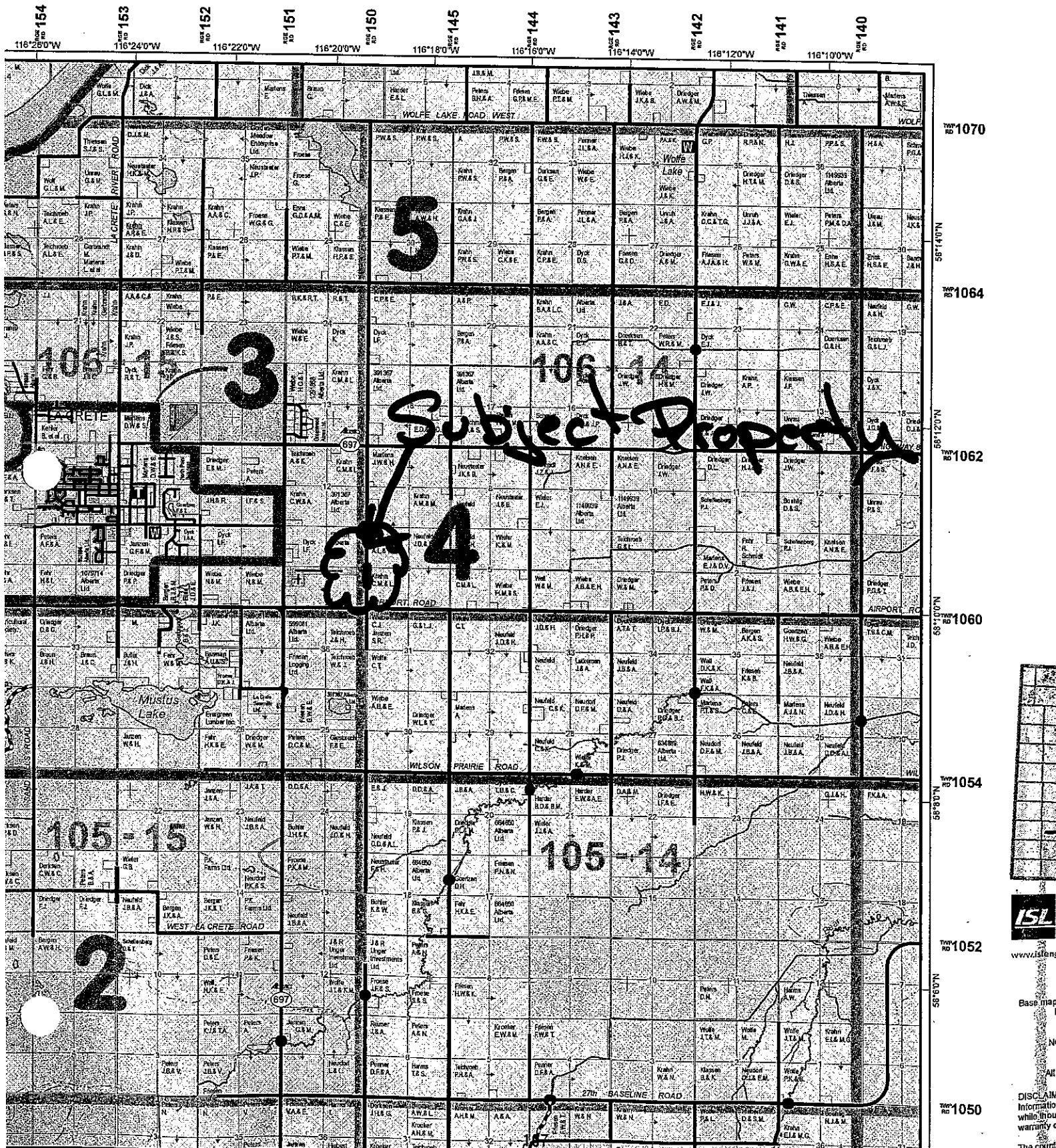
Hwy 697





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10 Degree Transverse Mercator Projection, 115 Degree Central Meridian, NAD 83 Datum



Subject Property

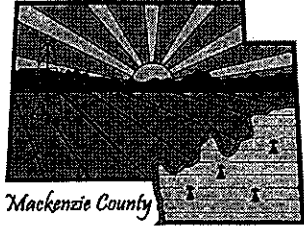


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ISL
www.isleng.com

Base map
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	Bylaw 769-10 Land Use Bylaw Amendment to Rezone Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M, Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1" (La Crete)

BACKGROUND / PROPOSAL:

Bylaw 769-10, to rezone Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M, Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1", is presented to Council in accordance with the following motion made at the June 23, 2010 Council meeting:

Motion 10-06-540 That the rural country residential moratorium be lifted for the prescribed area (between NE 34-105-15-W5M and NW 35-105-15-W5M) and that administration be instructed to prepare a rezoning bylaw for the properties adjacent to the proposed road.

The intent of this bylaw is to allow country residential development within this area.

OPTIONS & BENEFITS:

The construction of Range Road 15-2, south of La Crete Access South to serve the RV Park, has been the topic of discussion for the past few months including a meeting with the adjacent landowners which determined that the majority do not support a local improvement bylaw for the road construction if they cannot recoup their costs via country residential subdivision. This resulted in further deliberations and the subsequent

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO


motion by Council to lift the country residential moratorium in this area so that the lands could be rezoned and the local improvement could be completed for the road construction.

If Council approves first reading of the rezoning bylaw, Administration will proceed with consultation with the affected landowners prior to proceeding to second and third reading. The intent of this process is to formulate a plan together with the affected landowners.

Some of the existing subdivisions within the area were previously rezoned to Rural Country Residential District 2 "RC2" and therefore are not included in the subject bylaw.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That first reading be given to Bylaw 769-10 being a Land Use Bylaw amendment to rezone Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M, Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M, Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and Plan 072 7239, Block 2, Lot 2 from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1".

Author: Marion Krahn,
Development Officer

Reviewed by: _____

CAO _____

BYLAW NO. 769-10

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate rural country residential development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as:

Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M,
Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M,
Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and
Plan 072 7239, Block 2, Lot 2

be rezoned from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1", as outlined in Schedule "A".

READ a first time this ___ day of _____, 2010.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

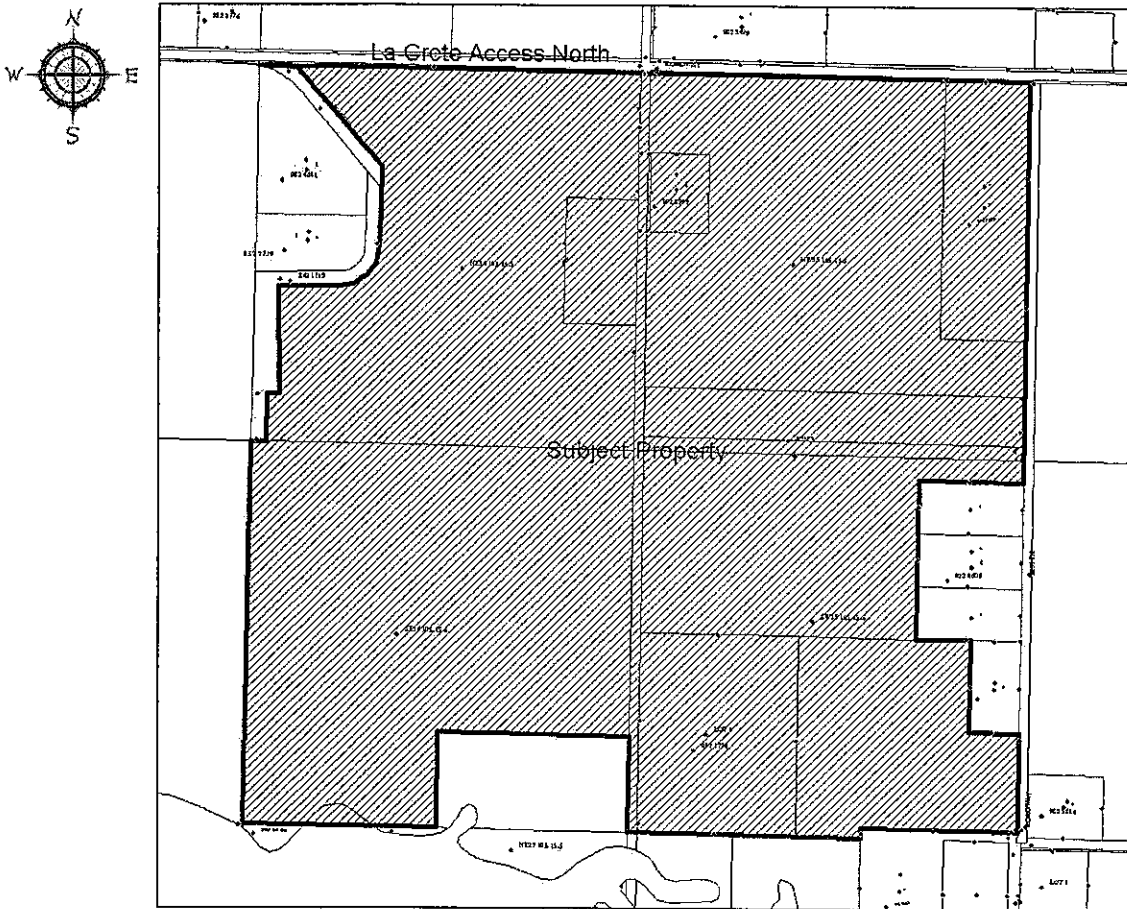
BYLAW NO. 769-10

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of NE 34-105-15-W5M, Part of SE 34-105-15-W5M,
Part of NW 35-105-15-W5M, Part of SW 35-105-15-W5M,
Plan 012 1774, Lot 1, Plan 992 3997, Block 1, Lot 1 and
Plan 072 7239, Block 2, Lot 2

southeast of the Hamlet of La Crete, be rezoned from Agricultural District 1 "A1" to
Rural Country Residential District 1 "RC1".



FROM: Agricultural District 1 "A1"

TO: Rural Country Residential District 1 "RC1"

7.3 AGRICULTURAL DISTRICT 1 (A1)

(Current)

The purposes of this Land Use District are: to conserve land for a wide range of agricultural uses, to minimize the fragmentation of agricultural land, and to limit non-agricultural land uses to those which would not interfere with agricultural practices.

A. PERMITTED USES

- a) Ancillary Building/Use
- b) Bunkhouse
- c) Extensive Agriculture
- d) Garden Suite
- e) Handicraft Business
- f) Home Based Business
- g) Intensive Agriculture (1) and (2)
- h) Farm Building
- i) Mobile Home
- j) Modular Home
- k) Single Detached Dwelling

B. DISCRETIONARY USES

- (a) Abattoir
- (b) Auction Mart
- (c) Autobody
- (d) Bed and Breakfast
- (e) Cemetery
- (f) Church
- (g) Communication Tower
- (h) Confined Feeding Operation
- (i) Contractor's Business
- (j) Farm Subsidiary Business
- (k) Forestry Lookout Tower
- (l) Industrial Camps
- (m) Intensive Recreational Use
- (n) Kennel
- (o) Public use
- (p) Retail Store
- (q) Sewage Lagoon
- (r) Sewage Treatment Plant
- (s) Stripping Top Soil
- (t) Tradesmen's business
- (u) Veterinary Clinic
- (v) Waste Transfer Station
- (w) Water Reservoir or Dugout

C. PARCEL DENSITY

Residential Uses: Three (3) parcels per quarter section, river lot or original titled property with the balance of the quarter section, river lot or original titled property

being one of the parcels; with the subdivided parcels being any two of the following:

- a. Existing farmstead or homestead,
- b. Vacant parcel
- c. Fragmented parcel

D. LOT AREA

Country Residential Uses:

Minimum Lot Area: 1.2 hectares (3.0 acres)

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless:

- a. an existing residence requires the approval of a larger parcel size to meet setback requirements or to include the entire yardsite;
- b. the parcel is fragmented to such a degree that a 4.05 hectares (10.0 acres) subdivision would render the remaining portion of the fragmented parcel difficult or useless for farming; or
- c. the bank of a natural water course or road plan is used as a boundary.

E. NUMBER OF DWELLING UNITS

A maximum of one dwelling unit shall be permitted on each of the following:

- a. a rural subdivision, and
- b. a rural subdivision that is a farmstead or homestead separation, and
- c. the balance of the quarter section

to a maximum of three dwellings on a quarter section, river lot or original titled property.

An additional dwelling unit may be allowed in this land use district if it is a Garden Suite or in accordance with Section 4.9 (Dwelling Units Per Parcel).

F. MINIMUM FRONT YARD SETBACK

- a) Lot fronting on a provincial highway, rural road, or undeveloped road allowance:
 - i. 41.1 metres (135 feet) from right-of-way, or
 - ii. 64 metres (210 feet) from centre line

G. MINIMUM SIDE YARD SETBACK

- a) 15.2 metres (50 feet);

- b) Unless a corner parcel where the minimum side yard shall be the same as the front yard unless otherwise required by the Development Officer.

H. MINIMUM REAR YARD SETBACK

15.2 metres (50 feet) unless otherwise required by the development Officer

I. LANDSCAPING

In addition to Section 4.23 of this Bylaw, the Development Officer may require any discretionary use to be screened from view with a vegetated buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Officer.

J. OTHER REQUIREMENTS

The Development Officer may decide on such other requirements as are necessary having due regards to the nature of a proposed development and the purpose of this District.

For Agricultural subdivisions, those boundaries not adjacent to quarter section boundaries shall allow at least 100 meters between the subdivision boundary and the boundary of the quarter section.

7.31 RURAL COUNTRY RESIDENTIAL DISTRICT 1 "RC1".

(Proposed)

The general purpose of this district is to provide for the development of multi-lot country residences.

A. PERMITTED USES

- (1) Ancillary building or use.
- (2) Dwelling - Single detached.

B. DISCRETIONARY USES

- (1) Bed and breakfast.
- (2) Garden suite.
- (3) Home based business.
- (4) Intensive recreation use.
- (5) Modular home
- (6) Public use.

C. LOT AREA

Country Residential Uses:

- (a) Minimum Lot Area: 1.2 hectares (3.0 acres).
- (b) Maximum Lot Area: up to 2.02 hectares (5 acres).

D. MINIMUM FRONT YARD SETBACK

Lot fronting onto a provincial highway or local road:

41.1 metres (135 feet) from right of way.

Lot fronting onto an internal subdivision road:

15.24 metres (50 feet) from right of way.

E. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet) from property line, or

in the case of a corner site the width of the side yard adjoining the side street shall not be less than 15.24 metres (50 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet), or

15.2 metres (50 feet) from property line adjacent to "Agricultural" or "Forestry" districts.

G. APPEARANCE

Buildings shall be either of new construction or moved in unless otherwise require by the Development Officer. Exterior finish to be wood, metal, or similar siding, brick or stucco to the satisfaction of the Development Officer. The finish and appearance of buildings should complement other structures and natural site features.

H. THE KEEPING OF ANIMALS

A maximum of one non-domestic animal per 3-acres or 2 non-domestic animals per 5 acres.

I. REZONING REQUIREMENTS

(1) In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:

- a) An Area Structure Plan for the parcel.
- b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.
- c) The subdivision must have legal access that meets Municipal District of Mackenzie standards.
- d) Where the existing municipal road is not up to the standard required for the parcel, a road request or upgrade must be part of the subdivision application.

(2) Once approval has been granted, the developer shall have a period of one (1) year, or as required by the Development Authority, to develop the subdivision including, but not limited to, the installation of utilities, roads and plan registration.

J. SUBDIVISION REQUIREMENTS

- 1. The Developer shall enter into a Developer's Agreement with the Municipality for payment of off-site levies, if required, for rural multi-lot subdivisions.

2. No subdivision shall be approved unless utility services, including water supply and sewage disposal, can be provided with sufficient capacity to accommodate development of the proposed parcel(s).
3. The Developer shall submit, along with his subdivision application, a Water Management Plan as required by the Water Act RSA 2000 Chapter W-3.
4. The Subdivision Authority may require a sewage collection report from a qualified plumbing inspector to ensure sewage disposal will not have a negative impact on the parcel and/or adjacent land or water resources.
5. Municipal Reserve money in the amount of 10% of market value of the proposed subdivision land or 10% land if required for parks or schools.
6. A Traffic Impact Assessment may be required to identify the traffic impact onto the existing infrastructure.

K. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

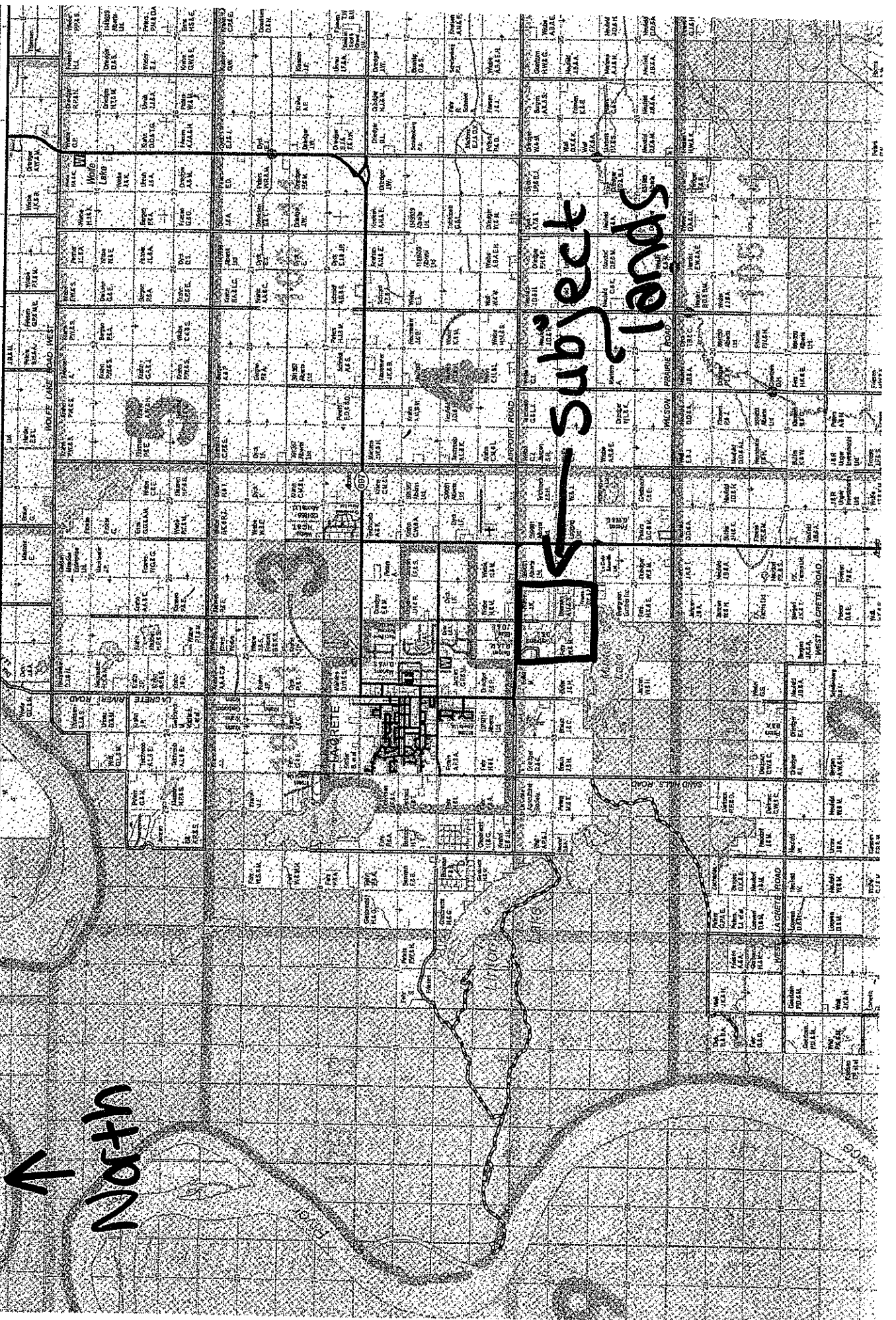
L. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

10 Degree Transverse Mercator Projection, 115 Degrees Central Meridian, NAD 83 Datum

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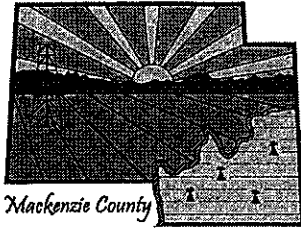
subject lands

North



Subject Property

North
↑



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	July 8, 2010
Presented By:	Mary Jo Van Order, Director of Planning & Development
Title:	Quality Management Plan

BACKGROUND / PROPOSAL:

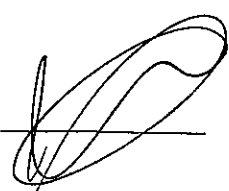
The proposed Quality Management Plan for Mackenzie County is attached for review and discussion.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author: _____ Review by: _____ CAO 

Carol Gabriel

From: Mary Jo Van Order
ent: Wednesday, June 16, 2010 2:23 PM
fo: Bill Kostiw
Subject: FW: MacKenzie - July 8 - 09
Attachments: MacKenzie - July 8 - 09.doc

Attached is the proposed new QMP for Mackenzie County. I was told that it has been tailored to Mackenzie County and the main change is 'Project Compliances' for camps.

Mary Jo Van Order, ACP, MCIP

Director of Planning and Development, Mackenzie County
P.O. Box 1690 (9205 - 100 Street) La Crete AB T0H 2H0
780-928-3983 (phone) - 780-928-3636 (fax) - 780-247-3100 (cell)

From: Douwe Aardema [mailto:douwe.aardema@gov.ab.ca]
Sent: Wednesday, June 16, 2010 1:53 PM
To: Mary Jo Van Order
Subject: MacKenzie - July 8 - 09

Hi Mary Jo;

Here is the QMP that we went over yesterday.

.<MacKenzie - July 8 - 09.doc>>

Have a great day and a wonderful holiday.

Douwe Aardema
Partnership Advisor
Alberta Municipal Affairs
1-866-421-6929

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Mackenzie County

Quality Management Plan

Version: Mackenzie County
Date: 2009

Draft
July 8, 2009

MacKenzie County

Quality Management Plan

This Quality Management Plan that includes Schedule A – Scope and Administration, and Schedule B – Service Delivery Standards, has been accepted by the Administrator of Accreditation.

Administrator of Accreditation

Date



SAFETY CODES COUNCIL

Draft
July 8, 2009

QUALITY MANAGEMENT PLAN

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Scope and Administration

SCOPE OF ACCREDITATION

The Municipality will administer the Safety Codes Act (SCA) including all pursuant regulations applicable to the following indicated discipline(s), within the municipal jurisdiction:

Building

- All parts of the Alberta Building Code, or
- Only those parts of the Alberta Building Code pertaining to housing and small buildings being 3 storeys or less in height, having a building area of 600m² or less and used as major occupancies classified as Group C - residential, Group D - business and personal services, Group E - mercantile, or Group F2 and F3 - medium and low hazard industrial.

Electrical

- All parts of the Canadian Electrical Code and all parts of the Code for Electrical Installations at Oil and Gas Facilities, and/or
- All parts of the Alberta Electrical and Communication Utility Code.

Plumbing

- All parts of the National Plumbing Code of Canada, applicable Alberta amendments and regulations, and Private Sewage Disposal System Regulation.

Gas

- All parts of the Natural Gas and Propane Installations Code and Propane Storage and Handling Code and applicable Alberta amendments and regulations, excluding natural and propane gas highway vehicle conversions.

ADMINISTRATION OF THE MacKenzie County QUALITY MANAGEMENT PLAN

Adherence to the Quality Management Plan

MacKenzie County herein referred to as “The Municipality” is responsible for the administration, effectiveness, and compliance with this Quality Management Plan (QMP) that includes Schedule A – Scope and Administration and Schedule B - Service Delivery Standards.

The Municipality will provide services under Schedule B – Service Delivery Standards through their own staff, contracted Safety Codes Officers (SCO’s), or one or more accredited agencies. When providing services through an agency(s), or contracted SCO’s, the Municipality will contract with the agency(s), or contracted SCO’s, to provide services in accordance with Schedule B – Service Delivery Standards. The Municipality is responsible for monitoring the contracted agency’s, or contracted SCO’s, compliance with Schedule B – Service Delivery Standards.

The Municipality recognizes that the Safety Codes Council (SCC) or its representative may review/audit for compliance to this QMP and will give full cooperation to the SCC or its representative in business related to the administration of the SCA including the conduct of reviews/audits. The Municipality will implement the recommendations of the reviewer/auditor.

The Municipality will encourage and maintain an atmosphere that supports objective and unbiased decisions. All Safety Codes Officers (SCOs) working in the Municipality have the ability and opportunity to make decisions relative to compliance monitoring independently, without undue influence of management, appointed or elected officials.

The Municipality, in the event that it ceases to administer the SCA for any new thing, process, or activity under the SCA, retains responsibility for services provided under the SCA while accredited, including the administration and completion of services for permits issued.

The Municipality recognizes that failure to follow this QMP may result in suspension or cancellation of the Municipality’s accreditation.

Policy for Personnel Training

The Municipality will ensure that SCOs of the Municipality attend updating seminars required by the SCC to maintain current SCO certification.

Freedom of Information

The Canadian Charter of Rights and Freedoms applies to all activities undertaken in the administration of this Quality Management Plan. The Freedom of Information and Protection of Privacy Act applies to all information and records relating to, created, or collected under this QMP.

Records Retention & Retrieval

The Municipality will retain the files of all projects including those where an accredited agency(s), or contracted SCO's was involved, for at least three (3) years or in accordance with the Municipality's record retention policy, whichever is greater. Such files will be available at the Municipality's office. Files where an accredited agency, contracted SCO's was involved are the property of the Municipality and will be returned to the Municipality within a reasonable time after completion of the services, or upon request.

Declaration Of Status

The SCOs, staff, officers, and accredited agency(s), whether employed, retained or otherwise engaged by the Municipality will not participate in any safety codes administration, inspection, or investigation of properties or fires where they may have pecuniary interest.

Annual Review

The Municipality will conduct an annual review of this QMP program in SCC non-monitored years. At the conclusion of the internal review, the executive authority for the Municipality will provide to the SCC, a letter of conformance findings including successes, area for improvement, and the methodology to achieve improvement / correction.

Revisions

Revisions to this QMP may only be made to the Scope and will only be made by the Chief Administrative Officer responsible for this QMP. A Resolution from the Municipal Council will be included with a revision. The SCC must approve any change in the QMP.

Revision Control System

The Municipality will ensure its SCO's, or contracted SCO's have ongoing access to a copy of this QMP and contracted accredited Agencies are provided with a copy of this QMP and any amendments.

The Municipality will maintain a registry of the SCO's, contracted SCO's, and Agency(s) that have been provided with a copy of this QMP and amendments. The Municipality will immediately distribute copies of approved amendments to all registered holders of this QMP.

Notices

Any correspondence in regards to this QMP will be forwarded to:

_____	_____
Name of Chief Administrative Officer	E-mail address
_____	_____
Name of Municipality	Address of Municipality
_____	_____
Phone number of Municipality	Fax number of Municipality

Municipality Agreement

In accordance with Council Resolution # _____ of *(insert date)* the *(insert name of Municipality)* hereby provides agreement and signature to this QMP.

_____	_____
Signature of Chief Administrative Officer	Signature of Chief Elected Official
_____	_____
Name & title of Chief Administrative Officer	Name & title of Chief Elected Official

Schedule B

Service Delivery Standards

Section 1: Scope of Services

The Service Delivery Standards establishes responsibilities and minimum performance criteria for providing compliance monitoring services under the SCA including:

- code advice,
- permit issuance,
- plans examinations,
- site inspections,
- site investigations,
- alternative solutions/variances,
- orders,
- verification of compliance,
- declaration of project compliance
- identification and follow-up of deficiencies and unsafe conditions,
- collection and remittance of SCC fees,
- issuance of Permit Services Reports, and
- maintaining files and records.

Section 2: Performance

The Municipality will:

- perform the services in an effective and timely manner,
- endeavour to work co-operatively with the owner and/or the owner's representative(s) to achieve compliance with the SCA and applicable Regulation(s),
- perform the services with impartiality and integrity, and
- provide services in a professional and ethical manner.

Section 3: Personnel

The Municipality will:

- employ persons knowledgeable about the applicable codes, standards and regulations, relative to the services it provides,
- employ SCOs who are certified and designated at an appropriate level to provide compliance monitoring and investigations relative to service levels the Municipality provides, and
- maintain a registry of all SCOs they employ, their level(s) of Certification, and Designation of Powers.

Section 4: Quality Management Plan Training

The Municipality will:

- train contracted SCO's, municipal SCOs and other involved staff in the requirements of this QMP, and
- maintain the training records on the employee's file.

Section 5: Records

The Municipality will maintain a file system for all the records associated with performing the services including:

- permit applications and permits,
- plans, specifications, and other related documents,
- plans review reports,
- inspection reports,
- investigation reports,
- verifications of compliance,
- Alternative Solutions / Variances,
- Orders,
- Permit Services Reports, and
- related correspondence and/or other relevant information.

Section 6: SCC Operating Fees

The Municipality will collect the SCC operating fee for each permit issued under authority of the SCA, and remit those fees to the SCC in the manner and form prescribed by the SCC.

Section 7: Orders

Will be issued and served in accordance with the SCA, the Administrative Items Regulation, and SCC policy. Orders will be in the format as provided on the SCC web site: www.safetycodes.ab.ca. Upon compliance with an Order, a notice of compliance will be provided to the person(s) to whom the Order was served and to the SCC.

Section 8: Alternative Solutions / Variances

Will be issued in accordance with the SCA and SCC policy. An Alternative Solution / Variance will be in the format directed by the SCC (available on the SCC web site: www.safetycodes.ab.ca).

A SCO may issue an Alternative Solution / Variance from a code or referenced standard if the SCO is of the opinion that the Alternative Solution / Variance provides approximately equivalent or greater safety performance than that prescribed by the code or standard.

A request for Alternative Solution / Variance must be made in writing and include support documentation. A SCO will only make a decision respecting an Alternative Solution / Variance after having thoroughly researched the subject matter.

A copy of an Alternative Solution / Variance issued will be provided to the:

- owner,
- contractor if applicable,
- SCC, and
- the Municipality's file.

Section 9: Compliance Monitoring

General

The Municipality will monitor compliance through a program of permit issuance, plans examination (when applicable), site inspection, and follow-up inspections, verification of compliance (when permitted by this QMP) or a declaration of project compliance (when permitted by this QMP); using appropriately certified and designated SCOs to provide compliance monitoring in accordance with the SCA and associated codes and standards.

Permits / Permissions

The Municipality will collect all information required by the SCC to be collected as part of each permit application.

The Municipality will issue permits that include:

- name of the issuing Municipality,
- permit number,
- permit discipline type,
- date of issue,
- applicant's name, address, and phone number,
- contractor's name, address, and phone number,
- owner's name, address, and phone number,
- project location by legal description, civic address, and municipality,
- description of the work,
- permit conditions,
- issuer's name, signature, and designation number, and
- a Freedom of Information and Protection of Privacy Act (FOIPP) statement that meets the requirements of FOIPP as per the following example:

"The personal information provided as part of this application is collected under the SCA and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the municipality."

Site Inspections

A SCO will inspect:

- to determine if the use, occupancy, sites or work complies with the SCA and relevant codes and standards, permits, and conditions,
- within the time frames noted in the discipline specific sections of this QMP,
- in a timely fashion (endeavour to inspect within 2 working days and will not exceed 5 working days, when contacted for a required inspection unless otherwise noted in this QMP),
- at the stage(s) indicated in the discipline specific sections of this QMP, and
- all work or occupancy(s) in place at the time of the inspection.

The Municipality may, at their discretion, extend the time frame for a required site inspection(s) by documenting in the file:

- the reason for the extension, and
- the new time frame or date for conducting the inspection(s).

Inspection Reports

A SCO will, for each inspection required by this QMP, complete an inspection report noting:

- permit number and file number (if applicable),
- discipline,
- municipality name,
- date,
- owner name, address, phone number
- contractor name, address, phone number
- legal description, address (if applicable), and municipality,
- stage(s) of work being inspected,
- a description of the work in place at the time of inspection,
- all observed deficiencies (any condition where the work is incomplete, or does not comply with the SCA or an associated code or regulation and in the opinion of the SCO is not an unsafe condition),
- all observed unsafe conditions (any condition that, in the opinion of a SCO, could result in property loss, injury, or death, and is not a situation of imminent serious danger),
- all observed situations of imminent serious danger and the action taken by the SCO to remove or reduce the danger, and
- name, signature, and designation number of the SCO conducting the inspection.

The Municipality will, for each required inspection:

- provide copies of Inspection Reports to the permit applicant, Owner, contractor, and Municipality's file; and if requested to the project consultant, architect, or consulting engineers, and
- follow-up on noted deficiencies or unsafe conditions through re-inspection(s) (or at the discretion of the SCO verification of compliance may be accepted as follow-up).

Verification of Compliance

A SCO may, at their discretion, accept a verification of compliance (reasonable assurance provided from a third party that work complies):

- as follow-up to deficiencies or unsafe conditions noted on a site inspection, or
- in lieu of a site inspection when permitted in this QMP (eg. labelled mobile home siting, minor residential improvements).

A SCO, when accepting a verification of compliance, will document the information to the permit file including:

- identification of the document as a verification of compliance,
- permit number and discipline,
- name and title of the person who provided the verification of compliance and how it was provided (i.e. written assurance, verbal assurance, site visit by designate, etc.),
- date accepted by the SCO, and
- signature and designation number of the SCO.

Declaration of Project Compliance

A SCO may, at their discretion, accept a Declaration of Project Compliance:

- from the owner and contractor,
- in lieu of an inspection where permitted by this QMP.

A SCO, when accepting a Declaration of Project Compliance, will document the information to the permit file including:

- identification of the document as a Declaration of Project Compliance,
- permit number and discipline,
- names, titles, and signatures of parties providing the Declaration of Project Compliance, and
- date, signature, and designation number of the SCO accepting the DPC.

No-Entry Policy

When a SCO is unable to gain entry to a site for a required inspection, the SCO will leave a notification on-site in a visible location, or forward notification to the Owner or permit applicant (as appropriate), advising of the inspection attempt and requesting that the Municipality be contacted to arrange for the site inspection.

If the Municipality does not receive a response within 30 days of notification, the Municipality will mail the Owner or permit applicant (as appropriate), a second notification requesting that the Municipality be contacted within 30 days to arrange for a site inspection.

If the Municipality is not contacted within 30 days of the second notification, the inspection stage may be considered a “no-entry” and counted as the required interim or final inspection.

Permit Services Report

The Municipality will issue a Permit Services Report:

- within 30 days of completing the compliance monitoring services as required in this QMP (completion of compliance monitoring services means; after the final or only required inspection, after acceptance of a verification of compliance in lieu of an inspection when permitted, after acceptance of a Declaration of Project Compliance when permitted, or after compliance with the no-entry policy with respect to the final or only required inspection),
- to the Owner (the Owner, for the purposes of this QMP means, in order of preference; the Owner of the project at the time the permit was purchased, at the time the compliance monitoring services were provided, or at the time the Permit Services Report was issued).

The Municipality will not issue a Permit Services Report or close a file if there is an unsafe condition, until such time as the unsafe condition is corrected.

The Municipality will, for administrative purposes, consider the file closed when the Permit Services Report is issued, however:

- will reactivate the file if any further activity related to the permit is initiated within 30 days, and
- may reactivate the file at any time.

APPENDIX A: BUILDING DISCIPLINE

Building Permits

The Municipality will, **prior** to permit issuance:

- obtain two complete sets of construction documents as outlined in the Alberta Building Code (ABC),
- obtain any letters or schedules required to be provided by the ABC,
- conduct a preliminary review of the construction documents to determine if professional involvement is required or if there are any potentially significant code compliance issues, and
- obtain documents with the seal and signature of a registered architect and/or professional engineer(s), when required by the ABC.

Construction Document Review

The Municipality will, **within 15 days** of permit issuance:

- complete a review of the construction documents in accordance with the requirements of the ABC,
- prepare a Plans Review Report,
- provide the Plans Review Report to the permit applicant, contractor, and Municipality's file; and if requested, to the owner, project consultant, architect, or consulting engineers, and
- provide one set of construction documents to the permit applicant for retention and review at the project site, and retain one set on the Municipality's file.

Compliance Monitoring on Projects requiring Professional Involvement

The Municipality will collect and maintain on file, required schedules and/or letter(s) of compliance from the professional architect or engineer when a part or parts of the building require a professional architect or engineer.

The Municipality will collect and maintain on file all schedules and letters of compliance required in accordance with the ABC when overall professional architect and/or engineer involvement is required for the work covered under a permit.

Building Site-Inspections

A SCO will conduct site inspections at the stages indicated in the following tables:

Site Inspection Stages for Part 9 Buildings Not Requiring Overall Professional Involvement

Type Of Project	Type of Building & Major Occupancy	Minimum # of Inspections	Inspection Stage (NOTE: inspect all work in place at time of inspection)
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$20,000)	Single & Two Family Dwellings (Group C)	2	<ul style="list-style-type: none"> o complete foundation (prior to backfill) OR o solid or liquid fuelled appliance(s) & framing (prior to covering up with insulation and vapour barrier) OR o insulation and vapour barrier (prior to drywall) AND o final, including HVAC completion within 365 days of permit issuance.
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$20,000)	Multi-family Residential, Townhouses, Small Apartments (Group C)	2	<ul style="list-style-type: none"> o complete foundation (prior to backfill) OR o solid or liquid fuelled appliance(s) & framing (prior to covering up with insulation and vapour barrier) OR o insulation and vapour barrier (prior to drywall) AND o final, including fire alarm and HVAC completion (within 180 days of permit issuance)
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of more than \$20,000)	Business & Personal Services, Mercantile, Med. & Low Hazard Industrial (Group D, E, F2, F3)	2	<ul style="list-style-type: none"> o complete foundation (prior to backfill) OR o HVAC rough-in OR o framing, structure (prior to insulation and vapour barrier) AND o final, including HVAC completion within 180 days of permit issuance
Alteration, addition, renovation, reconstruction, change of occupancy, (with a value of work of \$20,000 or less) OR Other types of permits not covered in this table.	All types of Part 9 Buildings (Group C, D, E, F2, F3)	1	<ul style="list-style-type: none"> o final (within 180 days of permit issuance)

Site Inspection Stages for Part 3 Buildings Not Requiring Overall Professional Involvement

Type Of Project	Major Occupancy	Minimum # of Inspections	Inspection Stages (NOTE: inspect all work in place at time of inspection)
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy (with a value of work more than \$20,000)	A, B, C, D, E, F	2	<ul style="list-style-type: none"> ○ *foundation OR ○ *framing, structure OR ○ *HVAC rough-in OR ○ *fire suppression systems OR ○ *fire alarm system OR ○ *HVAC completion OR ○ *interior partitioning AND ○ *final (within 365 days of permit issuance) <p>* NOTE: Any of these site inspections may be combined when it's reasonable to do so, and if site conditions permit.</p>
Alteration, addition, renovation, reconstruction, change of occupancy (with a value of work \$20,000 or less) OR Other types of permits not covered in this table	A, B, C, D, E, F	1	<ul style="list-style-type: none"> ○ final (within 365 days of permit issuance)

Site Inspection Stages, Part 9 or Part 3 Buildings Requiring Overall Professional Involvement

Type Of Project	Major Occupancy	Minimum # of Inspections	Inspection Stages (NOTE: inspect all work in place at time of inspection)
New Construction OR Alteration, addition, renovation, reconstruction, change of occupancy (value of work more than \$20,000)	A, B, C, D, E, F	2	<ul style="list-style-type: none"> ○ interim inspection at approximately the mid-term of the work AND ○ final (within 365 days of permit issuance)
Alteration, addition, renovation, reconstruction, change of occupancy (value of work \$20,000 or less) OR Other types of permit not covered in this table.	A, B, C, D, E, F	1	<ul style="list-style-type: none"> ○ final (within 180 days of permit issuance)

Site Inspection Stages, Part 10 Relocatable Industrial Accommodation

Type of Project	Type of Accommodation	Minimum # of Inspections	Inspection Stages (NOTE: inspect all work in place at time of inspection)
Relocatable Industrial Accommodation (up to 25 man unit)	Part 10, Stand Alone Modules	1	<ul style="list-style-type: none"> ○ final, within 120 days of permit issuance) OR in lieu of an inspection ○ a completed Declaration of Project Compliance complete with a Fire Safety Plan ○ within 120 days of permit issuance.
Relocatable Industrial Accommodation (up to 25 man unit)	Part 10, Interconnected Modules	1	<ul style="list-style-type: none"> ○ final, within 120 days of permit issuance)
Relocatable Industrial Accommodation (25 man unit and over)	Part 10	1	<ul style="list-style-type: none"> ○ Final, within 365 days of permit issuance.

Site Inspection of labelled mobile home siting, and minor residential improvements including detached garages, decks, or basement renovations will consist of at least one site inspection within 120 days of permit issuance, or at the discretion of the SCO, consist of a completed Verification of Compliance.

Site Inspection of Solid or Liquid Fuelled Heating Appliances (under separate permit) will consist of at least one on-site inspection, prior to covering, within 120 days of permit issuance.

Site Inspection of Mechanical, Heating, or Ventilation Systems (under separate permit) will consist of at least one on-site inspection at the completion stage, prior to covering, within 120 days of permit issuance.

Site Inspection for Demolition permits (under separate permit) will be at the discretion of the SCO responsible for permit issuance for single family dwellings and their accessory buildings, and will consist of at least one on-site inspection prior to demolition for all other buildings.

Site Inspection of Non-flammable Medical Gas Piping Systems will be at the discretion of the SCO responsible for permit issuance. The SCO will follow up all ABC deficiencies identified by the testing Agency, to ensure compliance.

APPENDIX B: ELECTRICAL DISCIPLINE

Electrical Permits

The Municipality will issue Electrical Permits.

Construction Document Review

A SCO may, as a condition of the permit, require the permit applicant to submit construction documents (including plans and specifications) describing the work for any proposed electrical installation.

Electrical Site-Inspections

A SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Electrical Installations

Type of Project	Minimum # of Inspections	Inspection Stages (NOTE: inspect all work in place at time of inspection)
Public Institutions, Commercial, Industrial, Multi-Family Residential (with value of work over \$4000)	2	<ul style="list-style-type: none"> ○ rough-in inspection (prior to cover-up) AND ○ final inspection (within 365 days of permit issuance)
Public Institutions, Commercial, Industrial, Multi-Family Residential (with value of work \$4000 or less)	1	<ul style="list-style-type: none"> ○ final inspection (within 90 days of permit issuance)
Single Family Residential or Farm Buildings under a Contractor Permit (with value of work over \$500)	1	<ul style="list-style-type: none"> ○ completed rough-in inspection (prior to cover-up) OR ○ final inspection (within 180 days of permit issuance)
Single Family Residential or Farm Buildings under a Homeowner permit (with value of work over \$500)	2	<ul style="list-style-type: none"> ○ completed rough-in inspection (prior to cover-up) AND ○ final inspection (within 365 days of permit issuance)
Single Family Residential or Farm Buildings under a Contractor or Homeowner permit (with value of work \$500 or less)	1	<ul style="list-style-type: none"> ○ final inspection (within 90 days of permit issuance)
Relocatable Industrial Accommodation (up to 25 man unit)	1 Part 10, Stand Alone Modules	<ul style="list-style-type: none"> ○ final inspection (within 120 days of permit issuance), OR in lieu of an inspection ○ a completed Declaration of Project Compliance ○ within 120 days of permit issuance.
Relocatable Industrial Accommodation (up to 25 man unit)	1 Part 10, Interconnected Modules	<ul style="list-style-type: none"> ○ final inspection (within 120 days of permit issuance),
Relocatable Industrial Accommodation (25 man unit and over)	1	<ul style="list-style-type: none"> ○ Final, within 365 days of permit issuance
Manufactured Housing	1	<ul style="list-style-type: none"> ○ final inspection (within 365 days of permit issuance)
Skid Units, Oilfield Pump-jacks	1	<ul style="list-style-type: none"> ○ final inspection (within 90 days of permit issuance)
Temporary Services	1	<ul style="list-style-type: none"> ○ final inspection (within 90 days of permit issuance)
Annual Permit (for minor alterations/additions conducted on one site)	2	<ul style="list-style-type: none"> ○ mid-term inspection, and ○ final inspection (within 60 days of expiry of permit)

APPENDIX C: PLUMBING DISCIPLINE

Plumbing Permits

The Municipality will issue Plumbing permits.

Construction Document Review

A SCO may, as a condition of the permit, require the permit applicant to submit construction documents (including plans and specifications) describing the work for any proposed plumbing installation.

Plumbing Site-Inspections

A SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Plumbing Installations

Installation Type	Minimum # of Inspections	Plumbing Installation Stage (NOTE: inspect all work in place at time of inspection)
Public Institutions, Commercial, Industrial, Multi-Family Residential (with more than 10 fixtures)	2	<ul style="list-style-type: none"> ○ rough-in below grade prior to covering OR ○ rough-in above grade prior to covering AND ○ final completion (within 365 days of permit issuance)
Public Institutions, Commercial, Industrial, Multi-Family Residential (with 10 fixtures or less)	1	<ul style="list-style-type: none"> ○ rough-in below grade prior to covering OR ○ rough-in above grade prior to covering OR ○ final completion (within 180 days of permit issuance)
Single Family Residential or Farm Buildings under a Contractor Permit (with more than 5 fixtures)	1	<ul style="list-style-type: none"> ○ completed rough-in below grade OR ○ completed rough-in above grade prior to covering (within 180 days of permit issuance)
Single Family Residential or Farm Buildings under a Homeowner permit (with more than 5 fixtures)	2	<ul style="list-style-type: none"> ○ completed rough-in below grade (prior to covering) AND ○ final completion (within 365 days of permit issuance)
Single Family Residential or Farm Building (with 5 fixtures or less)	1	<ul style="list-style-type: none"> ○ final completion (within 90 days of permit issuance)
Relocatable Industrial Accommodation (up to 25 man unit)	1 Part 10, Stand Alone Modules	<ul style="list-style-type: none"> ○ final inspection (within 120 days of permit issuance), OR in lieu of an inspection ○ a completed Declaration of Project Compliance ○ within 120 days of permit issuance.
Relocatable Industrial Accommodation (up to 25 man unit)	1 Part 10, Interconnected Modules	<ul style="list-style-type: none"> ○ final inspection (within 120 days of permit issuance).
Relocatable Industrial Accommodation (25 man unit and over)	1	<ul style="list-style-type: none"> ○ Final, within 365 days of permit issuance
Annual Permit (for minor alterations/additions conducted on one site)	2	<ul style="list-style-type: none"> ○ mid-term inspection, and ○ final inspection (within 60 days of expiry of permit)

Permits for Private Sewage Disposal Systems

The Municipality will issue permits for Private Sewage Disposal System installations.

Permit Issuance for Private Sewage Disposal Systems

The Municipality will, prior to permit issuance:

- require the permit applicant to provide all relevant installation details including:
 - a site plan,
 - the expected volume of sewage per day,
 - the criteria used to determine the expected volume of sewage per day,
 - description and details of all sewage system treatment and effluent disposal component(s),
 - details of the method(s) used to determine the soil effluent loading rate, including the results of the method(s) and who they were conducted by, and
 - the depth to the water table if less than 2.4 m from ground surface,

and

- require a Plumbing Level 2 SCO to complete a review of the information for compliance with the requirements of the Private Sewage Disposal System regulations.

Private Sewage Disposal System Site Inspections

A Plumbing Level 2 SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Private Sewage Installations

Installation Type	Minimum # of inspections	PSDS Installation Stage
Residential, Commercial, Industrial	1	<ul style="list-style-type: none"> ○ during installation ○ OR ○ if unable to conduct the inspection during installation, note the reason on file and conduct a final inspection within 30 days of permit issuance.
Relocatable Industrial Accommodation (up to 25 man unit)	1 Part 10, Stand Alone Modules	<ul style="list-style-type: none"> ○ final inspection (within 120 days of permit issuance), OR OR in lieu of an inspection ○ a completed Declaration of Project Compliance ○ within 120 days of permit issuance.
Relocatable Industrial Accommodation (up to 25 man unit)	1 Part 10, Interconnected Modules	<ul style="list-style-type: none"> ○ final inspection (within 120 days of permit issuance),
Relocatable Industrial Accommodation (25 man unit and over)	1	<ul style="list-style-type: none"> ○ Final, within 120 days of permit issuance

APPENDIX D: GAS DISCIPLINE

Gas Permits

The Municipality will issue Gas Permits.

Construction Document Review

A SCO may, as a condition of the permit, require the permit applicant to submit construction documents (including plans and specifications) describing the work for any proposed gas installation.

Gas Site-Inspections

A SCO will conduct site inspections at the stages indicated in the following table:

Required Site Inspections for Gas Installations

Installation Type	Minimum # of Inspections	Gas Installation Stages (NOTE: inspect all work in place at time of inspection)
Public Institutions, Commercial, Industrial, Multi-Family Residential (more than 400,000 BTU)	2	<ul style="list-style-type: none"> ○ rough-in AND ○ final completion (within 365 days of permit issuance)
Public Institutions, Commercial, Industrial, Multi-Family Residential (400,000 BTU or less)	1	<ul style="list-style-type: none"> ○ rough-in OR ○ final completion (within 180 days of permit issuance)
Single Family Residential or Farm Buildings under a Contractor Permit	1	<ul style="list-style-type: none"> ○ final completion (within 180 days of permit issuance)
Single Family Residential or Farm Buildings under a Homeowner permit	1	<ul style="list-style-type: none"> ○ final completion (within 365 days of permit issuance)
Temporary Heat Installations (under separate permit)	1	<ul style="list-style-type: none"> ○ final inspection (within 90 days of permit issuance)
Relocatable Industrial Accommodation (up to 25 man unit)	1	<ul style="list-style-type: none"> ○ final inspection (within 120 days of permit issuance), OR OR in lieu of an inspection ○ a completed Declaration of Project Compliance ○ within 120 days of permit issuance.
Relocatable Industrial Accommodation (up to 25 man unit)	1	<ul style="list-style-type: none"> ○ final inspection (within 120 days of permit issuance),
Relocatable Industrial Accommodation (25 man unit and over)	1	<ul style="list-style-type: none"> ○ Final, within 120 days of permit issuance
Annual Permit (for minor alterations/additions conducted on one site)	2	<ul style="list-style-type: none"> ○ mid-term inspection, and ○ final inspection (within 60 days of expiry of permit)

APPENDIX E: FIRE DISCIPLINE

General

The Municipality will provide Alberta Fire Code services that include but are not limited to:

- code advice including but not limited to:
 - new construction under the Alberta Fire Code,
 - building upgrade programs,
 - Fire Safety Plan, development and implementation,
 - storage of dangerous goods, and
 - tire storage,
- plans examinations including but not limited to:
 - new construction under the Alberta Fire Code,
 - building upgrade programs,
 - residential secondary suites, and
 - Fire Safety Plans with emphasis to addressing the risk to occupied residential buildings,
- permit / permission issuance,
 - fireworks purchase, possession, handling, and discharge, and
 - storage tank systems for flammable liquids and combustible liquids installation, alteration or removal if included in scope,
- compliance monitoring site inspections for,
 - construction addressed in the Alberta Fire Code,
 - Fire Safety Plan practices with emphasis to addressing the risk to occupied residential buildings,
 - post-occupancy of facilities identified in the following Fire Code Compliance Inspection chart, and
 - special or other activities addressed in the Alberta Fire Code or at the discretion of the Fire SCO,
- Occupant Load Certificates for,
 - assembly occupancies, and
 - other occupancies at the discretion of the SCO,
- Alternative Solutions / Variances issuance,
- Orders and their enforcement,
- Verification of Compliance,
- no-entry advisory,
- Permit Services Report,
- identification and follow-up of deficiencies and unsafe conditions,
- collection and remittance of SCC fees, and
- maintaining files and records.

Storage Tank Systems For Flammable Liquids and Combustible Liquids

The Municipality will:

- obtain two complete sets of construction documents signed and sealed by a Professional Engineer as outlined in the Alberta Fire Code,
- have a Fire SCO:
 - complete a review of the construction documents to assess compliance with the requirements of the Alberta Fire Code,
 - initial all pages of the construction documents,

- date stamp and sign the documents,
- complete a Plans Review Report,
- provide the Plans Review Report to the owner, contractor, and municipality's file, and if requested, to the project consultant or consulting engineer, and
- provide one set of construction documents to the permit applicant for retention and review at the project site, and retain one set for the municipalities file.

Fireworks

The Municipality will, prior to issuing permission:

- respecting the purchase, possession, handling, discharge, fire or set-off; obtain from the applicant written confirmation that the person:
 - will conduct activities in accordance with safe practices outlined in the Alberta Fire Code,
 - is of at least 18 years of age, and
- respecting sales, obtain from the owner of the retail business, written confirmation that the business:
 - holds a valid municipal business license or confirmation of ownership of the business when the municipality does not require business to hold such license,
 - employees handling fireworks for sale are of at least 18 years of age,
 - manufacturers instructions are posted at the sales location and provided with each sale,
 - record of each sale is retained for examination by the Fire SCO, and
 - stores fireworks in conformance with Part 3 of the Alberta Fire Code.

Fire Code Compliance Inspections

For the purpose of ensuring compliance with the SCA, a SCO may, at the discretion of the SCO, carry out an inspection for any thing, process, or activity to which this Act applies. In addition, inspections will be conducted in accordance with the following schedule.

(municipality must pick one from each frequency range box for each applicable use/occupancy)

Activity / Project	Type of use, occupancy, sites, or work	Inspection Frequency Range (May be by occupancy or individual unit)
New construction	Storage Tank Systems for Flammable Liquids & Combustible Liquids	<ul style="list-style-type: none"> ○ 1 site inspection of all work or acceptance of Verification of Compliance, and ○ 1 final inspection within 365 days of permit issuance
Alteration, addition, renovation, reconstruction, or removal	Storage Tank Systems for Flammable Liquids & Combustible Liquids	<ul style="list-style-type: none"> ○ 1 final inspection within 365 days of permit issuance, or ○ A Verification of Compliance within 365 days of permit issuance
Fire Safety Plan implementation and practices	All new construction, alteration, addition, renovation, reconstruction, or removal	<ul style="list-style-type: none"> ○ 1 site inspection where a risk to occupied residential building(s) has been identified
Compliance Inspections	Special Events or Sites	<ul style="list-style-type: none"> ○ Not Applicable ○ On request or complaint ○ Once per event ○ More than one per event
	Group A, Division 1 Assembly	<ul style="list-style-type: none"> ○ Not Applicable ○ On request or complaint ○ Once every month ○ Once every 6 months ○ Once every 12 months ○ Once every 24 months
	Group A, Division 2 Assembly	<ul style="list-style-type: none"> ○ Not Applicable ○ On request or complaint ○ Once every month ○ Once every 6 months ○ Once every 12 months ○ Once every 24 months
	Group A, Division 3 Assembly	<ul style="list-style-type: none"> ○ Not Applicable ○ On request or complaint ○ Once every month ○ Once every 6 months ○ Once every 12 months ○ Once every 24 months
	Group A, Division 4 Assembly	<ul style="list-style-type: none"> ○ Not Applicable ○ On request or complaint ○ Once every month ○ Once every 6 months ○ Once every 12 months ○ Once every 24 months
	Group B, Division 1 Care or Detention	<ul style="list-style-type: none"> ○ Not Applicable ○ On request or complaint ○ Once every month ○ Once every 6 months ○ Once every 12 months ○ Once every 24 months
	Group B, Division 2 Care or Detention	<ul style="list-style-type: none"> ○ Not Applicable ○ On request or complaint ○ Once every month ○ Once every 6 months ○ Once every 12 months ○ Once every 24 months

	Group C Residential – 1 to 5 family	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months
	Group C Residential – 5 to 12 family	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months
	Group C Residential – 12 to 25 family	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months
	Group C Residential – 25 and more family	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months
	Group D	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months
	Group E	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months
	Group F, Division 1	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months
	Group F, Division 2	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months
	Group F, Division 3	<input type="radio"/> Not Applicable <input type="radio"/> On request or complaint <input type="radio"/> Once every month <input type="radio"/> Once every 6 months <input type="radio"/> Once every 12 months <input type="radio"/> Once every 24 months

“On request or complaint” means the process as defined by municipal operational policy.

“Once every month” means a specific day is set which shall apply in each month for each occupancy or site to be inspected. An inspection conducted within 7 days of this set date is deemed to have met with the quantitative intent of this UQMP.

“Once every 6 months” means a specific day is set which shall apply in each 6th month for each occupancy or site to be inspected. An inspection conducted within 30 days of this set date is deemed to have met with the quantitative intent of this UQMP.

“Once every 12 months” means a specific day is set which shall apply in each 12th month for each occupancy or site to be inspected. An inspection conducted within 60 days of this set date is deemed to have met with the quantitative intent of this UQMP.

“Once every 24 months” means a specific day is set which shall apply in each 24th month for each occupancy or site to be inspected. An inspection conducted within 60 days of this set date is deemed to have met with the quantitative intent of this UQMP.

Fire Investigations

Investigations will be conducted by a Fire SCO to determine the cause, origin, and circumstance of every fire in which a person dies or suffers injury that requires professional medical attention or in which property is damaged or destroyed. The results of each investigation will be reported to the Fire Commissioner in accordance with the Administrative Items Regulation. A Fire SCO may arrange for any additional municipal, law enforcement, agency, or other resources as required to assist in an investigation including representatives from the Fire Commissioner’s Office. In the event of a fire resulting in a death or where arson is suspected, the investigation will include immediate notification to the Alberta Fire Commissioner’s Office.

Fire Investigations will include the following information:

- file number,
- location of fire,
- date of fire,
- date of investigation,
- building / property use,
- cause of fire,
- origin of fire,
- value of loss,
- name and designation number of SCO conducting the investigation,
- comments, and
- date of completion/sign off.

Fire Investigations will utilize the applicable forms/reports as provided on the SCC web site: www.safetycodes.ab.ca.

Fire Prevention Programs

Fire prevention programs will include but are not limited to public awareness and consultative services orientated to assisting one or more of the following:

- individuals,
- business, and
- industry

in understanding and providing effective Fire Safety Plans.

The Municipality will support and provide one or more but is not limited to the following educational programs annually:

- school curriculum,
- minority focused programs,
- seniors programs,
- community education, and
- other programs such as but not limited to:
 - Risk Watch (an injury prevention program),
 - Getting to Know Fire (fire educator lesson plans),
 - Seniors Fire Safety Programs,
 - Juvenile Firesetter Intervention Program,
 - Fire Smart, and
 - Shelter-in-Place.

**APPENDIX F: List Of Administrative Forms Available On
The SCC Web Site:
www.safetycodes.ab.ca**

1. Order
2. Alternative Solution / Variance
3. Request for Alternative Solution / Specific Variance
4. Model Fire Safety Plan
5. Fire Investigation Reports (samples)
 - a. Voluntary Consent to Search and/or Seizure
 - b. To Obtain a Warrant to Enter a Private Dwelling Place to Conduct a Fire Investigation
 - c. Casualties
 - d. Witness Statement
 - e. Physical Evidence
 - f. Sketches
 - g. Structure Fires
 - h. Motor Vehicle Fires
 - i. Wildland Fires
 - j. All Fires
 - k. Incident Investigation Field Notes
 - l. Insurance Information
 - m. Release From Responsibility
 - n. Records / Documents
6. Application for Designation of Powers
7. Sample Permits (SCA & non-SCA)
8. Sample Permission forms

APPENDIX G: Permit Services Report (sample)

PERMIT SERVICES REPORT

Issued by: _____ on _____ to _____
(Municipality name) (date of issue) (Owner name)

Re:

Permit number: _____

Type of Permit: Building Electrical Plumbing Gas

Location:

Municipality: _____

Lot ___ Block ___ Plan _____ OR Part of ___ Sec ___ Twp ___ Rge ___ West of _____

Status:

Compliance monitoring services have been provided as required by the SCA, and codes, regulations and policies pursuant to the Act. It is the opinion of the issuer of this report that:

- work complies** with the intent of the SCA and applicable regulations.
- work may not comply** as
 - a Safety Codes Officer was unable to gain entry for the required site inspection(s)
 - the permit expired
 - the permit was cancelled
- deficiencies must be corrected** for the work to meet the intent of the SCA and applicable regulations (refer to attached list or inspection report). Please contact the Municipality within 30 days of this report if you wish to make arrangements to verify that deficiencies are corrected.

Yours truly,

Signature of Municipality Representative

cc: permit file

Note: This report remains on file as record of compliance or non-compliance with the provisions of the SCA, regulations, Codes, and standards. Pursuant to the SCA, the "Owner" is responsible for meeting the requirements of the Act.

APPENDIX H: Declaration of Project Compliance (sample)

DECLARATION OF PROJECT COMPLIANCE

Permit Number: _____ Discipline: B, E, G, P, PSDS
circle one

Project Location: Lot ___ Block _____ Plan _____
or, Civic address: _____
or, Part of _____ Sec _____ Twp _____ Rge _____ West of _____

Industrial Accommodation Size: _____ man

1: The owner agrees that the part 10 installation at the above location is complete and to the best of their knowledge meets the Safety Codes Act:

Name: _____ Date: _____

Signature: _____

2: The Contractor agrees that the Part 10 installation at the above location is complete and meets the requirements of the Safety Codes Act and applicable regulations:

Company Name: _____

Name: _____ Date: _____

Authorized Signature: _____ Certificate Number: _____

3: Declaration of Project Compliance accepted by Safety Codes Officer:

Name: _____ Date: _____

Signature: _____

Designation Number: _____

cc. permit file
cc. owner with Permit Services Report

**Mackenzie County
Action List as of June 23, 2010**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status	Budget
September 9, 2008 Council Meeting				
08-09-633	That the Parks & Recreation Committee explores other regional locations for a provincial campground.	Parks & Rec John K. Bill K.	In progress	\$0.00
July 23, 2009 Council Meeting				
09-07-614	That administration be instructed to develop incentives for developers in Zama.	Bill K. Mary Jo Lisa, Stuart	Under Review	2010 Budget
August 11, 2009 Council Meeting				
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia Raymond	In Progress	
September 23, 2009 Council Meeting				
09-09-797	That the County pursue an appropriate legal instrument to secure land around the Bistocho Lake and surrounding area.	John K. Bill K.	In progress	
February 9, 2010 Regular Council Meeting				
10-02-108	That Council negotiate a renewal agreement with Alberta Transportation for the construction of the Tompkins ice-bridge.	Bill K. Mark John K. Committee	In progress	
March 9, 2010 Regular Council Meeting				
10-03-187	That administration be directed to draft a policy for the use of the handicapped vans and be brought back to Council.	Joulia John	In progress July 2010	
April 13, 2010 Regular Council Meeting				
10-04-242	That Council formally request a copy of the reports presented at Mackenzie Housing Management Board meetings.	Joulia Greg	In progress	
10-04-274	That Mackenzie County draft a letter to Minister Ady and Minister Knight requesting their support in the County's termination of the current Provincial Recreational Lease at Bridge Campground in order to pursue a larger SRD lease.	Greg Bill Raymond	In progress	
10-04-293	That the County enter into interim negotiations with the Province to designate the Zama Access into a provincial highway.	Council	In progress	

Motion	Action Required	Action By	Status	Budget
April 28, 2010 Regular Council Meeting				
10-04-326	That administration proceed with the AAMD&C Zone meeting preparations for August 13, 2010 as presented.	Bill K. Carol	In progress	
10-04-333	That Council instruct administration to proceed to tender Bridge File 76279 (NW 28-109-12-W5) for tender and construction in 2011, subject to Alberta Transportation approval.	Bill K. Raymond	In progress	
10-04-343	That Bylaw 684/08 Fire Services be brought back to Council for further review.	Mgmt Committee	Sept. 2010	
10-04-344	That Council approve a three year funding agreement for a second Enhanced Policing member and that Councillor Braun, Councillor J. Driedger, and Reeve Newman be authorized to negotiate the terms of a final contract.	Bill K. Peter B. John W. Greg	In progress	
10-04-351	That administration explore a safety and environmental coordinator position.	Mgmt Committee	In progress	
May 11, 2010 Regular Council Meeting				
10-05-362	That administration bring back the policy regarding culvert repair and ditch maintenance.	John K. Raymond	In progress	
10-05-408	That Council continues to negotiate with the Town of High Level for comparable fire rates.	Council Joulia	In progress	
10-05-412	That Council have further discussions with the Hon. Frank Oberle regarding the FMA 0200040 land withdrawal and timber damage/crown dues assessment.	Council	In progress July 5/10	
May 26, 2010 Regular Council Meeting				
10-05-438	That Alberta Transportation be requested to look into the viability of operating a hover barge at the Tompkins Ferry crossing.	Council	Under review	
10-05-439	That Council send a letter in opposition to the proposed new wastewater regulations.	John K. Raymond	In progress	
10-05-441	That Council reject the tenders for both the Public Works Shop and the La Crete Office Administration Building caretaking contracts and that administration bring back options for janitorial services.	John K.	In progress	
June 8, 2010 Regular Council Meeting				
10-06-458	That administration bring back a process to include the local people that have the biggest impact to the area in the land use framework	Mary Jo	July 8/10	

Motion	Action Required	Action By	Status	Budget
10-06-475	That the County obtain the title to 4711 River Road in Fort Vermilion, AB, Tax Roll 105941 (Item #5). That Motion 10-06-475 be tabled to the next meeting.	Joulia Mary Jo	July 8/10	
10-06-490	That administration bring back some recommendations to the next meeting on the minimum tax bylaw.	Joulia Bill	July 8/10	
10-06-504	That the Parks and Recreation Committee be authorized to draft a submission on behalf of the County for the Active Alberta Consultations and bring back to Council.	John	Under review	
10-06-509	That a letter be sent to the Town of High Level and the Town of Rainbow Lake requesting letters of support for the Zama Access becoming a provincial highway.	Bill Carol	In progress	
10-06-510	That the airport committee investigate the pros and cons of a regional airport authority.	Airport Committee	Under review	
June 23, 2010 Regular Council Meeting				
10-06-526	That Mackenzie County request that the Provincial Water and Waste Water branch amend the La Crete Lagoon discharge license to allow dual discharges per year.	John	In progress	
10-06-527	That all trees in lanes be cleared by the County and that no trees be allowed to remain in lanes in the future, subject to budget.	John	In progress	
10-06-532	That administration be authorized to finalize negotiations with the Research Council to extend the waterline within the price range.	Bill		
10-06-537	That Council request a time extension from the Town of High Level in order to respond to their request for comments to their Municipal Development Plan to July 28, 2010.	Joulia Mary Jo	In progress	
10-06-544	That administration research the cost of Lidar photography within the County.	Bill	In progress	
10-06-549	That the County sell the three trailers to Mackenzie Housing for fair market value and that administration be instructed to work with Mackenzie Housing to find appropriate lots in Zama.	Joulia Bill Don	In progress	
10-06-550	That administration be authorized to proceed with acquiring the balance of the land for the Tompkins Fire Hall/Public Works Shop and negotiate a site lease for the tower.	Bill	In progress	

Motion	Action Required	Action By	Status	Budget
10-06-551	That administration be authorized to negotiate a lease for the Corridor Tower on SW 7-109-19-W5M.	Bill	In progress	

cc Info.



May 31, 2010

Dear Sir / Madame,

I'd like to take this opportunity to introduce our Emergency / Disaster Management program to you. For many, this will be a chance to provide an update on what has been happening since last fall. As you very well may be aware, Alberta Health Services (AHS) was created from the amalgamation of nine separate health regions and a number of other health related institutions. This reorganization is ongoing, very challenging, and will take time to solidify the organization's structure. As part of this ongoing transition, the AHS Emergency / Disaster Management (EDM) program has been created as a Provincial program with local representation.

The Emergency / Disaster Management program has a number of roles, both internal and external to AHS. Internally, the program is responsible for promoting and facilitating operational readiness, response, and recovery operations related to emergencies and disasters that may affect us or the population we serve. We work with all levels of the organization and with all the different sectors and programs. Our job is to make the connections at the Provincial and local level to ensure the right people are involved in the readiness, response and recovery operations. Externally, the program works with municipal and other partners to develop relationships and strategies that provide support and medical care to the municipal governments and the population they, and AHS, serve. As AHS is the largest responder in the province, it is imperative that the channels of communication and supporting relationships are pre-established in order to serve the needs of the population during crisis events.

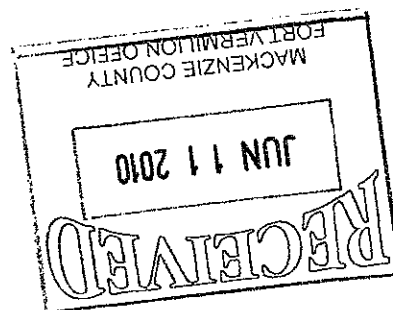
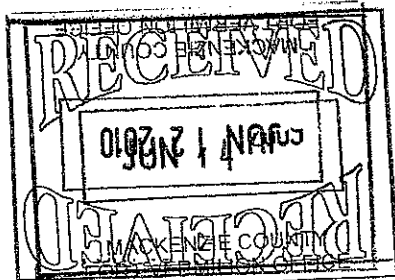
Emergency / Disaster Management would like to renew or develop these relationships with all our respected partners. If possible, we would like the opportunity to participate as the AHS representative on any Emergency Management Committees that may be in place or proposed in your municipality.

In the near future an EDM representative will be contacting you to establish an introduction to your Director of Emergency Management / representative. If you have any questions regarding EDM they can be directed to Josee Allain, EDM North Program Assistant, at 780-830-2853. She will see that they are forwarded to the appropriate party to be addressed.

As the Manager of the North EDM team and on behalf of the entire program I look forward to working with you.

Sincerely,

Darryl Martin
Manager, North EDM
AHS
780-830-4841



cc Info



June 8, 2010

Mr. William Kostiw
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Alberta Utilities Commission – Standardization of Streetlights

The Alberta Utilities Commission (AUC), in consultation with the Alberta Urban Municipalities Association, distributors, retailers and other industry participants, is developing new rules under the *Settlement System Code* to standardize the treatment of streetlights.

The new rules will set out streetlight grouping standards and will provide the flexibility for streetlight customers to customize the grouping of streetlights to better align with their operating and accounting requirements.

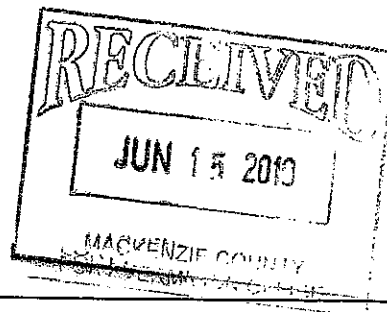
AUC staff will initiate a formal consultation process in July 2010. They anticipate receiving approval of the proposed rules in the fall of 2010. The rules will have an effective date of January 1, 2011. Distributors and retailers are developing plans to implement the new rules in the first half of 2011.

The proposed rules will have no impact on distribution companies' approved tariffs for streetlights. However, some retail electricity bills may be affected. For example, customers who are currently billed for each light but choose to group their lights may see their information presented differently on their retail electricity bill, such as aggregated consumption rather than consumption for each light. In addition, customers may be impacted by changes to retail administrative charges as a result of grouping or changes to existing groups.

For further information on how your retail electricity bill may be affected, please contact your retailer.

Yours truly,

Larry Shaben
Manager, Customer Services
ATCO Electric



ATCO Electric Ltd.
10035 - 105 Street, Edmonton, Alberta, Canada T5J 2V6
Tel: 780-420-7310 Fax: 780-420-7400
www.atcoelectric.com

AUC – Standardization of Streetlights

Frequently Asked Questions

1. What is the reason for this change?

Changes are being made to standardize how electricity distribution companies treat streetlights. When these changes take effect, all distribution companies will be capable of grouping streetlights under a common set of rules.

2. What options do customers have with respect to how their sites are grouped?

Customers can customize their streetlight groups. However, the groups must conform to the rules for streetlight grouping. A group must contain lights that are billed under the same distribution tariff rate and reside in the same franchise area. In addition, distribution companies may require that group sizes be limited.

3. Who do customers contact to make changes?

Customers should contact their distribution company for their future grouping requirements.

4. How will customer bills be affected?

Distribution charges will not change, however, bill presentation and some retail electricity charges may be affected. Customers should contact their electricity retailer for further information.

For ATCO Electric customers, this change will result in customers being able to group their lights to suit their needs. Customers can have as many or as few groups as they wish as long as the lights within the group meet the requirements for grouping prescribed in the *Settlement System Code*. The grouping requirements include:

- Lights must be billed under the same distribution tariff.
- Lights must reside in the same franchise area.

In April 2011, electricity distribution companies will contact streetlight customers to discuss these changes and their grouped streetlight needs.

For further information on streetlight grouping within ATCO Electric's service area, please contact:

ATCO Electric Ltd.

Nap Pepin

Phone: 780-420-4102

Fax: 780-520-7056

Email: nap.pepin@atcoelectric.com

Carol Gabriel

cc *Jub*

From: Brendalee Gardner [brendalee.gardner@gov.ab.ca]
Sent: Thursday, June 24, 2010 2:32 PM
To: Carol Gabriel
Subject: RE: Minister Zwozdesky's Itinerary

Hi Carol, this visit has been postponed.

Brendalee Gardner
Minister's Secretary
Solicitor General and Public Security
402 Legislature Building
ph: 415-9468 fax: 415-9566

From: Carol Gabriel [mailto:cgabriel@mackenziecounty.com]
Sent: Wednesday, June 23, 2010 9:45 AM
To: Brendalee Gardner
Subject: RE: Minister Zwozdesky's Itinerary

Thanks.

Carol Gabriel
Executive Assistant
Mackenzie County
P.O. Box 640, 4511-46 Avenue,
Fort Vermilion, AB T0H 1N0
Direct: 780.927.3719 ext. 2224
Main Line: 780.927.3718
Toll Free: 1.877.927.0677
Cell: 780.926.7246

From: Brendalee Gardner [mailto:brendalee.gardner@gov.ab.ca]
Sent: Wednesday, June 23, 2010 9:27 AM
To: Carol Gabriel
Subject: RE: Minister Zwozdesky's Itinerary

Hi Carol,
I'm sorry, at the moment I don't have one as yet.....they are still working on timing and details.....all I know for sure is that he is leaving Edmonton at 6:30AM for Peace River with potential stops in La Crete, Fort Vermilion, High Level and Rainbow Lake.

From: Carol Gabriel [mailto:cgabriel@mackenziecounty.com]
Sent: Wednesday, June 23, 2010 9:24 AM
To: Brendalee Gardner
Subject: Minister Zwozdesky's Itinerary

Good morning Brendalee,

Carol Gabriel

info.

From: Chris MacLeod [chris@parma.ca]
Sent: Thursday, June 24, 2010 9:13 AM
To: Bill Kostiw
Subject: Little League Baseball
Attachments: 20100624084953619.pdf

Bill as you may have heard, Mackenzie Little League is hosting the 2010 Prairie Championships in the Majors Division (11 & 12 year olds). We are in the process of trying to finalize our sponsorship for the event and are currently \$4000 shy of our required amount. Our main focus for fundraising has been the sale of advertising in the tournament program and I have attached a letter outlining the various options. This event is a huge opportunity for the area as we are expecting upwards of 500 people to be drawn in. Our local team is made up of kids from High Level, Ft. Vermillion, John D'or Prairie and Paddle Prairie. Please have a look at the letter and let me know if you are interested as we would like to have all the adds off to the printer by the first part of next week. Give me a call if you have any questions.

Thank you,

Chris MacLeod
Operations Manager
Parma Ventures Inc./Containment Solutions
Box 2077
High Level, AB
T0H 1Z0
780-926-2133 (office)
780-926-6096 (cell)
780-926-4136 (fax)



May 1, 2010

**“MacKenzie Little League...to host 2010 ‘Major Division’,
Prairie Championship Tournament!!”**

(MacKenzie Little League encompasses Deadwood & north)

The Prairie Division of Little League Canada, recently awarded MacKenzie Little League Baseball the Major Division (11/12yr olds) Prairie Championship Tournament for the 2010 season. MacKenzie Little League, currently comprised of the communities of High Level, John D’or Prairie and Paddle Prairie, are extremely excited to be able to host this prestigious tournament as it will greatly enhance minor baseball in northern Alberta. This tournament will be hosted in High Level from July 28th to August 3, 2010. Teams competing will be the district winners from Edmonton, Calgary, Medicine Hat, Lethbridge, Regina, Saskatoon, and Moose Jaw. The winner of this tournament will advance to the Canadian Championships in Ancaster, Ontario August 7-14th. The winner of the Canadians will advance to the World Series in Williamsport, Pennsylvania August 20-29th.

This is a tournament like no other ever held in our area, and our volunteers are extremely excited to be a part of this event.

To successfully host this 7 day tournament, we have estimated a budget of approximately \$28,000.00. Our club will be looking at several ways to raise funds for this prestigious event, one being corporate sponsorship or donations from local business and corporations in exchange for business advertisement in our tournament program. The prices are as follows:

1/8 page	\$125.00
¼ page	\$200.00
½ page	\$350.00
Full page	\$550.00

We have observed continuous generosity and support throughout the region for quite some time and would like to put our tournament in your sightline as an event worthy of your sponsorship.

Your consideration to our request is deeply appreciated. Please do not hesitate to call me at 780-926-9178, or email me at meldug@telus.net for clarification or specific information.

Sincerely,



Melanie Dechant,
Tournament Organizer Chair

cc *Julie*
Carol Gabriel

From: Stuart D Watson [SDWatson@bjservices.ca]
Sent: Thursday, June 24, 2010 8:27 AM
To: Lisa Wardley; Bill Kostiw; delorey@northernlakescollege.ca
Subject: Fw: SAIT Offerings.pdf
Attachments: SAIT Offerings.pdf

Kevin,

Thanks again for the information at the Mackenzie County golf tournament, and for attending. This is the information which was sent to me by Apache as to what they would like to see here for training. The other thing was entry level steam and power engineering.

Thank you,

Stuart Watson
Mackenzie County
780-926-7106

***** This e-mail was Virus Scanned when received *****

This e-mail was scanned by a McAfee Email and Web Security Appliance



APACHE CANADA LTD.
2006 Course Offerings
Effective July 1/ 2006

Course Name	Course Code	Fees
Production Operator 6 (WSA – Course 1)	OCHS 220	\$ 370.00
(WSA – Course 2)	OCHS 221	\$ 370.00
Production Operator 5 (GPO – Level A) <i>or</i>	PROP 210	\$ 695.00
(PFO – Level A)	PTOP 250	\$ 615.00
Production Operator 4 (GPO – Level B) <i>or</i>	PROP 220	\$ 755.00
(PFO – Level B)	PTOP 260	\$ 615.00
Production Operator 3 (GPO – Level C) <i>or</i>	PROP 230	\$ 740.00
(PFO – Level C)	PTOP 270	\$ 615.00
Production Operator 2 (GPO – Level D) <i>or</i>	PROP 250	\$ 630.00
(PFO – Level D)	PTOP 280	\$ 615.00
Production Operator 1 (PD&C Skills)	PERS 200	\$ 620.00

Prices DO NOT include the Handling Charge of \$17.00 per course.

FEEES ARE SUBJECT TO CHANGE ON AN ANNUAL BASIS.

cc mlb

June 24, 2010

Peter W. Krahn
P. O. Box 431
La Crete, AB T0H 2H0

Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Attention: Bill Kostiw

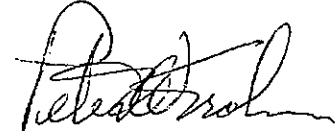
As per the June 23, 2010 MD County meeting where I, Peter Krahn attended and made a request to have a drainage ditch built on the south side of my son, James Krahn's land located at NE 28 106 15 5, so that the water can be drained and kept off this land.

I am requesting a copy of the Environmental Assessment Study done regarding the water seepage from the La Crete lagoon located beside the south boundary of this land.

I would appreciate you giving this matter your immediate attention.

Thank you,

Peter W. Krahn

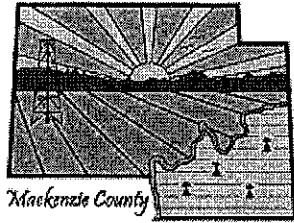


CC: 3

John W. Driedger

Peter Braun

Bill Neufeld



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

June 25, 2010

Rural Community Adaptation Grant Program
Alberta Agriculture and Rural Development
#106, J.G. O'Donoghue Building
7000-113 Street
Edmonton, AB
T6H 5T6

Dear Sir/Madam:

RE: LA CRETE AGRICULTURAL SOCIETY

The La Crete Agricultural Society currently delivers a variety of agricultural programs and various community activities to the community members.

Mackenzie County fully supports the Society's endeavour in obtaining provincial financial assistance towards the La Crete Market Day project.

If you have any questions, please contact William Kostiw, Chief Administrative Officer, at (780) 927-3718.

Yours truly,

Greg Newman
Reeve

pc: Mackenzie County Council

Preliminary Proposed

10035-105 Street, Edmonton, Alberta, T5J 2V6

DATE: 2010-06-24 3:00
YYYY-MM-DD TIME

Land Location: County of Mackenzie Route Segment: All

Name: Bill Kostiw & Soulia Whittleton Owner Other

Address (mailing): P.O. Box 640 4511-46 Avenue

Address (location if different): Fort Vermillion, AB T0H 1W0

Ph. Res: _____ Bus: 780-927-3718 Cell: 780-841-1801

Stakeholder Contacted By: In Person Phone Letter Email

Are there any other owners or interest holders that we should contact for this project? NO YES

Contact Information: Very preliminary level location plan

Consultation Checklist: Items Discussed

- Project Outline and Need
- Preliminary Route Options
- Was Information Package Received?
- Proposed Route / Site
- Specific Alignment
- Structure Types & Locations
- Survey
- Application to the AUC
- Construction Activities and Timing
- ROW Width and Brushing Required
- Environmental
- Right-of-Way Agreement
- Compensation Process
- Other _____

Are there Residences on Property? NO YES Is the Residence Occupied? NO YES

Location of Residences on Property: _____

Are there any buildings, facilities or areas that should be avoided on your property? NO YES

If Yes, what?: _____

Are there issues or concerns that you want to discuss about this project? NO YES

After discussion: If a transmission line were located on or near your property, would you object? NO YES

If so, what concerns do you have? What routes do you agree / not agree to?: _____

Follow up information, meeting, or commitments with stakeholder? NO YES

Comments: County road ~~crosses~~ ROW along & on property line, 1m off of property with 9m ROW +/- for tree fall area

Property Access:

In order to assess the potential impacts of the proposed transmission facilities, ATCO Electric Representatives may need access on your property to do routing, environmental, archeological, soil, historical or traditional land use surveys. Should this type of work be required, would you be willing to provide access? NO YES

[Signature] Stakeholder W Kostiw Shaeen Hipkiss ATCO Electric Rep. (Sign & Print Name)

inquiries about the project can be directed to Shawn Hipkiss, phone toll-free 1-866-600-0022 or direct 1-780-420-5554.

NOTE ABOUT PRIVACY: The information on this form is being collected to help identify potential concerns with proposed alterations and the location of proposed power transmission facilities, to facilitate communications about the project, and to comply with our obligations to the Alberta Utilities Commission. This information may be provided to the Alberta Utilities Commission or the Surface Rights Board. Information relating to the need for the facilities may be provided to the Alberta Electric System Operator. Enquiries or concerns about ATCO Electric's privacy policies can be directed to Greg McNeill, privacy officer (address above), phone 780-420-4468.

cc Info.

Government of Alberta ■

Transportation

CONTRACT No: _____

SERVICE CONTRACT – CONSTRUCTION / MAINTENANCE

(For work not exceeding \$50,000.00)

CONTRACTOR: <u>Mackenzie County</u>	CONTACT PERSON: <u>William Kostiw, CAO</u>
ADDRESS: <u>Box 640, Fort Vermilion, AB, T0H 1L0</u>	
☎: <u>780.927.3718</u>	Fax: <u>780.927.4266</u>
DEPT. CONTACT PERSON: <u>William Gish, Operations Manager</u>	LOCATION: <u>Peace River</u>
☎: <u>780.624.6280</u>	Fax: <u>780.624.2440</u>

Description of Work/Services to be provided: Supply and apply calcium chloride for dust control on the Boyer River Indian Reserve road at the following two locations;

- starting on the west side of Bridge File 13400 within the SE 9-109-14 W5M and continuing for a distance of 1 kilometre in a south-southeasterly direction along roadway.
- 500 metres adjacent to the Cemetery

The total cost of the Work shall not exceed seven thousand five hundred dollars (\$7,500.00) and shall be full compensation for supplying water, supplying and applying calcium chloride into the road surface, and all labour, materials, equipment, tools, and incidentals necessary to complete the Work

Invoice for the Work shall be submitted to the High Level Business Centre of Alberta Transportation Attn. Rommel Directo

Upset Fee: \$ 7,500.00 _____

LENGTH OF CONTRACT: From: June 16, 2010 to March 31, 2011

CERTIFICATE OF RECOGNITION (COR) No.: _____

Expiry Date: _____

PAYMENT TERMS:

"This is to certify that the services ordered/purchased hereby are being purchased by Alberta Transportation, which is part of the Alberta Crown or is listed as a tax free Alberta Government agency, and are therefore not subject to the Goods and Services Tax."

CONDITIONS AND SPECIAL PROVISIONS:

1. The Minister agrees to pay the Contractor for providing the services at the quoted lump sum or at the quoted rates up to the upset fee upon submission of an appropriate invoice and subject always to the approval of the Minister.
2. The Contractor shall hold harmless the Minister, his employees and agents from any and all claims, demands, actions and costs whatsoever, which may arise directly or indirectly out of any act or omission of the Contractor, his employees, agents or sub-contractors, in the performance of the Work. This hold harmless shall survive this Contract.

The Contractor shall ensure that its forces and those of all subcontractors use due care to ensure that no person is injured and no person's property is damaged in the prosecution of the Work. Without restricting the generality of the foregoing, the Contractor shall at its own expense, make such provisions as may be necessary to avoid any such injury or damage.

All claims for injury, loss or damage arising in connection with the Work will be referred to the Contractor who shall deal with each claim in a fair and reasonable manner. The Contractor shall respond to each claimant in writing, setting out the Contractor's position with respect to the claim.

If the Contractor settles the claim, it shall provide the Minister with written proof that the matter has been resolved. If the Contractor is unable to settle the claim or considers the claim to be invalid, it shall provide the Minister with written reasons for rejecting the claim.
3. The Minister shall not be liable nor responsible for any bodily or personal injury or property damage of any nature whatsoever that may be suffered or sustained by the Contractor, his employees or agents in the performance of this Contract.

4. The Contractor shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances in compliance with the Alberta Insurance Act, and in forms and amounts acceptable to the Minister:
- Comprehensive Liability Insurance in an amount not less than five million dollars (\$5,000,000) inclusive per occurrence against bodily injury and property damage, including loss of use thereof. Such insurance shall include blanket contractual liability.
- The Contractor shall provide the Minister upon request, a certified true copy of each policy prior to execution of the Contract, and upon request, shall also provide certified copies of the certificate of renewal of the policies, or certified copies of the replacement policies, as evidence that these coverages have been continued for the duration of the Contract.
- All required insurance shall be endorsed to provide the Minister with thirty (30) days advance written notice of material change or cancellation.
- The Contractor is responsible for insuring his equipment against all risks of accidental loss or damage.
- The Contractor shall require and ensure that each subcontractor provide evidence of comparable insurance to that set forth in the clauses above in an amount not less than five million dollars (\$5,000,000).
5. The Contractor agrees to provide skilled, well trained and experienced employees.
6. The Contractor shall possess a Certificate of Recognition (COR) which is relevant to their industry and which is recognized by Alberta Human Resources and Employment, Workplace Health and Safety. The small employers certificate of recognition (for employers with less than ten employees) is not considered acceptable.
7. The Contractor shall familiarize himself, his staff and his subcontractors with the terms of the Occupational Health and Safety Act and Regulations thereunder to ensure complete understanding respecting the responsibilities given and compliance required. The Contractor acknowledges that he is and assumes all of the responsibilities and duties of the Prime Contractor as defined by the Occupational Health and Safety Act, and that he shall, as a condition of the Contract, comply with the Occupational Health and Safety Act and the regulations thereunder.
8. As Prime Contractor, the Contractor shall, to the extent required by the Occupational Health and Safety Act, establish and maintain a Health and Safety system or process to ensure compliance to the Act by his subcontractors/owner operators.
- The Contractor has the responsibility to identify work site hazards and develop operational and occupational safety policies, procedures and plans specific to the Work to ensure the safety of every person at the work site and of the public traveling through the site. When requested by the Minister, the Contractor shall provide copies of these safety policies, procedures and plans prior to the commencement of the Work, along with verification that they have been submitted to Alberta Transportation Human Resources and Employment, Workplace, Health and Safety.
- If Alberta Human Resources and Employment, Workplace, Health and Safety conducts a work site inspection that results in orders being issued to the Contractor, the Contractor shall immediately supply copies of these orders to the Minister.
- The Minister may suspend the Work in accordance with provision Minister's Authority to Suspend Work, in cases of recognized imminent danger or when the Contractor fails to comply with safety orders issued or to rectify previously identified work site hazards. The Minister's interpretation of a work site hazard will be considered final in all cases.
- In the event of an injury or accident as defined by Occupational Health and Safety regulations involving employees of the Contractor or its subcontractors, the Contractor shall immediately notify the Minister and conduct an accident investigation in accordance with the Occupational Health and Safety Act. In addition, the Contractor shall supply a copy of this investigation report to the Minister within seventy two (72) hours of the occurrence.
- While the Work is in progress, the Contractor's project supervisor shall conduct safety meeting monthly. The Minister or his designate shall be invited to attend.
9. The Contractor shall maintain Workers' Compensation Insurance in the amount required by the Workers' Compensation Board. In the event the Contractor is performing work as defined in the Occupational Health and Safety Regulations and the Contractor is a proprietor or performs an exempt activity as defined by the Workers' Compensation Board, then the Contractor shall hold and maintain Workers' Compensation Insurance personal coverage throughout the length of this Contract.
10. If for any reason the Contractor fails to provide services satisfactorily to the Minister, or comply with the conditions and special provisions of this Contract, the Contract may be terminated by the Minister or his representative upon providing written notice to the Contractor.
11. As required by the Conflicts of Interest Act (Alberta) no member of the legislative assembly or person directly associated with a member, as defined in the Act, shall enter into this Contract.
2. All information, records, data and documents collected or generated by the Contractor under this Contract is the property of the Minister and is subject to the Freedom of Information Protection and Privacy Act as well as other regulatory requirements governing the management of Personal Information.
13. The Contractor shall treat all information as confidential during as well as after termination of the Contract unless the Minister gives express written permission otherwise. The Contractor shall not permit the use of any information for any purpose without prior written permission of the Minister.

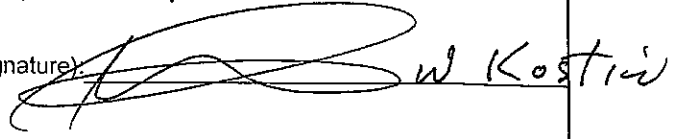
14. The Contractor warrants that it has not pecuniary or other interest that would cause or appear to cause a conflict of interest in carrying out the Contractor's obligations to the Minister. Should such an interest be acquired, the Contractor shall declare it immediately to the Minister. The Minister will upon receipt of the declaration take whatever action the Minister deems appropriate.

Special Note: If Contractor does not possess a valid Certificate of Recognition (COR) that is both relevant to the Work being performed, and recognized by Alberta Human Resources and Employment, Workplace Health and Safety, then the Service Contract may only be approved by Regional Director or Executive Director level.

I/We understand and Agree to the Terms & Conditions, which form part of this Contract.

Contractor: Mackenzie County

Name (signature):



Date:

June 23 / 2010

To be completed by an Expenditure Officer with Alberta Transportation

This Contract is hereby accepted and approved on behalf of Alberta Transportation.

Expenditure Officer: _____

Name (printed): _____

Date: _____

Job Number: Z949B

Account Code: 544010

Program Code: 50100

Org Code: 0329

mandatory

mandatory

c.c.: Professional Services Section



B R O W N L E E
L L P
M U N I C I P A L I T Y & C O U N C I L L O R S

cc Info

17

- Conduct of Councillors within Chambers - possible areas to address include:
 - use of offensive language;
 - personal attacks on fellow Council members;
 - dress codes;
 - defamation (defence of qualified privilege)
- Conduct of Councillors outside of Chambers
 - personal attacks;
 - use of the media;
 - comportment while representing the municipality at outside functions

11. UNDEVELOPED ROAD ALLOWANCE POLICY (Recommended)

PURPOSE:

Municipalities, especially rural municipalities, often have many miles of undeveloped road allowance which neighbouring landowners put to a variety of uses. When the time comes to develop these allowance, conflicts often arise with these landowners who have become accustomed to using these lands.

- Issue notices to neighbouring landowners that the road allowance exists, that if they are using or occupying the road allowance they are not doing so as of right, and that at some point the municipality may have to entirely exclude them from using the road allowance.
 - Identify the types of uses or structures that will be permitted on road allowances (e.g. growing crops or building barbwire fences) and the types of uses and structures that will not be permitted (e.g. permanent buildings, utility lines, trees)
- If appropriate, create different categories of road allowances and allow different kinds of uses.
- Establish license agreements to be entered into with landowners using undeveloped road allowances.
- Establish process for authorizing private use of undeveloped road allowance
 - tender
 - adjacent landowners
- Compensation Issues

cc info

Transportation & Civil Engineering
Peace Region
Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta T8S 1T4
Canada
Telephone 780-624-6280
Fax 780-624-2440

June 25, 2010

Our File: 2511-(5-18-124-09 SW)

Mr. Delbert Salopree
General Delivery
Meander River, Alberta
T0H 2P0

Dear Mr. Salopree

**Re: Proposed Access to Highway and Cabin (Already Built);
West of Highway 35; Near Bannock Creek
Mackenzie County**

Thank you for your telephone call on June 24, 2010. Please note that, subject to Section 4 of the Highways Development and Protection Regulation, you require a permit from this department before your development may proceed. Alberta Transportation is not certain of the precise location of your cabin and proposed access so please provide a distance along the highway from a land mark (such as the culvert at Bannock Creek) and a measurement from the highway centerline, property line or bush line to your cabin and specify where you measured from.

Please complete and return the attached application for roadside development (both the form and the sketch plan) at your earliest convenience so that we may complete our review. There is no fee associated with this application. The department hopes that there is a suitable location for your access and that your cabin has been built a sufficient distance from the highway property line. Please call me 780-624-6280, if you have any questions regarding this matter.

Yours truly,

Robert Lindsay
Development and Planning Technologist

RJL/ljl
Attachment

cc: William Kostiw, CAO, Mackenzie County, Fort Vermilion
Rommel Directo, Alberta Transportation, High Level

RECEIVED
MACKENZIE COUNTY
JUN 29 2010

Info
Carol Gabriel

From: Lisa Wardley [lisa@mackenziecounty.com]
Sent: Wednesday, June 30, 2010 1:29 PM
To: curtis.lein@apachecorp.com; 'Evert, Brian'; 'Gilblom, Tim'
Cc: Don Roberts; megan.bridger@apachecorp.com; Bill Kostiw
Subject: Zama City School Outcome
Attachments: school board letter_june 2010.pdf

We would like to thank you for your support regarding the staffing issue at the Zama City School.

The delegation that we sent to the School Board meeting was well prepared and offered a heartfelt, fact based approach to the issue regarding minimum staffing and the need for a longer-term commitment of staff numbers to lend to the stability of the School and our Community.

I have enclosed the letter that the School Council received from the Fort Vermilion School Board for your review.

While yes the FVSD (Fort Vermilion School Division) agreed to the second teacher for the K-9 grades, they did not agree to the longer term commitment. So in essence we will be fighting this same fight next year this time. They go on to point out the economic and housing issues that they feel are lending to the problem of decreased enrolment within the school. But fail to accept that some of the reason is the lack of staffing commitment.

The High School Program is a no-win situation at the moment. They continue to not budge on the need for a staff commitment before the student commitment will be there. We had potentially five high school students for next year, and after the lack of commitment by the FVSD we potentially have one (who is just short of Graduating credits). This basically eliminates the chance for RAP (Registered Apprenticeship Program) and the Work Experience Program ideas that have been discussed in the past of 'home-growing' local professionals for Industry work in the area as the students will not be here. I personally feel this as my family has two high-school boys that are being forced to move in order to finish their high school education.

We also were not successful in retaining our 'local' Principal. This position will be filled with a body that has been to our school once in the last two years (even though he was responsible for the high school program). Thus removing any local knowledge and continuity.

The one paragraph that leads to concern is the one where the School Council will be invited to discuss delivery options if the numbers do not increase. I feel that they are thinking complete school closure in the future.

I'm at a complete loss, as what our options are, next steps or where we need to go from here. I hate that I am at the 'give-up' state, as I am normally the optimist. Currently my family needs to concentrate on either outside housing and educational options for our two high school students, or a family relocation in order to secure an education for our children.

I remain steady that without a school we cannot retain a viable community. But without a viable Community the school and any of the other services aren't viable either. It's the whole chicken and the egg concept. We are losing more family units with the decision of reduced High School, and lack of staffing commitment and the sense of uncertainty and disparity among the remaining residents is increasing.

Lisa Wardley
Lisa Wardley
Mackenzie County
Councillor Ward 10 - Zama
Hm: 780-683-2384



SUITE 1000 / 700 - 9th AVENUE S.W. / CALGARY, ALBERTA, CANADA T2P 3V4

(403) 261-1200
FAX (403) 266-5987

June 14, 2010

Honourable Dave Hancock, Minister of Education

dave.hancock@gov.ab.ca

Phone: 780-427-5010

Fax: 780-427-5018

#224 Legislature Building

10800 97 Ave NW

Edmonton, Alberta

T5K 2B6

Re: Zama City School

Dear Minister Hancock,

Apache Canada Ltd. has recently received information from Councillor Lisa Wardley of Mackenzie County Ward 10 regarding plans for reducing the staff assigned to the Zama City School. Councillor Wardley makes a strong argument that this plan threatens the viability of the school, which could in turn make Zama City untenable for families with children.

As a company with significant presence in Zama City, Apache Canada recognizes the importance of maintaining a thriving local community. We support Councillor Wardley's request that the plan to reduce staff at the Zama City School be reconsidered.

Sincere regards,

A handwritten signature in black ink that reads "Tim Gilblom". The signature is fluid and cursive.

Tim Gilblom, P.E.
Manager, Production Operations
Apache Canada Ltd.

Government of Alberta ■
Transportation

rc mfr

Transportation & Civil Engineering
Peace Region
Room 301, Provincial Building
Bag 900-29, 9621-96 Avenue
Peace River, Alberta T8S 1T4
Canada
Telephone 780-624-6280
Fax 780-624-2440

Our File: BA 6005/09

June 23, 2010

Mr. William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermillion, AB
T0H 1N0

Bill
Dear Mr. Kostiw:

RE: Approval to Award Contract
Repairs at BF 72702 – Ponton River near Fort Vermillion

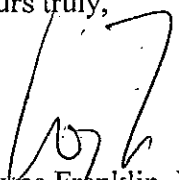
Thank you for your letter of June 09, 2010, requesting the awarding of the contract for the replacement of Bridge File 09041. Alberta Transportation has reviewed this request and approves the award of the contract to the lowest bidder, Alberta Bridge Works Inc., in the amount of \$ 39,800.00 (including site occupancy).

The Municipality is responsible for any GST. Alberta Transportation's share of the project costs will be according to the GAP-01 Guidelines and current Department standards.

Please keep the Department informed of the schedule for the pre-construction meeting, the work and the final inspection so that the Department may observe the project at various phases. A certificate from your Consultant that states the work has been completed in accordance with the plans and specifications approved by the Department must be submitted upon completion of the project.

I look forward to the successful completion of this project and if you have any questions please contact Shahid Gill, P. Eng., Bridge Engineer, at (780) 624-6280.

Yours truly,



Wayne Franklin, P.Eng.
Regional Director

SG: sg

cc: Donald Saunders, P.Eng., Bridge Manager, Peace Region, Alberta Transportation
Samuel Tekle, P. Eng., Genivar, Red Deer

